

MUNICIPAL AUTHORITY
Municipal Building, 20 West Market Street, Campbelltown PA

April 7, 2016

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman
Donald Plourde, Secretary
Mark Panassow, Treasurer

Dale Kreider, Vice Chairman
Steven Oliver, Assistant Secretary

The following staff were present:

Tom Long, Solicitor
Scott Galbraith, Public Works Director
Jennifer Rabuck, Administrative Secretary
Chris Hannum, Engineer
Shawn Arbaugh, Township Manager

Public Input – Steve Alger, 2771 Horseshoe Pike – Mr. Alger had questions pertaining to the distribution of excess EDU's. He noted that he was an original member of the Authority and thought the fill in EDU's were reserved for specific properties.

Mr. Galbraith noted that fill-ins have always been on a first come first serve basis.

Discussion regarding fill-ins was held as well as the conditions pertaining to EDU requests as stated in Resolution 1-1985 Regulations of Reservation. Discussion regarding the property being in a floodplain was also held. Mr. Galbraith noted that a good portion of the property is within the floodplain.

Member Panassow left the meeting at 6:08 pm and returned at 6:15 pm.

Discussion regarding the use of the EDU's requested was held. Mr. Alger noted that he is looking for a commercial use. It was then noted that he is now just requesting 10 EDU's for the 5.98 acre parcel of land on the south side of Horseshoe Pike.

Charles Runkle, Palmyra Church of the Brethren – noted that the church is requesting 10 EDU's for the 13.49 acre wooded land they are trying to sell off Airport Road. He noted that they are looking towards a commercial buyer. It was noted that the northern tip of this property is in North Londonderry Township. Discussion regarding the portion in North Londonderry Township was held. Chairman Pennebaker noted that he was worried that some sort of agreement would have to be done with North Londonderry Township. It was noted by Solicitor Long that the Authority can restrict the sewer to only be connection to structures built within the South Londonderry Township line.

Moved by Member Kreider, seconded by Member Panassow to approve the distribution of 10 EDU's to Steve Alger, Amy Irvin, and Benson Alger for the parcel located at SS Horseshoe Pike, Parcel ID 31-2295041-346082-0000 subject to the owner entering into a reservation agreement; and to approve the distribution of 10 EDU's to the Palmyra Church of the Brethren for the parcel located at N of Airport Rd, Parcel ID 31-2296571-350978-0000 conditional that the Palmyra Church of the Brethren only builds and connects within South Londonderry Township and subject to the owner entering into a reservation agreement.

Member Oliver asked if these were the only two requesting EDU's. It was noted that Gerald Musser had requested EDU's but that request was denied at last month's meeting since the area he is requesting is outside the Act 537 plan. Manager Arbaugh spoke on behalf of the Board of Supervisors that they will be voting on a letter to Mr. Musser stating the denial reasons at their next board meeting.

Motion approved unanimously.

Engineer Hannum requested an executive session regarding a legal issue.

Executive Session: 6:40 pm
Reconvene: 7:09 pm

There is no action being taken due to the executive session.

Minutes – Member Kreider moved to approve the minutes from March 3, 2016 second by Member Panassow. Motion carried.

Treasurers' Report

Financial Statement - Fund 9A & 9B Revenue & Expenditure Statement Month Ending 03/31/16
Fund 09 Revenue & Expenditure Statement Month Ending 03/31/2016
Account Balances as of 03/31/16 total \$1,926,163.40

Requisitions

Member Kreider moved to approve Requisition #04-2016 in the amount of \$30,810.46, seconded by Member Oliver. Motion approved unanimously.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes 02/08/16 & 02/10/16
2. Planning Commission February Meeting was cancelled
3. Township Fund 09 Sewer Authority Audit
4. Draft DCED Report for South Londonderry Township Municipal Authority
5. Draft 2015 Financial Statements
6. PADEP Notice of Violations Campbelltown East dated March 23, 2016

Ms. Rabuck noted that the final audit and final financial statements arrived today and they were distributed to the members.

Engineer's Report

Colebrook Treatment Plant Design

Work at the site has stopped. Entech has responded in writing to the Contractor regarding the construction.

Entech is in the process of finalizing the NPDES permit renewal for the Colebrook Facility. The application is due to the PA DEP by June.

Moved by Member Kreider, seconded by Member Oliver to approve ENTECH to submit the NPDES permit renewal on behalf of the Municipal Authority. Motion approved unanimously.

Member Oliver left the meeting at 7:25 pm and returned at 7:28 pm.

Solicitor's Report

Solicitor Long noted that he has reviewed and approves the sample demand letter that was written by staff. He noted that he believes if residents don't respond to the letter that we should file at the District Justice office first unless it is over the threshold then we will have to file at the courthouse.

Old Business

Discussion was held regarding the feasibility of metered verses flat rate for businesses. It was noted that it would be too costly and that the Authority does not have the capable staff to read meters.

New Business

Moved by Member Kreider, seconded by Member Panassow to authorize payment to Blooming Glen Contractors, Inc. for Application No 1 in the amount of \$69,105.60 as approved by Timothy Lester, Project Engineer, Entech Engineering. Motion approved unanimously.

Moved by Member Kreider, seconded by Member Panassow to renew the \$250,608.97 CD maturing on April 21, 2016 and the \$240,481.72 CD maturing on April 23, 2016. Motion approved unanimously.

Good and Welfare

None

Adjournment

There being no further business Member Panassow moved to adjourn the meeting at 7:35 p.m. Seconded by Member Oliver. Motion approved unanimously.

Secretary