

Opening Ceremonies and Introduction- The meeting was brought to order at 7:00PM by Mr. Orley, followed by the Pledge of Allegiance. Mr. Orley announced that they had an executive session before the meeting about personnel matters. He also stated that the Township would be taping the meeting for Township use, and Dawn Blauch would be tape recording the meeting for her own personal use.

The following members were present:

Cliff Orley – Chairman
Doug Cheyney - Vice Chairman
Faith Bucks – Member

The following staff was present:

Shawn Arbaugh – Mgr./Secretary/Treasurer
Patrick Armstrong - Solicitor
Brien Kocher & Randy Wright – Hanover Engineering Associates
Glenda Hollinger – Account Administrator/Recording Secretary
William Reigle – Chief of Police
Scott Galbraith – Public Works Superintendent

Public Input – None

Approval of Minutes

Minutes from the April 12, 2016 BOS Meeting – Mr. Orley said he agreed to advertise the Burn Ordinance, and he was a yes vote. Dr. Bucks approved the minutes with the changes Mr. Orley mentioned. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea

Approval of Bill and Payroll lists – Mr. Cheyney moved to approve Bill and Payroll lists #8-16, & #9-16 and directed Mr. Arbaugh to pay the same. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks -Yea

Reports of Officers, Boards & Committees:

1. Reports
 - Township Manager – Shawn said he was at the kick off meeting with FEMA and PEMA to go over the application requests for specific reimbursements associated with winter storm Jonas during the most expensive 48 hour period. He said the township is seeking reimbursement in the amount of \$32,728.92 for the timeframe of January 23-24. The Municipal Authority is seeking \$869.46. He was also informed that we would be eligible for 75% of the amount sought or \$25,199. We should receive this money before the end of July. Shawn said that the Township and Commonwealth Code Inspection is going to inspect the property located at 2871-2873 Horseshoe Pike on May 5th. The purpose of the inspection is to seek a professional opinion regarding the structure. He said they will be meeting with the owner of the property on May 23rd and to continue the process to bring that property up to code. Shawn said that the Lebanon Daily News did a nice article about the Colebrook Mill. Shawn said that two individuals representing the Bay Foundation will be here on May 11th to provide input on proposed Best Management Practices within the Township’s MS4 area. They will be reviewing Lingle Avenue, Stone Knoll, the new Park, and

- Police Department – Chief Reigle gave his report.
- Public Works – Scott Galbraith gave report.
- Palmyra Library – None
- Campbelltown Fire Co. – Brian Douillette gave report.
- Lawn Fire Company – Jack Custer gave report.
- Lawn Ambulance – None
- Palmyra Area Recreation & Parks Commission – no update.
- Planning Comm., EAC, Historical Municipal Authority – were noted.

Special Orders –

Township Officials Input – None

Old Business

- **Building Renovation/New Construction – cost estimates** – There was 3 estimates presented. 1) Option A - New construction at 3.338 million 2) Option B – New construction minus an office at 3.284 million, 3) Renovation of old building – 3.473 million and could be more once renovations got started. Mr. Cheyney made a motion to proceed with new construction option B. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks Yea

New Business

- **Jacob Dillon Blauch Recognition – Resolution #12-2016** – Mr. Orley presented Jacob with an Eagle coin. Mr. Cheyney made a motion to adopt Resolution #12-2016. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Municipal Building – financing options** – Mr. Armstrong explained that in the RFP the township is looking for a 25-30 year loan and up to 3.3 million. Mr. Cheyney made a motion to send out RFP's to open up to a large network of banks and lending institutions. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Municipal Building – Construction Management Proposals** – Shawn said he received 3 proposals – 1) Alexander at \$105 per hour 2) Robert Bookner at \$102 per hour and 3) Fidevia's quote max was \$70,200.00 for the construction period. Mr. Cheyney made a motion to table this issue until more information is obtained. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea
- **Municipal Building – Civil Engineer** – Dr. Bucks made a motion to retain Hanover Engineering for the Civil Engineer for the building project. Also Hanover did give a cost estimate of \$35,000. Seconded by Mr. Cheyney. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Campbelltown Fire Company – Call box changes** – Barry Sell explained that they wanted to downgrade the box cards. There was a discussion and concerns about what this meant in conjunction with different scenarios. Mr. Cheyney made a motion with the conditions that the SLT Fire Board approve these changes and that Lebanon County Fire also approves the changes. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea

