

The meeting was brought to order by Chairman John Pennebaker at 6:01 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman
Donald Plourde, Secretary

Dale Kreider, Vice Chairman
Steven Oliver, Assistant Secretary

The following staff were present:

Tom Long, Solicitor
Scott Galbraith, Public Works Director
Jennifer Rabuck, Administrative Secretary

Member Mark Panassow and Engineer Chris Hannum were absent.

Public Input – None

Minutes – Member Kreider moved to approve the minutes from April 7, 2016 second by Member Oliver. Motion carried.

Member Panassow arrived at 6:04.

Treasurers' Report

Financial Statement - Fund 9A & 9B Revenue & Expenditure Statement Month Ending 04/28/16
Fund 09 Revenue & Expenditure Statement Month Ending 04/28/2016
Account Balances as of 04/25/16 total \$1,971,217.56

Requisitions

Member Panassow moved to approve Requisition #05-2016 in the amount of \$39,816.73, seconded by Member Plourde. Motion approved unanimously.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes 03/08/16
2. Planning Commission March Meeting was cancelled
3. Board of Supervisors Letter regarding S. Gerald Musser Builder request for sewer EDU's

Engineer's Report

Engineer Hannum was absent. However, Mr. Brent Estock, Entech Engineering, reported the following update via email.

Colebrook Treatment Plant Update

- The 6" effluent bypass line is installed and tied in at both ends existing abandon in place and will be removed during the construction of tanks and buildings
- Excavation started for the area of tanks and buildings
- Pipe and fittings have been delivered several days this week
- Temporary electric (metered) has been installed and trailers now have power
- Dirt being stockpiled on site no offsite areas will be used (hopefully)
- Plant personnel have been lowering the lagoon so plant can be taken off line for a month (if possible or if needed) while excavation and installation of new piping goes between existing clarifier and sludge holding tank. The new drain line is the deepest excavation required and will be installed during this period along with the new force mains.
- Composite sampler has been relocated (sample point same) to along the fence with the help of plant personnel

Solicitor's Report

Solicitor Long had nothing to report

Old Business

It was noted that the demand letters for past due accounts would be mailed on May 6, 2016.

New Business

Discussion regarding not having access to the cash availability report was had.

Moved by Member Kreider, seconded by Member Plourde to authorize Ms. Rabuck to obtain the cash availability through the Smart Fusion program that is reconciled by Glenda Hollinger, Township Accounts Manager. Motion approved unanimously.

Moved by Member Kreider, seconded by Member Plourde to cash in the Jonestown Bank & Trust CD's that are maturing on May 19, 2016 in the approximate amount of \$244,859.32 and \$16,042.64. Motion approved unanimously.

Moved by Member Kreider, seconded by Member Panassow to authorize payment to Blooming Glen Contractors, Inc. for Application No 2 in the amount of \$38,658.60 as approved by Timothy Lester, Project Engineer, Entech Engineering. Motion approved unanimously.

Good and Welfare

Mr. Galbraith noted that the Township is requiring that Commonwealth Code Inspection Service inspect portions of the Colebrook Treatment Plant project. Inspections will cost around \$5,000.00 which should be paid by the contractor as they are the ones applying for the permits from the township.

Adjournment

There being no further business Member Panassow moved to adjourn the meeting at 6:25 p.m. Seconded by Member Kreider. Motion approved unanimously.

Secretary