

Opening Ceremonies and Introduction- The meeting was brought to order at 7:30PM by Mr. Orley, followed by the Pledge of Allegiance. Mr. Orley announced that they had an executive session before the meeting about personnel matters and finance issues. He also stated that the Township would be taping the meeting for Township use, and Dawn Blauch would be tape recording the meeting for her own personal use.

The following members were present:

Cliff Orley – Chairman
Doug Cheyney - Vice Chairman
Faith Bucks – Member

The following staff was present:

Shawn Arbaugh – Mgr./Secretary/Treasurer
Patrick Armstrong - Solicitor
Randy Wright – Hanover Engineering Associates
Glenda Hollinger – Account Administrator/Recording Secretary
Gerry Cassel - Sergeant
Scott Galbraith – Public Works Superintendent

Public Input –

- John Galley, 21 Chesterfield Dr., said his property adjoins the proposed boardwalk and green space area and he is against it, due to the cost to install the boardwalk and the cost to keep up the green space. He said if anyone wants to get around Stone Knoll there are sidewalks, they do not want people walking around the back of their properties.

Approval of Minutes

Minutes from the May 10, 2016 BOS Meeting – Mr. Orley had 2 changes and Mr. Arbaugh said he had 1. Dr. Bucks approved the minutes with the changes Mr. Orley & Mr. Arbaugh mentioned. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea

Approval of Bill and Payroll lists – Dr. Bucks moved to approve Bill and Payroll lists #10-16, & #11-16 and directed Mr. Arbaugh to pay the same. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks -Yea

Reports of Officers, Boards & Committees:

1. Reports

- Township Manager – Shawn gave a progress report on the new building, stating that we dug our soils pits for Stormwater management and the geotechnical borings that have been completed to get a structural analysis of what kind of load bearings we need. We are also in the process of getting proposals for security, like camera's and keyless entry access. The park has been moved to behind the highway maintenance building. We are in the design development phase and there are drawings in the lobby. He said that we are on target to go out got bids by September and hopefully break ground sometime in the fall. He said that we received a certificate from Farmland Preservation for our donation of \$12,000. There is now 1488 acres in preservation in Lebanon County. He said the EAC had an idea for a Community Garden. Shawn said that he had a discussion with

the Public Works Director and he suggested the area behind the West Wastewater Treatment Plant for a potential area for the garden. The Municipal Authority would want to lease out the land for \$1. They looked into some preliminaries on how to water this area. A well drill company could come in and put a hand pump drill in for less than \$1,000. We would need to conduct soil testing to get what kind of requirement for composting. Shawn checked with the insurance company, and it would not cost us anymore for insurance for the garden. Shawn said he attended a DEP Conference discussing Community Rating System Program. This would help the community to reduce the amount of flood insurance home owners would pay.

- Police Department – Sergeant Cassel gave his report.
- Public Works – Scott Galbraith gave report.
- Palmyra Library – Kendra Hoffman gave report.
- Campbelltown Fire Co. – Chris Bardsley gave report.
- Lawn Fire Company – Jack Custer gave report.
- Lawn Ambulance – None
- Palmyra Area Recreation & Parks Commission – Mr. Cheyney said summer camp has started and at 175 is sold out and they had to move it to the Palmyra Middle School.
- Planning Comm., EAC, Historical Municipal Authority – were noted.

Special Orders –

Township Officials Input – None

Old Business

- **Municipal Building – Finance Options** – Shawn said they put out RFP's and received 6 proposals, and a USDA Option, back. After evaluating the proposals, the Board narrowed it down to 3. Shawn recommended the Fulton Bank proposal. They offered a 25 year loan with a 7 year fixed interest rate of 2.35% and an interest cap of 4.5% for the life of the loan. The Township would have debt service of approximately \$158,000 per year or a maximum of \$188,000 if the interest rates would go through the roof. Dr. Bucks made a motion to authorize to proceed with the commitment and financing through Fulton Bank, pursuant to the Unit Debt Act. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks Yea

- **Municipal Building – Construction management proposals** – Shawn said we have 3 proposals for Construction Management options. He said he went back to Fidevia because they gave us a not to exceed amount and we wanted an hourly rate. Fidevia came back at \$90 per hour, Alexander Building Construction was \$105 per hour, and Robert Buchter was \$102 per hour. Mr. Cheyney made a motion to accept Fidevia's proposal at \$90 per hour, but they cannot do anything until the financing is in place. Seconded by Dr. Bucks. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **EAC Letter to Middle Creek Wildlife** – Mr. Arbaugh stated that the letter was revised and the part about raising hunting license fees was eliminated. Mr. Cheyney made a motion to give permission to send the letter to our State Legislators. Seconded by Dr. Bucks. Motion carried.

