

**South Londonderry Township
Board of Supervisors Meeting
Palmyra, PA**

November 13, 2018

Opening Ceremonies and Introduction- The meeting was called to order at 7:00PM by Chairwoman Bucks followed by the Pledge of Allegiance.

The following members were present: The following staff members were present:

Faith Bucks – Chairwoman

Jenna Seesholtz, Township Manager

Jack Custer – Vice Chairman

William Reigle, Chief, SLT Police Department

Bill Bova - Supervisor

Patrick Armstrong, Township Solicitor

Dawn Blauch, Zoning/Code Enforcement Officer

Changes to Agenda: Changes to the agenda were announced.

Recording: The Township was recording for accuracy of minutes and Dawn Blauch was recording for her own personal use.

Public also present:

Kendra Hoffman, Tom Osborne, Laura Willman, Pat Rodack, Rugh Henderson, Mark Houser, Jr., Melanie Custer, Mark Panassaw, Corey Lamoreux, Connie Brossman, Jane Popko, Bill Leonard, Michael Goff, Dave Mayercik

Public Comment

Corey Lamoreux, Leaf Pick-up: Township resident Corey Lamoreux inquired about leaf pick-up in the township. He asked if the Board ever considered contracting with adjoining townships for leaf pick-up in South Londonderry.

Andy Jocum, Re-zoning: Township resident Andy Jocum of 2950 Horseshoe Pike asked about the rezoning process. He would like his property rezoned Commercial. He is currently zoned Low Density Residential.

Jane Popko: Township resident noted that she presented the Board of Supervisors with a Climate Change Resolution that Derry Township voted unanimously to adopt. She would like to request that all new Resolutions be brought up at the regular meetings.

Regular Business

Approval of Minutes of October 9, 2018: A motion by Custer second by Bucks to approve the meeting minutes from October 9, 2018 Board of Supervisor meeting. Motion carried.

Approval of Minutes of October 24, 2018: A motion by Custer second by Bucks to approve the meeting minutes from October 24, 2018 Board of Supervisor meeting. Motion carried.

Approval of Minutes of November 8, 2018: A motion by Custer second by Bucks to approve the meeting minutes from November 8, 2018 Board of Supervisor meeting. Motion carried.

Approval of Bill and Payroll list: A motion by Custer second by Bucks to approve Bill and Payroll list #20-18. Motion carried.

Approval of Bill and Payroll list: A motion by Custer second by Bucks to approve Bill and Payroll list #21-18. Motion carried.

Reports:

The following people gave reports to the Board of Supervisors:

Township Manager – Jenna Seesholtz
Zoning/Code Enforcement Officer – Dawn Blauch
Solicitor – Pat Armstrong
Police Department – Chief Reigle
Palmyra Library – Faith Bucks as submitted by Kendra Hoffman
Campbelltown Fire Company – Tom Osborne
Lawn Fire Company – Jack Custer
Palmyra Area Recreation and Parks Commission – Bill Bova

Minutes for Review: Planning Commission, Municipal Authority, Historical Commission

New Business

Windermere Plan Modification Request: Bob Riahi of Millfield Construction requested a modification of the Windermere Land Development Plan. They are looking to relocate a pedestrian path. A motion by Custer second by Bova to approve the requested plan modification for Windermere with the condition that the township engineer reviews the plan. Motion carried.

Funds Transfer Approval: A motion by Custer second by Bova to approve the transfer of \$52,783 from Fund 07 – Recreation Fund to Fund 01 – General Fund to reimburse the General Fund expenses related to the construction of Campbelltown Park. Motion carried.

Funds Transfer Approval: A motion by Custer second by Bova to approve the transfer of \$40,000 from Fund 01 – General Fund to Fund 05 – Traffic Signal to assist in funding future roadway improvements for the intersection of South Forge Road and Airport Road. Motion carried. Motion carried.

Approval of Operating Reserve Fund: A motion by Bova a second by Custer to approve the opening of a new account specifically named the Operating Reserve Fund. The Fund will be called Fund 95 – Operating Reserve Fund. **Public Comment:** Township resident Bill Ames noted that the County of Lebanon also keeps an Operating Reserve Fund in which they keep a quarter of the year’s budget in case of emergency. Motion carried.

Mt. Gretna Snow Plow Agreement: A motion by Bova second by Custer to conditionally approve the Mt. Gretna Snow Plow Agreement. South Londonderry’s solicitor will contact the Borough of Mt. Gretna’s solicitor to work out some of the language contained in the agreement. Motion carried.

LVSC – Campbelltown Park Agreement: A motion by Custer second by Bova to approve the Lebanon Valley Soccer Club’s agreement for the use of Campbelltown Park. Approval is

conditional based on some verbiage the Township Solicitor will work out with LVSC. Motion carried.

Fire Tax for 2019 Budget: A motion by Custer second by Bova to leave the Township Fire Tax at the current rate of 0.245 mills for the 2019 Budget year. Motion carried.

Executive Session: The Board went into executive session to discuss a legal matter.

Carriage Park – Phase 3: A motion by Custer second by Bova to authorize Solicitor Armstrong to send a Letter of Understanding to the developer of Carriage Park – Phase 3 setting forth the items based on Hanover Engineer’s review letter dated August 6, 2018 with the exception of financial security for basin, stormwater pipe replacement, adjustment of Bridle Road delineation and maintenance of 12 months for roads once dedication of roads is accepted. Motion carried.

Good and Welfare:

Next Meeting: Supervisor Workshop Meeting - Wednesday, November 28, 2018.

Adjourn – There being no more business to discuss, a motion by Custer second by Bova to adjourn the meeting at 9:40 PM. Motion carried. Executive session followed.

Jenna Seesholtz, Manager/Secretary