- **Carriage Park Swales** – Shawn said himself and Hanover Engineering have meet with Triple Crown over and over about the swale issue in Phase 2. They have found that the lots have not been graded correctly and that is leading to the problems in that area. Triple Crown came back with a proposal to cut a V notch in the middle of the swale and use the dirt to make a berm around the top to keep the water from escaping. They also proposed for Phase 1 to remove soil and put a rock trench to the outlet pipe. Mr. Orley said it is too premature to make a decision. He said he would like to table this until next meeting giving everyone time to go over the paperwork that came in at 4pm this afternoon. Mr. Arbaugh said they will continue to monitor the problems.
- **Annville Township Police Department – Campbelltown Fire Police Request** – Cliff said this has been passed on the Campbelltown Fire Company and this is good to go.
- **Jean Long Subdivision** – Mr. Cheyney made a motion to grant the waiver requests and the deferments as outlined in Hanover Engineering’s letter dated May 3, 2016 and approve the plan. Seconded by Dr. Bucks. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea
- **Streetlight Tax – Refund request** – John Morris is asking for a refund for the last 5 years totaling \$237.78. He has provided the paperwork. Dr. Bucks moved to grant the refund requested in the amount of \$237.78. Seconded by Mr. Cheyney. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Middle Creek Wildlife Management Area – EAC Request** – The Board said it was ok for the EAC to write a letter to the Legislators with the request to keep the Middle Creek Wildlife Management Area open. The Board would like to see the letter before it is sent.
- **Stone Knoll – Deed of Dedication – Resolution #13-2016** – Mr. Cheyney made a motion to conditionally approve Resolution #13-2016. The resolution cannot be recorded until these 5 conditions are completed. Seconded by Dr. Bucks. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Carriage Park Phase 3 – Security Reduction** – Mr. Cheyney made a motion to reduction security in the amount of \$596,733.69 and leaving \$654,567.35 in place as explained in Hanover Engineer’s letter dated May 3, 2016. Seconded by Dr. Bucks. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Keystone Custom Homes – CACP authorization** – Dr. Bucks made a motion to authorize the execution of the CACP. This will allow Patrick Armstrong, Township Solicitor, to sign the paperwork. Seconded by Mr. Cheyney. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Greenskeeper – CACP authorization** – Mr. Cheyney made a motion to authorize the execution of the CACP. This will allow Patrick Armstrong, Township Solicitor, to sign the paperwork. Seconded by Dr. Bucks. Motion carried.
 Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Award Thistledown Paving Bid** – The Township received 2 bids for the Thistledown Paving Project: 1) Pennsy Supply, Inc. in the amount of \$133,456.32 and 2) Highway Material, Inc. in the amount of \$131,073.30. Mr. Cheyney moved to award the bid to

Highway Materials in the amount of \$131,073.30. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Chesapeake Bay Pollutant Reduction Plan** – Mr. Arbaugh said we received an NPDES permit on June 1, 2015 and with that permit we are required to submit a Chesapeake Bay Pollution Reduction Plan by June 1, 2016. Mr. Cheyney made a motion to move forward with the plan Mr. Arbaugh prepared. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Chaplain Appointment** – Mr. Cheyney made a motion of appoint Pastor John Lauver as Chaplain for the Township. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Campbelltown Fire Company – Boot Drive** – Mr. Cheyney made a motion to approve the boot drive on May 21, 2016. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

Reasons to Celebrate

- Mr. Arbaugh said that we had a good turnout for Earth Day. We collected at least 2 full dumpsters of trash.
- Mr. Galbraith said that while Kyle Stauffer, from our highway department, was out working on Fox Hill Drive, following the street sweeper, he saw mulch along the side of a home that had started on fire. He proceeded to call 911 and then pulled the hose from the other side of the house and used a shovel to try to contain the fire until the fire company got there. Kyle is a firefighter with a fire company from eastern Lebanon County.

Chairmen's Comments -

- Mr. Orley said he was glad we had good things that happened. He also was happy about the number of people that participated at this meeting. This is how the Board is able to hear what the public's opinion is about the different topics we discuss. He also stated that on Sunday, May 15th, the Lawn Fire Company will be serving their Bikers Breakfast.
- Next Meeting: Tuesday, June 14, 2016 at 7:00pm at the Municipal Building.

Adjourn – There being no more business to discuss, Mr. Cheyney moved to adjourn the meeting at 8:56 p.m. Seconded by Dr. Bucks.

Shawn Arbaugh Mgr/Secretary/Treasurer