

**South Londonderry Township  
Board of Supervisors Meeting  
Palmyra, PA**

**August 14, 2018**

**Opening Ceremonies and Introduction-** The meeting was called to order at 7:00PM by Chairwoman Bucks followed by the Pledge of Allegiance.

**The following members were present: The following staff members were present:**

Faith Bucks – Chairwoman

William Reigle, Chief – SLT Police Department

Bill Bova - Supervisor

Max Shradley, Township Engineer

Patrick Armstrong, Township Solicitor

Scott Galbraith – Public Works Director/Asst. Secretary

**Changes to Agenda:** Changes to the agenda were announced.

**Recording:** Assistant Secretary Galbraith is recording the meeting for accuracy of minutes and Township resident Dawn Blauch was recording for her own personal use.

**Public also present:**

Mark Houser, Jr., Dawn Blauch, Jane Popko, Rugh Henderson, Kermit Bell, Ryan McAndrew, Dot Ague, Myron Camarnitsky, Kendra Hoffman, Jim Kauffman, Bill Warden, Pat Steely, Pat Krebs, Gloria McIntyre, Joyce Miller, Gary Swanson, Tom Osborne

**Public Comment**

**Pat Steely – Airport Road Parking/Zoning:** Mrs. Steely appreciated the placing of TEMPORARY NO PARKING signs along the north side of Airport Road until the road line markings are applied. She also expressed concerns that pursuant to the comprehensive plan the north side of Airport Road zoning was changed from residential to commercial/office. She feels she wasn't given proper notification of the change. A resident accompanying her who did not identify herself said that Airport Road did not need to be paved and stated the road rides rough and is not happy with the mirco-surfacing.

**Ryan McAndrew – 444 Bridle Ave – Carriage Park:** Mr. McAndrew stated that he has a steep bank behind his home which has a swale, however a swale is not on the final development plan. Ryan says his neighbor's stormwater flow flows onto his property. Ryan would like to see the stormwater plan for this area.

**Regular Business**

**Approval of Minutes of July 10, 2018:** A motion made by Bova second by Bucks to approve the meeting minutes from June 10, 2018 Board of Supervisor meeting. Motion carried.

**Approval of Bill and Payroll list:** A motion by Bucks second by Bova to approve Bill and Payroll list #14-18. Motion carried.

**Approval of Bill and Payroll list:** A motion by Bucks second by Bova to approve Bill and Payroll list #15-18. Motion carried.

### **Reports**

The following reports were given:

Zoning/Code Enforcement Officer – Bucks for Blauch  
Solicitor – Patrick Armstrong – Announced executive session to be held at the end of the meeting.  
Police Department – Chief Reigle  
Public Works – Scott Galbraith  
Palmyra Library – Kenda Hoffman  
Campbelltown Fire Company – Tom Osborne  
Lawn Fire Company - None  
Palmyra Area Recreation – None

**Minutes for Review:** Planning Commission, Municipal Authority, Historical Commission

**Township Officials Input** – Faith Bucks stated that she has received complaints and concerns about the recent flooding on Lingle Avenue and other areas, and that it was suggested to post signs to warn motorists of the Lingle Avenue closure when flooded. Public works director Galbraith stated that the PennDOT sign manual has limited options for signage and custom signs are not usually authorized on state roads. Mark Houser Jr. asked if signs were possible such as in the Palmyra Borough that indicate water level.

Faith Bucks announced the budget workshop to be held August 22<sup>nd</sup> and announced the need for one more person on the UCC Appeals Board and the requirements for such.

### **New Business**

**Williams Pipeline Grant Application Approval:** Faith Bucks spoke on starting the process to acquire a 20' X 28' pavilion with concrete pad for the new Cambelltown park and has been in communication with Pine Creek a supplier. Bill Bova motioned to seek the grant with a cap of \$20,000 for the pavilion. Second by Bucks. Motion carried

**Susquehanna Municipal Trust Grant:** Mr. Galbraith spoke as to the outdated self-contained breathing apparatus currently owned by the Authority and the need for updated SCBA and asked that the grant be sought for new SCBA. Bova motioned to approve seeking the grant. Second by Bucks. Motion carried.

**Township Roadway Line Painting:** Mr. Galbraith obtained quotes from three line painting contractors, Berks Traffic, Inc., D.E. Gemmil and Alpha Space Control, Inc. With Berks Traffic, Inc. being the lowest at 10 cents per foot double yellow and 4.5 cents per foot single white Bill Bova motioned to sign the agreement with Berks Traffic, Inc. and under the advice of solicitor Armstrong added a condition for the work to be completed within the year 2018. Second by Faith Bucks. Motion carried.

**Postage Approval:** There was discussion as to postage costs to mail out an updated community map and costs involved in the preparation and mailing of the township newsletter. Bill Bova motioned to combine the community map with informative community information in the same

publication and to offer separate newsletters in a digital format and look to offer the community map digitally as well. Second by Faith Bucks. Motion carried.

**184 Fox Road – Stormwater Modification Request:** Property owner Bill Warden, gave a brief presentation as to general details of plans to build a deck to the rear of his home however it would require slight encroachment into a stormwater easement on his property. As a career land developer/engineer he spoke on the almost nil effect the deck would have on the performance of the swale. He also noted that his property is at the beginning of the swale. As three 6 X 6 posts would be inside the easement as well as a deck overhang, he asked the Board for relief from the Stormwater Ordinance encroachment restrictions. Faith Bucks motioned to waive the restrictions per Mr. Warden’s plan and under the advisement of solicitor Armstrong added that a declaration of covenant be recorded with Mr. Warden’s deed that outlines the conditions of approval. Second by Bill Bova. Motion carried.

**2019 Schedule Approval:** Faith Bucks motioned to table the schedule until a later date. Second by Bill Bova. Motion carried.

**Appoint Solicitor to the UCC Appeals Board:** Faith Bucks motioned to appoint Richard Druby as solicitor to the UCC Appeals Board. Second by Bill Bova. Motion carried.

### Old Business

**Sunoco Grant Project:** Township Engineer Max Shradley presented a grant update

**Fire Plan:** It was reported that an update is in progress

**Zoning Ordinance Update:** Bill Bova motioned to approve Rettew to provide guidance on developing a new, less complex zoning ordinance. Second by Faith Bucks. Motion carried.

**Carriage Park Phase III:** Per a pre-dedication inspection, a listing of items to be completed both onsite and administratively was presented to Triple Crown Corporation. It was reported that to date there’s been no response from Triple Crown Corp.

**Township Building HVAC:** Project Manager James Miller of Fidevia reported that MidState, the HVAC installer for the new building will be onsite at 7 a.m. Wednesday, August 22<sup>nd</sup> to complete work needed on the system

### Good and Welfare:

Faith Bucks announced that a workshop meeting has been scheduled for Wednesday, August 22<sup>nd</sup>.

Next Meeting: Supervisor Workshop – Wednesday, August 22, 2018  
Supervisor Meeting - Tuesday, September 11, 2018

**Adjourn** – There being no more business to discuss, a motion by Bova second by Bucks to adjourn the meeting at 8:58 PM. Motion carried. Executive session followed.

---

Scott A. Galbraith, Asst. Secretary