

**Opening Ceremonies and Introduction-** The meeting was brought to order at 7:00PM by Mr. Orley, followed by the Pledge of Allegiance. Mr. Orley announced that they had an executive session before the meeting about personnel matters. He also stated that Dawn Blauch would be tape recording the meeting for her own personal use. The Township also taped recorded the meeting to help with accuracy of the minutes.

The following members were present:

Cliff Orley – Chairman  
Doug Cheyney – Vice Chairman  
Faith Bucks – Member

The following staff was present:

Scott Galbraith – Interim Mgr/Asst. Secretary/Treasurer  
Patrick Armstrong - Solicitor  
Randy Wright – Hanover Engineering Associates  
Glenda Hollinger – Account Administrator/Recording Secretary  
Bill Reigle - Chief

**Public Input –**

- Abe Mummau, 218 Village Lane, would like to see the carve out for Mt. Gretna taken out of the Burn Ordinance.
- Pam Bishop, gave an update on the pipeline.
- Bill Leonard, 221 Village Lane, thanked the highway crew for a great job on the repair on Timber Road.
- Dave Mayercik, 219 Village Lane, had questions about what Mr. Cheyney said about reintroducing the carve out and also the statement about one campfire. Mr. Cheyney said he did not say anything about one campfire a year and you may have as many campfires as you want as long as the rules are followed. He would like to see the carve out taken out of the ordinance.
- Bruce Judd, 204 Village Lane, said he is opposed to the carve out.
- Arlene Albright, 200 Valley Road, is also opposed to the carve out and wanted an answer on how the Board justifies the carve out. Mr. Cheyney said for her to see him after the meeting and he would get her information and send her an email with the answer.
- Frances Teslar, 149 Valley Road, said the carve out is ridiculous.
- Dawn Blauch, 2099 S. Forge Road, had a list of questions and Mr. Orley said to give the Township the list and someone would sit down with Chief Reigle and get the answers.
- Jane Popko, 142 Schoolhouse Road, wanted to know how to get the speed limit changed from 35 to 25mph on Schoolhouse Road. Mr. Galbraith explained that earlier this year they sent PennDot a letter to get another road in the Township speed reduced and PennDot said no. She wanted to know if there is anything else that could be done. Mr. Galbraith will check into it. She also had comments on the pipeline.

**Approval of Minutes**

September 13, 2016 Public Hearing minutes – Park Rules & Regulations – Dr. Bucks made a motion to approve the minutes with the correction of the word Ordinance instead of Resolution. Seconded by Mr. Cheyney. Motion carried.

September 13, 2016 Public Hearing minutes – Amendment to Animal Ordinance – Dr. Bucks made a motion to approve the minutes. Seconded by Mr. Cheyney. Motion carried.

September 13, 2016 Public Hearing minutes – Burn Ordinance – Dr. Bucks made a motion to approve the minutes. Seconded by Mr. Cheyney. Motion carried.

Minutes from the September 13, 2016 BOS Meeting – Dr. Bucks moved to approve the minutes from September 13<sup>th</sup>. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea      Mr. Cheyney - deferred      Dr. Bucks - Yea

**Approval of Bill and Payroll lists** – Dr. Bucks moved to approve Bill and Payroll lists #18-16, & #19-16 and directed Mr. Galbraith to pay the same. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea      Mr. Cheyney - Yea      Dr. Bucks -Yea

**Reports of Officers, Boards & Committees:**

1. Reports

- Township Manager – Scott Galbraith commended and thanked all the office staff for a job well done during our shortfall of staff. He also thanked the public, contractors, engineers, and anyone else that was affected by limited staff. He gave an update on the new building.
- Police Department – Bill Reigle gave report.
- Public Works – Scott Galbraith gave report.
- Palmyra Library – Kendra Hoffman gave report.
- Campbelltown Fire Co. – Brian Douillette gave report
- Lawn Fire Company – Jack Custer gave report.
- Lawn Ambulance – None
- Palmyra Area Recreation & Parks Commission – None
- Planning Comm., EAC, Historical, Municipal Authority – were noted.

**Special Orders** –

**Township Officials Input** – None

**Old Business** –

- Mr. Orley turned the floor over to Pat Armstrong. Mr. Armstrong said the Township is in negotiations with the Police Union. The Township was informed of the intent to proceed to arbitration. The statute requires the Township to name of Counsel who they will retain in case negotiations go to arbitration. Mr. Cheyney made a motion to retain Patrick Harvey, from Campbell Durrant. Seconded by Dr. Bucks. Motion carried.

