

**Opening Ceremonies and Introduction-** The meeting was brought to order at 7:10PM by Mr. Orley, followed by the Pledge of Allegiance. Mr. Orley announced that they had an executive session before the meeting and that there will be an executive session at 1:15pm on Friday, January 8, 2016. He also stated that Dawn Blauch would be tape recording the meeting.

The following members were present:

Cliff Orley – Chairman  
Doug Cheyney - Vice Chairman  
Faith Bucks – Member

The following staff was present:

Shawn Arbaugh – Mgr./Secretary/Treasurer  
Brien Kocher, Randy Wright – Hanover Engineering Associates  
Glenda Hollinger – Account Administrator/Recording Secretary  
William Reigle – Chief of Police  
Scott Galbraith – Public Works Supervisor

**Public Input** – None

**Approval of Minutes**

Minutes from the December 8, 2015 BOS Meeting – Mr. Cheyney approved the minutes as written from the BOS Meeting. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea    Mr. Cheyney – Yea                          Dr. Bucks - Yea

**Approval of Bill and Payroll lists** – Mr. Cheyney moved to approve Bill and Payroll lists #24-15 and directed Mr. Arbaugh to pay the same. Seconded by Ms. Bucks. Motion carried.

Votes: Mr. Orley – Yea    Mr. Cheyney - Yea  
                Dr. Bucks - Yea

**Reports of Officers, Boards & Committees:**

1. Reports
  - Township Manager – Mr. Arbaugh gave update about building renovations. Shawn said the Township is working with Sunoco pipeline on a user agreement for the roadways they will be using. He said the Timber Road Bridge work has been completed. He went over the Spring Creek issues and the Chesapeake Bay Plan. Shawn stated that we will be getting an intern at no cost for the spring of 2016.
  - Police Department – Chief Reigle gave his report.
  - Public Works – Scott Galbraith gave his report.
  - Palmyra Library – None
  - Campbelltown Fire Co. – Noted report.
  - Lawn Fire Company – Noted report.
  - Lawn Ambulance – None
  - Palmyra Area Recreation & Parks Commission – Doug said the rec had more money than they had thought, so they are looking at more programs and doing some of the work that needs to be done to the Ridge Road project.
  - Planning Comm., EAC, Historical Municipal Authority – were noted.

**Special Orders –**

**Township Officials Input –**

1. Doug Cheney thanked Dr. Henderson for his service.
2. Faith Bucks said she is excited to be here.
3. Mr. Orley welcomed Faith and said he was looking forward to working with her. He also thanked Dr. Henderson for his service to the Township.
4. Mr. Cheney moved to adopt the following Resolutions:
  - Resolution 01-2016 – Bimonthly Payment of Invoices
  - Resolution 02-2016 – Township Engineers’ Fees
  - Resolution 03-2016 – Emergency Services Recognition
  - Resolution 04-2015 – Township Manager’s Salary
  - Resolution 05-2016 – Business Mileage Rate
  - Resolution 06-2016 – Police Pension Contributions

Dr. Bucks seconded. Motion carried.

Votes: Mr. Orley – Yea            Mr. Cheney – Yea  
          Dr. Bucks - Yea

**Old Business –** None

**New Business**

- **Zimmerman Chair – SALDO waiver** – Mr. Cheney moved to grant a waiver of the requirement to submit a land development plan under SALDO. Seconded by Dr. Bucks. Motion carried.  
          Votes: Mr. Orley – Yea            Mr. Cheney – Yea            Dr. Bucks – Yea
  
- **DCED – Letter of Intent** – Shawn asked to approve the letter of intent. It is to seek assistance to review, evaluate, and make recommendations on the overall operations of the administration, police, and public works departments to ensure we are operating in the most cost-effective and efficient manner as possible. Dr. Bucks moved to approve the letter of intent. Seconded by Mr. Cheney. Motion carried.  
          Votes: Mr. Orley – Yea            Mr. Cheney – Yea            Dr. Bucks – Yea
  
- **Pavilion – Campbelltown Park – Resolution 07-2016-** Shawn said they are looking at \$21,200 grant money from Lebanon County Commissioners Marcellus Shale Fund and the Township would have to pay \$10,700. Mr. Cheney made a motion to adopt Resolution 07-2016 with the condition that no Township or Tax payer monies be used. Seconded by Dr. Bucks. Motion carried.  
          Votes: Mr. Orley – Yea            Mr. Cheney – Yea            Dr. Bucks – Yea
  
- **North Annville Township EIT Settlement Agreement** – Mr. Cheney made a motion to accept North Annville’s settlement. Seconded by Dr. Bucks. Motion carried.  
          Votes: Mr. Orley – Yea            Mr. Cheney – Yea            Dr. Bucks - Yea
  
- **Proposed Greenway – Resident Concerns** – Brien Kocher said there were no paths on the plan. Before anything else will done with this issue, it was discussed that the Board needs more questions answered.

- **Approval for Job Advertising** – Mr. Cheyney moved to approve the advertising for a part-time Codes Enforcement Officer with no benefits, and a full-time Highway/Sewer job with benefits after ninety days. Seconded by Dr. Bucks. Motion carried.  
Votes: Mr. Orley – Yea      Mr. Cheyney – Yea      Dr. Bucks – Yea

**Chairmen’s Comments** -

- Mr. Orley stated it was a privilege and a pleasure to be voted as Chairman of the Board. He said we should have a good 2016, there are quite a few projects and the Township is moving forward in a positive way.
- Next Meeting: Wednesday, February 10, 2016 at 7:00pm at the Timbers in Mt. Gretna.

**Adjourn** – There being no more business to discuss, Mr. Cheyney moved to adjourn the meeting at 7:47 p.m.

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Shawn Arbaugh, Mgr./Secretary/Treasurer