New Business

- **Sean Patrick Blade Recognition – Resolution #14-2016** – Mr. Orley read the Resolution and presented Sean with an Eagle coin.
- **Burn Ordinance – Potential Adoption** – Mr. Cheyney made a motion to table the adoption of Ordinance #211. All changes are to be submitted to Mr. Arbaugh so he can make the changes and can be advertised again. Seconded by Mr. Orley.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Park Rules and Regulation Ordinance – Potential Adoption** – Mr. Cheyney made a motion to table the ordinance until changes to 7.1 pets must be on a leash, and a change to 4.2 add no loud music unless approved by the Township. Seconded by Mr. Orley. Dr. Bucks opposed.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Nay
- **Forge Road Storage** – Mr. Cheyney made a motion to release their Improvement Security in the amount of \$208,612.00 as per Hanover Engineering letter dated June 2, 2016. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Bell Road Subdivision – Security Reduction** – Dr. Bucks made a motion to release their Improvement Security in the amount of \$169,472.60 as per Hanover Engineering letter dated June 2, 2016, with the condition that a certification letter be provided indicating that all required concrete monuments have been installed. Seconded by Mr. Cheyney. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Harrisburg Storage – Security Reduction** – Mr. Cheyney made a motion to release the Improvement Security in the amount of \$22,499.95 as per Hanover Engineering letter dated June 6, 2016.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **EAC Banner Purchase request** – Mr. Cheyney made a motion to approve the purchase of a banner for the EAC. Seconded by Dr. Bucks. Motion carried.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea
- **Carriage Park Swales** – Shawn said Randy Wright and himself have been working with Triple Crown and Keystone Custom Homes and they have a verbal agreement. Shawn said they were supposed to provide us with some design drawings for this evening but that did not happen. Shawn went over what the verbal agreement and him and Randy thought this was a good fix for the problems. Randy then said his office received the information at 6:03pm. There were comments from Cisco Cordero, 196 Woodlawn Ave., Dustin Hostetter, 601 Saddle Road, Robert Adams, 627 Saddle Road, and Anthony Hottenstein, 178 Woodlawn Road. Mr. Cheyney made a motion to table this issue until they have more information. Seconded by Dr. Bucks.
Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks - Yea
- **Campbelltown Community Park – Pavilion Grant** – Mr. Arbaugh said we have received another grant in the amount of \$7,000 and we received one last year in the amount of \$7,500. He said to complete the project we would need \$17,500 and gave a

viable solution, to which Mr. Cheyney said that no tax payer money is supposed to be used for the Park. Mr. Cheyney made a motion to table this issue and suggested that we come up with a way to raise the rest of the money. Seconded by Dr. Bucks. Motion carried. Dave Buffington from The Sun said they would donate \$1,000.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

- **Permission to advertise to replace Jennifer Rabuck** – Dr. Bucks made a motion to give permission to advertise Jen’s job. Seconded by Mr. Cheyney. Motion carried.

Votes: Mr. Orley – Yea Mr. Cheyney – Yea Dr. Bucks – Yea

Reasons to Celebrate

- Mr. Arbaugh said we had 9 students from the Milton Hershey School help the EAC and the Township in the parks to do a number of items to help take some of the burden off the highway crew.
- Dr. Bucks said she is happy to see all the people that are here tonight, and that we couldn’t do this without everyone’s participation. She said she would like to see everyone, even after their concerns are taken care of, still attend the meetings.
- Mr. Cheyney said he agreed with everything Dr. Bucks said.

Chairmen’s Comments -

- Mr. Orley said it was a great meeting with great input on all topics.
- Pleased the Township received a certificate for the donation to Farm Land Preservation and that we have 1461 acres in the preserved status.
- He is glad that Shawn has a positive approach to reach out to other programs to get other funds to help do projects in the community.
- He said he is happy of all the folks that came here tonight and had a very good interchange of ideals.
- Next Meeting: Tuesday, July 12, 2016 at 7:00pm at the Municipal Building.

Adjourn – There being no more business to discuss, Mr. Cheyney moved to adjourn the meeting at 8:45 p.m. Seconded by Dr. Bucks.

Shawn Arbaugh Mgr/Secretary/Treasurer