

Reorganization Meeting

Board of Supervisors, Municipal Building, Campbelltown, PA

January 2, 2018

Opening Ceremonies- The meeting was called to order at 7:03 PM by Township Manager Seesholtz.

The following members were present:

Faith Bucks – Chairman
Jack Custer – Vice Chairman
Doug Cheney – Supervisor

The following staff members were present:

Jenna Seesholtz – Manager/Sec/Treasurer
Bill Reigle - Chief

Public also present:

Melanie Custer, Jane Popko, Jim Hess, Dawn Blauch, Kermit Bell, Dennis Hauenstein, Cliff Orley, Connie Brossman, Rugh Henderson, Carissa Cassel, Bill Pauza, Bill Leonard, Beth Leonard, Dan Bucks, Matt Donahue, Jeff Blauch, Dan Braden, Curtis Bucks, Cole Long, Louis Umbrell, Austin Norton, Mark Panassow, Ron Bortner, Noah Lagon, Michael Adams, Travis Aughenbaugh, Dot Ague, Dick Brown

Appointment of Chairman of the Board: Township Manager Seesholtz opened the floor for a motion to appoint Chairman of the Board of Supervisors. A motion by Custer second by Cheney to appoint Bucks as Chairman of the Board of Supervisors. Motion carried.

Appointment of Vice-Chairman of the Board: A motion by Bucks second by Cheney to appoint Custer as Vice-Chairman of the Board. Motion carried.

Introduction: Chairwoman Bucks noted the Township was recording the meeting for accuracy of the minutes and Sid Hostetter and Dawn Blauch were recording for their personal use.

Township Appointments

A motion by Custer second by Cheney to appoint the employees/consultants to their positions for the year 2018 as listed below. Motion carried.

- Township Manager/Secretary/Treasurer – Jenna Seesholtz
- Assistant Secretary– Glenda Hollinger
- Police Chief – William Reigle
- Zoning Officer – Commonwealth Code Inspection Services, Inc.
- Asst. Zoning Officer – Jenna Seesholtz
- Code Enforcement – Commonwealth Code Inspection Services, Inc.
- Building Inspector – Commonwealth Code Inspection Services, Inc.

Township Engineer: A motion by Cheney to appoint Hanover Engineering as the Township Engineer. Motion dies from lack of a second.

A motion by Custer second by Bucks to appoint Rettew Associates, Inc. Township Engineer.

Public Comment: Township Resident Rugh Henderson inquired how bids for engineer were secured. Yay: Custer and Bucks. Nay: Cheney. Motion carried.

Township Solicitor, Zoning Hearing Board Solicitor, Auditor, Palmyra Area Rec

Commission and Vacancy Board Appointment: A motion by Custer second by Cheney to appoint the employees/consultants to their positions for the year 2018 as listed below. Motion carried.

- Township Solicitor – Patrick M. Armstrong, Esq. - Grim, Biehn & Thatcher
- Zoning Hearing Board Solicitor – Anthony Nestico, Esq.
- Independent Auditor – Garcia, Garman & Shea, PC
- Palmyra Area Recreation Commission – Doug Cheyney
- Vacancy Board – Dave Turner

Fire Board: A motion by Custer second by Bucks to appoint Supervisor Cheyney as the Fire Board Representative. Motion carried.

Open Records Officer, Earned Income Tax Bureau, and Greater Lebanon Refuse

Authority: A motion by Custer second by Cheyney to appoint the employees/consultants to the positions for the year 2018 as listed below. Public Comment: Township Resident Rugh Henderson asked who was appointed to the EIT. Motion carried.

- Open Records Officer – Jenna Seesholtz
- Earned Income Tax Bureau – Ron Fouche & Lisa Daubert
- Greater Lebanon Refuse Authority – Douglas Olt

Municipal Authority Appointment: A motion by Custer second by Cheyney to appoint Dale Kreider to the Municipal Authority with a term to expire December 31, 2022. Motion carried

Planning Commission Appointments: A motion by Cheyney to appoint Dennis Hauenstein to the Planning Commission with a term to expire December 31, 2021. Motion dies from lack of a second.

A motion by Bucks second by Custer to appoint Bill Bova and Bob Goodpaster to the Planning Commission with a term to expire December 31, 2021. Aye – Bucks and Custer. Nay – Cheyney. Motion carried.

Zoning Hearing Board Appointment: A motion by Cheyney to appoint William Wertz to the Zoning Hearing Board with a term to expire December 31, 2020. Motion dies from lack of a second.

A motion by Custer second by Bucks to appoint Dawn Blauch to the Zoning Hearing Board with a term to expire December 31, 2020. Aye - Custer and Bucks. Nay – Cheyney.

Environmental Advisory Council Appointment: A motion by Cheyney second by Custer to table the appointment of Environmental Advisory Council members due to a discrepancy from Act 148 which allows an EAC to have 3-7 members. The current township ordinance allows for 11 members. Public Comment: Township Residents Dick Brown and Jane Popko asked about the act and where that information can be found. Motion carried.

Historic Commission Appointment: A motion by Custer second by Cheyney to appoint Susan Bucks and Rugh Henderson to the Historic Commission for a 3-year term to expire December 31, 2021. Motion carried.

A motion by Bucks second by Cheyney to appoint Trevor Kase to the Historic Commission with a term to expire January 1, 2020. Motion carried.

UCC Appeals Board: A motion by Cheyney second by Custer to table the appointment to the UCC Appeals Board. Motion carried.

Approval of Banks for Deposit of Township Funds: A motion by Cheyney second by Custer to approve Fulton Bank and PLIGIT as Township depositories. Motion carried.

Township Employee Wages: A motion by Custer second by Cheyney to approve a 3% wage increase for all non-uniform employees and as per their bargaining agreement, a 3% wage increase for all uniformed employees. Motion carried.

Reaffirming Employee Benefits: A motion by Cheyney second by Custer to reaffirm the Township Employee benefits to be the same as provided for in the Collective Bargaining Agreement and employee handbook. Motion carried.

Treasurer's Bond: A motion by Cheyney second by Custer to set the Treasurer's and Assistant Treasurer's Bond at \$1,000,000 or otherwise required by the Second-Class Township Code. Motion carried.

Adjournment: A motion by Cheyney second by Bucks to adjourn the reorganization meeting at 7:21 PM. Motion carried.

Jenna Seesholtz, Mgr./Secretary/Treasurer