

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman
Dale Kreider, Vice Chairman
Donald Plourde, Secretary

Steven Oliver, Assistant Secretary
Mark Panassow, Treasurer

The following staff were present:

Chris Hannum, Engineer
Scott Galbraith, Public Works Director
Mackenzie Crawford, Administrative Secretary

Solicitor Tom Long was absent.

Public Input –

George Konevitch Delinquent Sewer Account

Mr. Konevitch was present on behalf of his delinquent sewer account. Mr. Konevitch presented a payment plan to the Authority based on the judgement from Honorable Carl R. Garver. Mr. Konevitch stated that he can pay \$50.00 monthly with the possibility of increasing to \$100 monthly and still staying current with the quarterly sewer bill. Mr. Konevitch wanted to start the plan in November. As of October 6, 2016, the balance on the account was \$7,825.47. Member Kreider moved to approve this payment plan presented by George Konevitch. Seconded by Member Panassow. All were in favor.

Minutes – Member Kreider moved to approve the minutes from September 1, 2016. Seconded by Member Oliver. All were in favor.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 9/29/16.
Fund 09 Revenue & Expenditure Statement Month Ending 9/29/16.
Account Balances as of 9/29/16 total \$2,146,156.39.

Requisitions –

Member Kreider moved to approve Requisition 10-2016 in the amount of \$260,300.69 and Requisition 11-2016 in the amount of \$238.67. Seconded by Member Plourde. All were in favor.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes 8/9/16
2. Planning Commission's August meeting was canceled.

Engineer's Report

Colebrook Treatment Plant Update

- Report submitted by Chris Hannum dated 10/6/16
- There was no other information reported.

Engineer Hannum stated that there is a small grant available for small waste water treatment plants. The deadline is October 31st. He stated that the Authority should apply for this small grant to be able to do some updating to the manholes throughout the township. Member Kreider moved to allow Engineer Hannum to apply for this small grant. Seconded by Member Plourde. All were in favor.

Solicitor's Report

No information to report.

Old Business

Paula Diener – Delinquent Sewer Account

Mackenzie Crawford stated that Paula Diener, who is one of the civil complaints, would like to set-up a payment plan. Mackenzie Crawford presented the Authority with Paula Diener's letter of what Ms. Diener could afford. The payment plan presented was paying \$200.00 monthly and staying current on the quarterly sewer bill. Member Kreider moved to approve this payment plan presented by Paula Diener. Member Oliver seconded. All were in favor.

New Business

Member Kreider moved to approve payment to Blooming Glen Contractors, Inc. for Application No. 7 in the amount of \$95,930.46 as approved by Tim Lester, Project Engineer, Entech Engineering. Seconded by Member Panassow. All were in favor.

Member Kreider moved to approve payment to Blooming Glen Contractors, Inc. for Application No. 8 in the amount of \$516,819.60 as approved by Tim Lester, Project Engineer, Entech Engineering. Seconded by Member Panassow. All were in favor.

MuniciPay Convenience/ Service Fee Rate Increase

The Authority was presented with a letter received by MuniciPay LLC, which is who the online payments are done through. The letter stated that the rate to pay online will increase from 2.45% to 2.65%.

Authority Audit

The Authority was presented with a letter from Brown and Schultz to do the Authority Audit for this year. Member Kreider moved to approve Brown and Schultz to do the Authority Audit. Member Plourde seconded. All were in favor.

Good and Welfare –

Campbelltown East Garage

Mr. Scott Galbraith presented the Authority with a proposal submitted by Chad from HR Weaver for the Campbelltown East Garage in the amount of \$622,400.00 and \$39,610.00 for the in-floor heating.

Authority's CD

Member Panassow moved to cash the CD in the amount of \$251,114.82 and roll the CD in the amount of \$240,964.40. Member Kreider seconded this motioned. All were in favor.

Mr. Scott Galbraith stated that there should be a rough budget for the November 2016 meeting. Mr. Galbraith stated that David Busch from Keystone Alliance Consulting will be attending the meeting.

Adjournment

There being no further business Member Panassow moved to adjourn the meeting at 7:06 p.m. Seconded by Member Kreider. All were in favor.

Secretary