**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **July 2,2020**

Call to Order- 6pm

Meeting was called to order by Dale Kreider.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Secretary

Steven Oliver, Assistant Secretary Mark Panassow, treasurer

The following staff were present:

Chris Hannum, Engineer Fred Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Secretary

John Pennebaker was absent.

**Public Input** –

**Minutes-**

1. Approval of June 4, 2020 Municipal Authority Meeting Minutes. Mark Panassow made a motion to approve. Seconded by Donald Plourde. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 6/25/2020

Account Balances $1,913,123.04 as of 6/25/2020.

Requisitions – Member Steve Oliver moved to approve Requisition # 06-2020 in the amount of $22,299.51. Seconded by Member Donald Plourde. Motion carried.

**Correspondence/Reports**

**1.** Board of Supervisors meeting Minutes from June 9, 2020.

**2**. Planning Commission meeting Minutes from June16, 2020.

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**Engineer’s Report**

1. Chris Hannum gave an update on the Campbelltown East Aeration Upgrade bids. There were only two bidders that responded. Chris recommended this to be tabled until the August 6, 2020 meeting so he can determine why the bids came in higher than estimated and reach out to other contractors as to why they did not bid. There may be a recommendation to rebid the project.
2. Chris also gave an update on the Manhole Rehabilitation Project. He reported the contractor USG, Services is doing well and progressing nicely. So far twelve manholes have been rehabbed.

**Solicitor’s Report-**

1. Fred Long updated the Authority on the Leslie Winter’s property. Mrs. Winters has a Bankruptcy hearing scheduled in Harrisburg July 22, 2020 at 9:30am for her commercial property. Fred also mentioned we should continue to file liens as her account meets the threshold established and as well make sure all liens are in place before the hearing on July 22, 2020.

**Old Business-**

1. After discussingcommercial sewer rates in light of Covid-19 and requests for user rate relief, it was decided that it would be tabled until next month’s meeting on August 6, 2020. Scott Galbraith was directed to update those business owners who have inquired about sewer payment relief.

**New Business**

1. Township Manager John Eberly received a call from Wayne Shutts of the Derry Township Municipal Authority. Mr. Shutts is interested in providing services for us. He was asked to put something in writing with possible options.
2. George Konevitch is requesting a meeting to discuss his forbearance agreement payment plan. Scott Galbraith was directed to write a letter to Mr. Konevitch detailing a revised payment plan.
3. The request for 1 EDU sewer extension for 1944 S. Forge Road (East Plant) has been tabled until the August 6,2020 meeting. Scott Galbraith would like to do more research as plant (East) capacity is in question and private easements will need to be acquired by the property owner. The property is also outside of the public sewer district.
4. The request for 1 EDU sewer extension for 2086 S. Forge Road (East Plant) has also been tabled until further research can be done. The request will be addressed at the August 6, 2020 Authority meeting.

**Good and Welfare**

1. The Municipal Authority has asked that Scott Galbraith put together a job description of his position to assist with finding a replacement upon his retirement in 18 months.

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:07pm. It was Seconded by Donald Plourde. All were in favor.

Secretary