

Opening Ceremonies and Introduction- The meeting was called to order at 7:00 PM by Chairman Orley followed by the Pledge of Allegiance. He stated that the Township is tape recording the meeting to help with accuracy of the minutes and Dawn Blauch is tape recording the meeting for her own personal use.

The following members were present:

Cliff Orley – Chairman
*Doug Cheney – Vice Chairman
Faith Bucks – Supervisor

The following staff members were present:

Jenna Seesholtz – Manager/Sec/Treasurer
Scott Galbraith – Public Works Director
Randy Wright – Township Engineer
Chief Bill Reigle – Police Department
Patrick Armstrong- Township Solicitor

*Vice Chairman Cheney attended the meeting via teleconference. Cheney acknowledged that he could both hear and respond to the audience in attendance.

Public also present:

Kendra Hoffman, Rugh Henderson, Jane Popko, Jack Custer, Bill Pauza, Esch McCombie, Stacy Longenecker, Dawn Blauch, Connie Brossman, Jim Beard, Diana Lynn Orley, Mike Callahan, Jim Cadwell of Rettew, Barry Sell, Curtis Martin, Doug Fouche

Changes to Agenda: Township Manager Seesholtz announced the following changes were added to the agenda:

Change Order 5 and 6 – New Building
New Building Items to Purchase

Public Comment

Public Comment: James Beard – Street lights: Mr. Beard stated that he had comments in regard to street light assessment. Chairman Orley noted that this was an item on the agenda and would be discussed at that time.

Routine Business

Approval of Minutes of June 13, 2017: Motion Cheney second by Bucks to approve the minutes from the June 13, 2017 with amendment. Motion carried.

Approval of Bill and Payroll list #12-17: Motion by Bucks second by Cheney to approve Bill and Payroll lists #12-17. Motion carried.

Approval of Bill and Payroll list #13-17: Motion by Cheney second by Bucks to approve Bill and Payroll lists #13-17. Motion carried.

Reports

The following reports were given:

Township Manager – Jenna Seesholtz
Solicitor – Patrick Armstrong
Police Department – Chief Reigle

Public Works – Scott Galbraith
Palmyra Library – Kendra Hoffman
Campbelltown Fire Company – Chief Sell
Lawn Fire Company – Chief Braden

Updates

Sunoco Pipeline Update: Solicitor Armstrong advised that Sunoco was requesting approval to use Mt. Pleasant Road and Kreider Road. Esch McCombie was in attendance representing Sunoco. The Township was looking to complete micro-surfacing on Mt. Pleasant Road. If the Township allows for heavy hauling on these roads which include Mt. Pleasant, it may damage the road to the point where micro-surfacing will no longer be an option.

A motion by Bucks second by Cheyney to conditionally approve the use of Kreider Road on condition that Sunoco provides a bond for this road. Motion carried. The Township Solicitor will work with Sunoco on the use of Mt. Pleasant Road. Township resident noted that Sunoco should volunteer to pay for the entire micro-surfacing of Mt. Pleasant Road.

Special Orders

Vice-Chairman Cheyney: Thanked the Board and the residents for understanding and allowing him to teleconference into meeting this evening.

MS4 Permit (Advertised): Jim Caldwell of Rettew advised that Rettew Engineering completed the MS4 mapping and permitting required for this permitting cycle of the MS4 permit. A copy of the total plan will be made available in the office for review and a link will be placed on the Township website for anyone interested to access. Should anyone have any comments on the permit they must submit them before the 30-day comment period.

Micro-Pave Bid Award: The bids for the micro-paving were opened on July 10, 2017 at 1PM. The lowest bid was Stewart-Tate in the amount of \$146,466.75. Because of Sunoco's request of accessing Mt. Pleasant Road, this item will be tabled. A motion by Bucks second by Orley to table this item until the workshop meeting of July 26, 2017. Township resident Jane Popko inquired about the micro-paving process. Motion carried.

Resolution 2017-13 - Destruction of Township and Police Documents: A motion by Bucks second by Cheyney to approve the destruction of Township and Police documents in accordance with the Pennsylvania Municipal Records Manual. Motion carried.

