**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **October 1. 2020**

 Call to Order- 6pm

 Meeting was called to order by Dale Kreider.

The following members were present:

 Dale Kreider, Chairman Donald Plourde, Secretary

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

**The following staff were present:**

Chris Hannum, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Secretary

Samuel Blauch, Wastewater Dept. Foreman Michael Ohl, Wastewater Dept. Operator

John Pennebaker was absent.

**Public Input** –

**Minutes-**

1. Approval of September 3, 2020 Municipal Authority Meeting Minutes. Steve Oliver made a motion to approve. Seconded by Mark Panassow. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 9/25/2020,

 Account Balances $1,838,102.93.

Requisitions – Member Steve Oliver moved to approve Requisition # 09-2020 in the amount of $164,934.46. Seconded by Member Donald Plourde. Motion carried.

**Correspondence/Reports**

**1.** Board of Supervisors meeting Minutes from September 8, 2020.

**2**. Planning Commission meeting Minutes from September 15,2020.

**3.** Letter from George Konevitch dated September 26, 2020 RE: requesting procedure to disconnect sewer at 2883 Horseshoe Pike Palmyra.

 a.) A motion was made by Mark Panassow to Direct Public Works director Galbraith to respond to Mr. Konevitch by letter outlining procedure and agreement conditions. Second by Donald Plourde. Motion carried.

**Engineer’s Report**

1. Entech Engineering are continuing the inspection work on the Lyndel Drive Subdivision sewer system construction. They have submitted reports to public works director Galbraith.
2. Chris Hannum gave an update on the Campbelltown East project. He mentioned that on 10/2/2020 they will re-bid through PennBid and that the bid deadline will be 11/2/2020. Chris also mentioned that they modified the scope to only include the aeration systems and diffusers. They also added line items for spot repairs if needed for potential critical structure failure of the steel tanks should it be discovered.
3. Manhole project should be complete by next week. There are only four more manholes scheduled for work. Mr. Hannum stated with caution, that it appears the project will be under budget and possibly covered entirely with grant funds with no additional funding necessary from the Municipal Authority.

**Solicitor’s Report-**

**New Business-**

1. The Authority had discussion about Scott Galbraith’s replacement upon his retirement. It was decided that Scott’s position after his retirement will become a fulltime Municipal Authority position with the wastewater department with the title of Wastewater Department Superintendent.

**Old Business**

1. The Commercial rate decision was to waive any interest or penalties for all commercial accounts until the end of this year. Member Donald Plourde made a motion to approve. Seconded by Mark Panassow. Motion carried.

**Good and Welfare**

Public works director Galbraith expressed the need to remove himself from the constant interruptions at his office in the township building, and reported to the Authority that he will be working out of the Campbelltown East wastewater facility administrative office for a good portion of the coming week and as needed thereafter.

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:12pm. It was Seconded by Steve Oliver. All were in favor.

Secretary