

**Opening Ceremonies and Introduction-** The meeting was called to order at 1:00PM by Chairman Orley followed by the Pledge of Allegiance. Chairman Orley announced the Township is recording the meeting to help with accuracy of the minutes.

**The following members were present:**

Cliff Orley – Chairman  
Doug Cheyney – Vice Chairman  
Faith Bucks – Supervisor

**The following staff members were present:**

Jenna Seesholtz - Township Manager  
Scott Galbraith - Public Works Director  
Glenda Hollinger – Accounts Administrator

**Public also present:**

Jack Custer, Carissa Cassel, Gail Klee

**Public Comment**

**Requisition 16-2017 New Township Building:** A motion by Bucks second by Cheyney to approve Requisition 16-2017 bill payment for the new Township building in the amount of \$3,628.37. Motion Carried.

**New Business**

**2018 Budget Review:** A line by line review was completed on the 2018 Budget Worksheet that was supplied to the Board by Manager Seesholtz. Public comments: Jack Custer inquired on line item amounts and Carissa Cassel also inquired about line items.

**Adjourn** – There being no more business to discuss, a motion by Cheyney second by Bucks to adjourn the meeting at 2:35 PM. Motion carried.

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Jenna Seesholtz, Manager, Secretary/Treasurer