

**Opening Ceremonies and Introduction-** The meeting was called to order at 7:00PM by Chairman Orley followed by the Pledge of Allegiance. Chairman Orley announced there was an executive meeting prior to this meeting to discuss personnel issues. Dawn Blauch and Sid Hostetter were recording the meeting for their personal use.

Solicitor Armstrong – Collective Bargaining MOU: Township Solicitor Armstrong also indicated for purposes of the public meeting is the Township did receive a proposed MOU to resolve a pending grievance with the collective bargaining unit and Solicitor Armstrong had been authorized by the Board of Supervisors to respond accordingly with the revised MOU.

**The following members were present:**

Cliff Orley – Chairman  
Doug Cheyney – Vice Chairman  
Faith Bucks – Supervisor

**The following staff members were present:**

Jenna Seesholtz - Township Manager  
Randy Wright – Township Engineer  
Bill Reigle – Chief of Police Department  
Scott Galbraith - Public Works Director  
Pat Armstrong – Township Solicitor

**Changes to Agenda:** Several changes to the agenda were noted. Revised agendas were distributed.

**Public also present:**

Kendra Hoffman, Kermit Bell, Dawn Blauch, Jane Popko, Dick Brown, Bea Brown, Diana Lynn Orley, Dennis Hauenstein, Art Bond, Gail Klee, Jerry Klee, Chris Bardsley, Don Hopple, Sid Hostetter, Evelyn Koppel, Kate Calhoun, Bill Stoffel, Bill Pauza, James Dice, Cheryl Dice, Carissa Cassel, Barb Smith, Pat Krebs, Connie Brossman, Dot Ague, Mark Pannasaw, Barry Sell, Tom Osbourne

**Public Comment**

**Jane Popko:** Jane Popko of 142 Schoolhouse Road, Palmyra asked the Board if there was a decision made at the last Zoning Hearing Board for the Haldeman application. This hearing was continued.

**Approval of Minutes of November 14, 2017:** A motion made by Bucks second by Cheyney to approve the minutes from November 14, 2017 Board of Supervisor meeting. Motion carried.

**Table Minutes of November 20, 2017:** A motion made by Cheyney second by Bucks to table the approval of the minutes from November 20, 2017 Board of Supervisor Budget Workshop meeting. Motion carried.

**Approval of Bill and Payroll list:** A motion by Cheyney second by Bucks to approve Bill and Payroll list #22-17. Motion carried.

**Reports**

The following reports were given:

Township Manager – Jenna Seesholtz  
Solicitor – Patrick Armstrong

Police Department – Chief Reigle  
Public Works – Scott Galbraith  
Palmyra Library – Kendra Hoffman  
Campbelltown Fire Company – Tom Osbourne  
Lawn Fire Company – Jack Custer  
Palmyra Area Recreation – Doug Cheyney

### **Special Orders**

**Requisition 18-2017 -New Township Building:** A motion by Bucks second by Cheyney to approve Requisition 17-2017 bill payment for the new Township building in the amount of \$20,617.50. Motion Carried.

**Ordinance 215 - Act 172 – Volunteer Service Credit Program Ordinance:** Township Solicitor Armstrong opened the public hearing for Ordinance 215 – Act 172 Volunteer Service Credit Program at 7:19PM. There was no public comment, the hearing was closed at 7:20PM by motion by Bucks second by Cheyney. Motion carried. A motion by Bucks second by Cheyney to approve the adoption of Ordinance 215 – Act 172 – Volunteer Service Credit Program. Motion carried.

**Resolution 18-2017 – Establishing the Annual Criteria for the Volunteer Service Credit Program:** A motion by Cheyney second by Bucks to approve Resolution 18-2017 Establishing the Annual Criteria for the Volunteer Service Credit Program. Motion carried.

**Ordinance 216 - Medical Marijuana Ordinance –** This ordinance was advertised according to the Second-Class Township Code. Township Solicitor Armstrong opened the public hearing for Ordinance 216 - Medical Marijuana Ordinance at 7:25PM. There was no public comment, the hearing was closed at 7:26PM by motion by Bucks second by Cheyney. Motion carried. A motion by Bucks second by Cheyney to approve the adoption of Ordinance 216 - Medical Marijuana Ordinance. Motion carried.

**Resolution 19-2017 - Windermere, Phase 1 Street Dedication - Springbrook Drive:** A motion by Cheyney second by Bucks to conditionally approve the street dedication of Springbrook Drive with conditions set forth in Township engineer letter dated November 8, 2017. Motion carried. The deed dedication will not be recorded until all the condition are met.

