

**Opening Ceremonies and Introduction-** The meeting was called to order at 7:04 PM by Chairman Orley, followed by the Pledge of Allegiance. Chairman Orley announced that they had an executive session before the meeting about personnel matters. He also stated that the Township is tape recording the meeting to help with accuracy of the minutes.

**The following members were present:**

Cliff Orley – Chairman  
Doug Cheyney – Vice Chairman  
Faith Bucks – Supervisor

**The following staff members were present:**

Jenna Seesholtz – Manager/Sec/Treasurer  
Patrick Armstrong - Solicitor  
Randy Wright – Hanover Engineering  
Scott Galbraith – Public Works Director  
Glenda Hollinger – Acct Admin/Rec Sec  
Bill Reigle - Chief

**Public also present:**

Jerry Klee, Gail Klee, Kendra Hoffman, Rugh Henderson, Pat Krebs, Bill Leonard, Brent McFeaters, Bill Leonard, Ralph Moyer, Popka, Ron Teufel , Debbie Teufel, Deane Lynn Orley

**Public Comment:**

- **Pat Krebs, 121 Lawn Road,** spoke about LTAP programs regarding Rt. 322 and the possibility of making the Township stretch of road safer for bicyclists.

**Approval of Minutes:** A motion Cheyney second by Bucks to approve the minutes from the November 8, 2016 Board of Supervisor Meeting. Motion carried.

**Approval of Bill and Payroll lists:** Motion by Cheyney second by Bucks to approve Bill and Payroll lists #22-16 & #23-16. Motion carried.

**Reports of Officers, Boards & Committees:**

1. Reports
  - Township Manager – Jenna Seesholtz gave report.
  - Police Department – Chief Reigle gave report.
  - Public Works – Scott Galbraith gave report.
  - Palmyra Library – Kendra Hoffman gave report.
  - Campbelltown Fire Co. – No report.
  - Lawn Fire Company – Jack Custer gave report.
  - Lawn Ambulance – No Report.
  - Palmyra Area Recreation & Parks Commission – No report.
  - Planning Comm., EAC, Historical, Municipal Authority – were noted.

**Township Input**

**EAC Minutes:** Supervisor Bucks noted some inaccuracies recorded in the September 2016 EAC minutes. The EAC incorrectly noted that the Township would be leasing the Mill property to the Historic Commission. The Township will not be leasing the property to any entity. The EAC also wanted Board approval to assist landscaper with adding native plants to the new Township building grounds. They are looking for clarification on the burn ordinance and inquired about the passive recreation area of Stone Knoll. Township Manager Seesholtz will contact them to discuss

their inquiries. Vice-Chair Cheney recommended the native plants located in front of the current Township building be moved to the playground area.

### **New Business**

**Resolution 2016-22 Acceptance of Street Dedication for Taxiway Drive – Flight Path Subdivision:** A motion by Cheney second by Bucks to approve Resolution 2016-22 accepting the Street Dedication for Taxiway Drive in association with Flight Path Subdivision subject to applicant posting maintenance security, maintenance agreement and title insurance. Motion carried.

**Resolution 2016-23 Acceptance of Street Dedication for Landings Drive – Flight Path Subdivision:** A motion by Cheney second by Bucks to approve Resolution 2016-23 accepting the Street Dedication for Landings Drive in association with Flight Path Subdivision subject to applicant posting maintenance security, maintenance agreement and title insurance. Motion carried.

**Resolution 2016-24 Acceptance of Street Dedication for Piper Circle – Flight Path Subdivision:** A motion by Cheney second by Bucks to approve Resolution 2016-24 accepting the Street Dedication for Piper Circle in association with Flight Path Subdivision subject to applicant posting maintenance security, maintenance agreement and title insurance. Motion carried.

**Palmyra Road Property, LLC - Final Minor Subdivision Plan Time Extension:** A motion by Bucks second by Cheney to accept the time extension for approval of the subdivision granted by Palmyra Road Properties. This is an indefinite extension. Motion carried.

**Palmyra Road Property, LLC - Final Minor Subdivision Plan –** Palmyra Road Property Subdivision is located at Palmyra Rd and W. Market St, two lots proposed, zoned M4, Mixed Use, 0.57 acres, no new construction is proposed. Brent McFeaters of Matthew & Hockley requested the following 3 waivers on behalf of his client:

- 406.I.2 – Collector Roads Cartway Width
- 406.I.3 and 4.09 – Sidewalks
- 4.11.G – Side Lot Right Angles

A motion by Cheney second by Bucks to grant waivers requested for:

- 406.I.2 – Collector Roads Cartways
- 4.11.G – Side Lot Right Angles

and grant a deferment on:

406.I.3 and 4.09 – Sidewalks. Motion carried. The revised Plan reflecting the following waivers and deferment will be resubmitted to the Township Engineer for review and will come to the Board for final approval.

**2017 Budget Amendment Approval:** Items adjusted were allowable according to Second Class Township Code and do not require re-advertising. A motion by Cheney second by Bucks to approve amendments made to the 2017 Budget. **Public Comment:** Jack Custer asked if the changes were made to what was advertised and asked if a new truck for the road crew was included in the budget. Motion carried.

**2017 Budget Approval:** A motion Bucks second by Cheney to approve the 2017 Budget with amendments. Motion carried.

**Year 2016 Audit:** A motion Bucks second by Cheyney to approve Garcia, Garmen and Shea to complete the 2016 audit for the Township not to exceed \$9,100. Public comment: Gail Klee asked if this was the Auditor. Jack Custer asked if the Township received any other quotes. Motion carried. Seesholtz will contact the firm to have them supply a new contract for the 2016 year only.

**Stone Knoll Estates – Release of Escrow Request:** Stone Knoll Estates requested a release of their Phases I-IV escrow. Township Engineer Wright reviewed their project and submitted a letter dated December 7, 2016. A motion by Bucks second by Cheyney to release Stone Knoll Estates escrow account as indicated in Township Engineer letter dated December 7, 2016 except for the \$58,000 being held for traffic improvements. The Township will review the agreements made with the developer for traffic improvements. Motion carried.

**Mount Gretna Brewery – Stormwater Financial Security:** Township Engineer Wright reviewed the probable cost estimate submitted for Mount Gretna Brewery's stormwater plan and agreed to the \$27,680.40. A motion by Cheyney second by Bucks to approve the Mount Gretna Brewery Stormwater Financial Security in the amount of \$27,680.40. Motion carried.

**New Township Building Payment Request #1 and #2:** A motion by Bucks second by Cheyney to approve the Payment Acquisition Request #1 in the amount of \$7,000 and Payment Acquisition Request #2 in the amount of \$217,726.68. Motion carried.

**New Township Building Payment Request #3:** A motion by Cheyney second by Bucks to a conditionally approve repayment of the bills that the Township paid out of the capital reserve fund. This reimbursement will be paid from the building loan. Motion carried.

**Reasons to Celebrate** – Chairman Orley noted the meeting only lasted one hour.

**Chairmen's Comments** -

- Chairman Orley noted the Board met with the Fire Chiefs in a public meeting and emphasized the importance of all residents volunteering for the fire departments. If all volunteered one hour, it would make a huge impact on the fire departments.
- Next Meeting: Tuesday, January 3, 2017 at 7:00 PM at the Municipal Building.

**Adjourn** – There being no more business to discuss, a motion by Cheney second by Bucks to adjourn the meeting at 8:01 PM. Motion carried.

---

Jenna Seesholtz, Mgr/Secretary/Treasurer