

Opening Ceremonies and Introduction- The meeting was brought to order at 7:00PM by Mr. Orley, followed by the Pledge of Allegiance. Mr. Orley announced that they had an executive session before the meeting about personnel issues. He also stated that Dawn Blauch would be tape recording the meeting for her own personal use, not for the Township.

The following members were present:

Cliff Orley – Chairman
Doug Cheyney - Vice Chairman
Faith Bucks – Member

The following staff was present:

Patrick Armstrong - Solicitor
Brien Kocher & Randy Wright – Hanover Engineering Associates
Glenda Hollinger – Account Administrator/Recording Secretary
William Reigle – Chief of Police
Scott Galbraith – Public Works Superintendent

Shawn Arbaugh – Mgr./Secretary/Treasurer – Absent

Public Input –

- Ralph Duquette wanted documents for the Pub Brewery so he could take them to School Board Meeting.

Approval of Minutes

Minutes from the February 8, 2016 Special Public Meeting – Dr. Bucks approved the minutes as written. Seconded by Mr. Cheyney. Motion carried.

Minutes from the February 9, 2016 BOS Meeting – Dr. Bucks approved the minutes as written. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea

Approval of Bill and Payroll lists – Mr. Cheyney moved to approve Bill and Payroll lists #4-16, & #5-16 and directed Mr. Arbaugh to pay the same. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks -Yea

Reports of Officers, Boards & Committees:

1. Reports
 - Township Manager – None
 - Police Department – Chief Reigle gave his report.
 - Public Works – Scott Galbraith gave his report.
 - Palmyra Library – Kendra Hoffman gave report.
 - Campbelltown Fire Co. – Steve Stine gave report.
 - Lawn Fire Company – Jack Custer gave report.
 - Lawn Ambulance – None
 - Palmyra Area Recreation & Parks Commission – Doug said they are in the hiring phase for summer camp.
 - Planning Comm., EAC, Historical Municipal Authority – were noted.

Special Orders –
Township Officials Input – None

Old Business

- **Architectural Services Proposals** – Dr. Bucks moved to award the RFP to Beers & Hoffman, only authorizing Phase 1 in the amount not to exceed \$14,900.00. Seconded by Mr. Cheyney. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Application for Tour de Gretna 2016** – Dr. Bucks moved to conditionally approve the Application with conditions to secure the requisite permits, approvals from PennDot, securing insurance in an amount and manner acceptable to the Township and having the Township of South Londonderry named as an additional insured, make payment to the Police Department for any and all costs and expenses to the related to the race, make a monetary contribution to Lawn Fire Company, provide approved flaggers, and ensuring the Race course will be left in the same condition as when started. Seconded by Mr. Cheyney. Mr. Orley abstained.
Votes: Mr. Orley – Abstained Mr. Cheyney – Yea Dr. Bucks – Yea

- **Burn Ordinance** – Larry Hall, 231 Timber Road, Ralph Duquette, 904 Weaber Ave., Evelyn Koppel, Mt. Gretna, Mark from Valley Road, Dave Mayerick, 219 Village Lane, Mary Jane Haines, 355 Timber Lane, and Doug Olt, 312 Timber Road, all had suggestions and comments which they were asked to send emails or a copy of their suggestions to Mr. Arbaugh so he can pull everything together. Dr. Bucks had suggested a few proposals. She had a problem with nuisances Section 8, wanted a permit to be good for one year, regardless where you live it should be the same for the whole Township not singling out Mr. Gretna, and all fires need to be extinguished not left smoldering. Mr. Cheyney said people interpret things differently and he also agrees with Dr. Bucks. Mr. Orley said Shawn brought to his attention that the Police said some things that are not enforceable, people should use common sense. He said he will revisit with Shawn and Patrick. This issue was tabled until another meeting.

New Business

- **Northside Crossing Phase 3 Bond Reduction Request** – Mr. Cheyney moved to approve a reduction of \$231,003.33 leaving in place a security of \$281,227.82. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Northside Crossing Phase 5 Pre-Bond Reduction Request** – Dr. Bucks moved to approve a Pre-Bond reduction of \$295,918.70 requiring security to be posted in the amount of \$928,762.30 prior to plan recording. Seconded by Mr. Cheyney. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Northside Crossing Phase 5 extension of time** – Mr. Cheyney moved to approve an extension of time to record the plans until May 10, 2016. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Carriage Park Stormwater Swales** – After a brief discussion the Board felt more information is needed to move forward. It was unanimous that this issue be tabled until a later date.
- **Authorization to Hire – Part-time Administrative Assistant** – Mr. Cheyney moved to hire Mackenzie Crawford for 3 days a week at \$12.00 per hour, a 6 month probationary period, and at the end of probationary period the rate would be increased to \$12.50 per hour. Seconded by Dr. Bucks. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Campbelltown Park Utilization** – Harold Weaver would like to build and maintain a baseball field at the park, but has some stipulations. There needs to be some communications with Palmyra Parks and Recreation Department. The Board hopes to have a solution by next meeting. The Board unanimously tabled this issue until a later date.
- **Got the Nerve Triathlon** – Dr. Bucks moved to approve the triathlon with the conditions of insurance with the Township named as additional insured, Indemnification/release, coordination with police and fire departments, and reimburse Police Department for related costs and expense and overtime. This event will be held on May 21.2016 from 8:30-11:30am. Seconded by Mr. Cheyney. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea

Chairmen’s Comments -

- Mr. Orley thanked everyone for coming and sharing their comments. He said that Mr. Armstrong is a good aid for the Township. He said now that warm weather is coming and we get outside more, try to get to know your neighbors and work with the 1st responders.
- Next Meeting: Tuesday, April 12, 2016 at 7:00pm at the Municipal Building.

Adjourn – There being no more business to discuss, Dr. Bucks moved to adjourn the meeting at 8:35 p.m. Seconded by Mr. Cheyney.

Scott Galbraith/Asst. Secretary/Treasurer