**Resolution 20-2017 - Windermere, Phase 1 Street Dedication - Windermere Drive:** A motion by Bucks second by Cheyney to conditionally approve the street dedication of Windermere Drive with conditions set forth in Township engineer letter dated November 8, 2017. Motion carried. The deed dedication will not be recorded until all the condition are met.

**Resolution 21-2017 - The Village of Springbrook Phase 1,4 & 5 Street Dedication – Brookwood Drive:** A motion by Bucks second by Cheyney to conditionally approve the street dedication of Brookwood Drive with conditions set forth in Township engineer letter dated November 8, 2017. Motion carried. The deed dedication will not be recorded until all the condition are met.

**Resolution 22-2017 - The Village of Springbrook Phase 1,4 & 5 Street Dedication – Hinkle Road:** A motion by Bucks second by Cheyney to conditionally approve the street

dedication of Hinkle Road with conditions set forth in Township engineer letter dated November 8, 2017. Motion carried. The deed dedication will not be recorded until all the condition are met.

**Resolution 23-2017: Act 42 – Category 4 Casino:** A motion by Cheyney second by Bucks to adopt Resolution 23-2017 Act 42 – Category 4 Casino which does not allow Category 4 Casinos in the Township. Motion carried.

**Adoption of the 2018 Budget:** Motion by Faith second by Cheyney to adopt the 2018 Budget as presented. Public Comment: Resident Connie Brossman inquired about the 3% pay increase for all employees even an employee who was hired on as a full-time employee and received a raise and the questioned the manager’s proposed increase. Resident Kermit Bell noted that it was common practice to give a recently hired full time employee a yearly raise. Resident Jane Popko inquired how long the Assistant Administrator had been on the job. Chairman Cliff Orley noted he was not comfortable with the budget as presented. Resident Evelyn Koppel thought the manager’s proposed salary raise was out of line. Resident Dick Brown asked if some of the funds ear marked for the MS4 project could be used to repair Campbelltown Park to reduce flooding. Motion carried. Aye: Bucks and Cheyney. Nay: Orley.

**Requisition 18-2017: New Building Construction Payments:** A motion by Cheyney second by Bucks to approve new building payment Requisition 18-2017. Motion carried.

#### New Business

**Accept Resignation from Board members (D. Orley):** A motion by Cheyney second by Bucks to accept Diana Lynn Orley’s resignation from the Planning Commission effective immediately. Motion carried.

**Board Appointment – Planning Commission:** A motion by Cheyney second by Orley to appoint Dennis Hauenstein to the Planning Commission with a term to expire December 31, 2017. Public comment: Resident Dawn Blauch inquired why the Board is choosing to appoint a member to the Planning Commission when the term expires December 31, 2017. Aye: Cheyney and Orley. Nay: Bucks. Motion carried

**Flight Path 5C – Security Reduction Request:** A motion by Cheyney second by Bucks to approve Financial Security Reduction for Flight Path 5C to leave the amount of \$151,045.20. Motion carried.

**Auditor Appointment:** A motion by Bucks second by Cheyney to appoint Garcia, Garman and Shea, PC as the Township auditor for an amount not to exceed \$9,300.00. Motion carried.

**Ordinance 218 – Approve for Advertisement Authority Rules and Regulations for Township Owned Sewer Lines:** A motion by Cheyney second by Bucks to approve the preparation and advertisement of Ordinance 218 - Advertisement Authority Rules and Regulations for Township Owned Sewer Lines. Motion carried.

#### Old Business:

**DCEC Fire Study:** Manager Seesholtz reached out to Ron Stern of the DCED and the gentleman completing the fire study to get more clarification on the questions that were asked of the Supervisors.

**Supervisor Input:**

**Vice Chairman Cheyney:** Vice Chairman Cheyney thanked Chairman Orley for his service to the Township as Supervisor for the 6-year term.

**Chairman Closing Remarks**

**Chairman Orley** – Chairman Orley thanked the residents for electing him to the position. He thanked the staff and police force and members of all of the Boards of South Londonderry. He wished South Londonderry Township a Merry Christmas and Happy New Year.

**Adjourn** – There being no more business to discuss, a motion by Cheyney second by Bucks to adjourn the meeting at 8:25 PM. Motion carried.

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Jenna Seesholtz, Manager, Secretary/Treasurer