Votes- Mr. Orley – Yea      Mr. Cheyney – Yea      Dr. Bucks - Yea

**New Business**

- **New Municipal Building – Builders Risk Insurance** – Mr. Galbraith said we had 2 quotes: 1) Strickler Insurance - \$7590.00m and 2) Bowman’s Insurance - \$2691.00. Mr. Cheyney made a motion to accept Bowman’s quote at \$2691.00. Seconded by Dr. Bucks. Motion carried. **Votes:**

Mr. Orley – Yea      Mr. Cheyney - Yea      Dr. Bucks - Yea

- **Street Dedication Request from SA&B Partners – Stone Knoll Phase VII** – Dr. Bucks made a motion to write a Resolution to accept dedication of the streets in Stone Knoll. This will be on the agenda for the next Board meeting on November 8<sup>th</sup>. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea      Mr. Cheyney - Yea      Dr. Bucks – Yea

- **Windermere Phase II – Final Plan Submission** - Mr. Cheyney made a motion to approve the final plan submission with the conditions in Hanover Engineering’s letter dated October 4, 2016. Seconded by Dr. Bucks. Motion carried.  
 Votes: Mr. Orley – Yea      Mr. Cheyney - Yea      Dr. Bucks – Yea
  
- **Flight Path, Lot 5C – Final Plan Submission** – Dr. Bucks made a motion to approve the waivers as set forth in Hanover Engineer’s letter dated October 4, 2016. Seconded by Mr. Cheyney. Motion carried.  
 Votes: Mr. Orley – Yea      Mr. Cheyney - Yea      Dr. Bucks – Yea
  
- **Flight Path, Lot 5C – Final Plan Submission** – Dr. Bucks made a motion to conditionally approve the final plan for Lot 5C, with the conditions in Hanover Engineering letters dated October 5<sup>th</sup> , September 14<sup>th</sup> & 16<sup>th</sup> , 2016. Seconded by Mr. Cheyney. Motion carried.  
 Votes: Mr. Orley – Yea      Mr. Cheyney – Yea      Dr. Bucks – Yea
  
- **Mount Gretna Borough – request for Proposal to Provide Law Enforcement Services** – Mr. Orley said we are trying to assess our own needs, so we are declining their request.
  
- **Mount Gretna Borough –Snow Removal Contract/Agreement** – Mr. Cheyney made a motion to accept the contract and sign it. Mr. Armstrong would like an addition to the contract to state “their employees are their employees not South Londonderry’s employees. Seconded by Dr. Bucks. Motion carried.  
 Votes: Mr. Orley – Yea      Mr. Cheyney – Yea      Dr. Bucks – Yea
  
- **Adoption of Minimum Municipal Obligation Police Pension Plan & Non-uniformed Pension Plan** – Mr. Cheyney made a motion to accept both MMO’s. Seconded by Dr. Bucks. Motion carried.  
 Votes: Mr. Orley – Yea      Mr. Cheyney – Yea      Dr. Bucks – Yea
  
- **Application for Special Event – Sticks and Biscuits 5K Race** – Mr. Cheyney made a motion to approve the application. The event will be held on November 24, 2016 from 8am to 9:30am. Seconded by Dr. Bucks. Motion carried.  
 Votes: Mr. Orley – Yea      Mr. Cheyney – Yea      Dr. Bucks – Yea
  
- **Approve Employment Offer to Chosen Township Manager Candidate** – Dr. Bucks made a motion to approve the offer to Jennifer Seesholtz. She will start on October 31, 2016 and a salary of \$55,000.00 per year. An amendment she will be the Township Manager, Treasurer, Secretary, Right to Know Officer, and the assistant Zoning Officer. Seconded by Mr. Cheyney. Motion carried.  
 Votes: Mr. Orley – Yea      Mr. Cheyney – Yea      Dr. Bucks – Yea

**Reasons to Celebrate** - None

**Chairmen’s Comments** -

- Mr. Orley said that being shorthanded in the Township between Managers that the staff and all those on payroll have done an excellent job. He thanked everyone and commended them on a job well done.

- He also said that Bill Jurell had a very serious operation and is recovering. He said he spoke with him and said he is doing well. Encouraged everyone to reach out to Bill and wish him a speedy recovery.
- Next Meeting: Tuesday, November 8, 2016 at 7:00pm at the Municipal Building.

**Adjourn** – There being no more business to discuss, Mr. Cheyney moved to adjourn the meeting at 8:19p.m. Seconded by Dr. Bucks.

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Scott Galbraith, Interim Mgr/Secretary/Treasurer