Board of Supervisors, Municipal Building, Campbelltown, PA August 9, 2016

Opening Ceremonies and Introduction- The meeting was brought to order at 7:00PM by Mr. Orley, followed by the Pledge of Allegiance. Mr. Orley announced that they had an executive session before the meeting about personnel matters. He also stated that Dawn Blauch would be tape recording the meeting for her own personal use.

The following members were present:
Cliff Orley – Chairman
Faith Bucks – Member

Absent: Doug Cheyney - Vice Chairman

The following staff was present:
Shawn Arbaugh – Mgr./Secretary/Treasurer
Patrick Armstrong - Solicitor
Randy Wright – Hanover Engineering Associates
Glenda Hollinger – Account Administrator/Recording Secretary
Gerry Cassel – Sargent
Scott Galbraith – Public Works Superintendent

Public Input –

- Jane Popko asked the Board if they are aware that the Lawn Fire Company is in the line of the Sunrise Pipeline. She said wet lands have been taken also. Piping is at Alcoa and is not US Piping.

Approval of Minutes

Minutes from the July 12 2016 BOS Meeting – Dr. Bucks moved to approve the minutes from July 12th. Seconded by Mr. Orley. Motion carried.
Votes: Mr. Orley – Yea Dr. Bucks - Yea

Approval of Bill and Payroll lists – Dr. Bucks moved to approve Bill and Payroll lists #14-16, & #15-16 and directed Mr. Arbaugh to pay the same. Seconded by Mr. Orley. Motion carried.
Votes: Mr. Orley – Yea Dr. Bucks -Yea

Reports of Officers, Boards & Committees:

1. Reports
   - Township Manager – Shawn said we had a PA DEP inspection for MS4 and did not have any violations. Shawn said we applied for an EAC grant for obtaining approximately 50 trees to plant on the north side of the new park along Spring Creek. He said if the grant is awarded this project could help with meeting MS4 requirements. He also stated that we were recently awarded a $1,000 grant to purchase aerobic fitness equipment for our new building. Shawn said recently EPA provided SLT with a demonstration of a free program called QGIS. This allows various data from excel spreadsheets to be put into a GIS database to establish maps. He said he is currently evaluating this new technology to see if we can utilize the system to do the mapping for our MS4 system. He said we may be able to utilize Township resources to complete all of our mapping needs.
   - Board of Supervisors – Dr. Bucks moved to accept the resignation of Shawn Arbaugh, effective September 8, 2016 and appointing Scott Galbraith to the Interim Township Manager, effective September 9, 2016. Seconded by Mr.

Orley. Motion carried.

Votes: Mr. Orley – Yea Dr. Bucks - Yea

- Police Department – Gerry Cassel gave the Police report and mentioned that National Night Out was a success.
- Public Works – Scott Galbraith gave report.
- Palmyra Library – No report.
- Campbelltown Fire Co. – Barry Sell gave report
- Lawn Fire Company – No report had a call.
- Lawn Ambulance – Ron Bortner gave report.
- Palmyra Area Recreation & Parks Commission – None
- Planning Comm., EAC, Historical Municipal Authority – were noted.

Special Orders –

Township Officials Input – None

Old Business - None

New Business

- **New Municipal Building – Authorization to advertise for bids** – Dr. Bucks made a motion to authorize advertising for bids for the new building. Seconded by Mr. Orley. Motion carried.

  Votes: Mr. Orley – Yea Dr. Bucks - Yea

- **Northside Crossing Phase 5 – Security Reduction Request** – Dr. Bucks made a motion to approve the reduction in security in the amount of $541,671.09 leaving $387,091.21 in place as stated in Hanover Engineer's letter dated August 2, 2016. Seconded by Mr. Orley. Motion carried.

  Votes: Mr. Orley – Yea Dr. Bucks – Yea

- **Resolution No. 16-2016 – Application for County Aid from the County Liquid Fuels Tax Funds** – Dr. Bucks made a motion to approve the application for the County Aid. Seconded by Mr. Orley. Motion carried.

  Votes: Mr. Orley – Yea Dr. Bucks - Yea

- **New Municipal Building Antennas and Speakers Contract – Authorization to award-** Dr. Bucks made a motion to award the bid to B. Moyer Radio Communications in the amount of $6,171.02. Seconded by Mr. Orley. Motion carried.

  Votes: Mr. Orley –Yea Dr. Bucks – Yea

- **Colebrook Mill – Authorization to negotiate land swap with PA Game Commission-** after a lengthy discussion on the Mill and land swap, Dr. Bucks made a motion to table this issue. Seconded by Mr. Orley. Motion carried.

  Votes: Mr. Orley – Yea Dr. Bucks - Yea

- **Authorization to hire a Part-time Administrative Assistant** – Dr. Bucks made a motion to authorize the hiring of Samantha Smith at $14.00 per hour and to work Monday, Wednesday, and Friday's. Seconded by Mr. Orley. Motion carried.

  Votes: Mr. Orley – Yea Dr. Bucks – Yea

- **Resolution No. 17-2016** – **Establishing a fee-in-lieu of installing sidewalks** - Dr. Bucks made a motion to adopt Resolution 17-2016. Seconded by Mr. Orley. Motion carried.
  Votes: Mr. Orley – Yea Dr. Bucks – Yea

- **Update to the price of the New Building Security** - Dr. Bucks moved at accept the added amount of $11,069.00 to Knight Security's original bid. Seconded by Mr. Orley. Motion carried.
  Votes: Mr. Orley – Yea Dr. Bucks – Yea

- **Village of Springbrook Farms – SALDO waiver request** – Mark Hackenberg from HGS presented a waiver request for the Village of Springbrook Farms subdivision and land development process building plan. Dr. Bucks made a motion to approve request base on a more detailed plan and that Hanover Engineering is reimbursed for their time. Seconded by Mr. Orley. Motion carried.
  Votes: Mr. Orley – Yea Dr. Bucks – Yea

- **Palmyra Area Education Foundation – a Non-profit Organization** – Dr. Bucks made a motion to appoint Keith Mahaffey to the Board of the Foundation. Seconded by Mr. Orley. Motion carried.
  Votes: Mr. Orley – Yea Dr. Bucks - Yea

Reasons to Celebrate

- The Township held an employee appreciation picnic on August 5th. Mr. Orley donated the burgers and everyone else brought a covered dish. Bill & Sharon Jurell allowed us to use their garage.

Chairmen's Comments -

- Mr. Orley said this has been an active summer. National Night Out is growing and said the people in charged did a very good job.
- He also stated that August 20th and 21st is the Art Show in Mt. Gretna and that our police department will be very active in that area over that weekend.
- Next Meeting: Tuesday, September 13, 2016 at 7:00pm at the SLT Municipal Building.

Adjourn – There being no more business to discuss, Dr. Bucks moved to adjourn the meeting at 8:15p.m. Seconded by Mr. Orley.

_____
Shawn Arbaugh Mgr/Secretary/Treasurer