Resolution 2017-14 – Purchasing Policy: A motion by Cheyney second by Bucks to approve Resolution 2017-14 – Purchasing Policy. Public Comment: Connie Brossman asked why this resolution was needed. Motion carried.

Change Order #5 – New Township Building Construction: A motion by Bucks second by Cheyney to approve Change Order #5 in the amount of \$3,465.17. Motion carried.

Change Order #6 – New Township Building Construction: A motion by Bucks second by Cheyney to approve Change Order #6 in the amount of \$6,937.61. Public Comment: Curtis Martin asked how much the Township is being charged for the glass in the reception window. Motion carried.

Requisition 10-2017 -New Township Building: A motion by Bucks second by Cheyney to approve Requisition 10-2017 bill payment for the new Township building in the amount of \$373,864.03. Motion Carried.

New Business

Curtis Martin – Agricultural Land Preservation: Curtis Martin, VP of Lebanon County Agricultural Land Preservation Program thanked the Township for its donation to the Farm Land Preservation Program. To date 1,461.18 acres of land have been preserved in South Londonderry Township. Over 18,000 acres of farm land has been preserved in Lebanon County.

Weaver – Flight Path Basin Liner Waiver Request: There was no representative in attendance from Flight Path. A motion by Bucks second by Cheyney to remove this item from the agenda. Motion carried.

880 Stauffer’s Church Road – Minor Final Subdivision Plan: Minor Final Subdivision Plan “880 Stauffer’s Church Road”: located at 880 Stauffer’s Church Road in South Londonderry and Derry Townships, two lots proposed, zoned Agricultural, Mixed Use, 9.247 acres, one new home is proposed with the other lot containing an existing home. Stacy Longenecker of Light-Heigel & Associates presented a requested 2 waivers on behalf of their client.

Waiver Requests:

The following waivers were requested:

\$4.06.I.2 – Cartway Width Requirements: Installation of widening, curbs, and sidewalks along Stauffer’s Church Road.

\$1.03.G and 4.09 – Bike Path Waiver: Requirement to provide a proposed bike path as shown on the Township official map since the proposed improvements are not to be built at this time.

A motion by Orley second by Bucks to approve deferments the above-mentioned waivers with the condition that the developer execute declaration of covenants. Motion carried.

880 Stauffer’s Church Road – Minor Final Subdivision Plan: A motion by Bucks second by Cheyney to approve 880 Stauffer’s Church Road – Minor Final Subdivision subject to above mentioned deferments and engineer’s comments dated July 5, 2017 and delete “waivers” and replace with “deferments” on the Plan. Motion carried.

Auction Agreement: This item was tabled until the Township can assess what items will remain after the 2 fire departments note the items they would like donated to the fire companies.

Building Update: James Miller of Fidevia provided an update on the construction of the new township building. There is a current rate of .05% of change orders on this project. Generally, this runs around 2-3% on most projects. The total overage on this project is just over \$1,000. Substantial completion is set for end of July beginning of August of 2017.

New Building – Items to purchase: A motion by Bucks second by Cheyney to approve the purchase of switch required to transfer computer servers over to the new building, window treatments and refrigerator for the breakroom. Motion carried.

Resolution 15-2017 - Street Lights Assessment: A motion by Orley second by Bucks to take Street Light Resolution off the Table. Motion carried. A motion by Bucks second by Cheyney to accept Resolution 15-2017 as written to include the definition of “Colebrook Area” and “Campbelltown Area”. Public Comment: Connie Brossman inquired about the resolution. Jane Popko asked if the current street lights are LED. Bill Pauza and James Beard asked why some residents are being charged for street lights they do not have. Chairman Orley noted that every resident should be charged for every service they receive and not be charged for those that they do not. Motion carried. Vote: Cheyney – Yay, Bucks – Yay and Orley – Nay.

Act 172 – Real Estate Tax Credit for Active Fire Dept. Members and Non-Profit EMS Volunteers: A motion by Bucks second by Cheyney to table this issue until the workshop meeting. Motion carried.

Chairman’s Closing Comment: Chairman Orley noted the meeting schedule for the next two meetings.

Adjourn – There being no more business to discuss, a motion by Bucks second by Cheyney to adjourn the meeting at 9:20 PM. Motion carried.

Jenna Seesholtz, Mgr/Secretary/Treasurer