

The following members were present:

John Pennebaker, Chairman
Donald Plourde- Secretary
Mark Panassow, Treasurer

Dale Kreider, Vice Chairman
Steven Oliver, Assistant Secretary

The following staff were present:

Chris Hannum, Engineer
Samantha Smith, Administrative Secretary

Scott Galbraith, Public Works Director

Tom Long, Solicitor was absent

Public Input – Todd Holsopple from Mount Gretna Brewery asked what his options were for relieving some of the costs associated with his sewer billing. John Pennebaker discussed the Authority's Rates, Rules & Regulations for commercial properties based on the quantity of seats in restaurants. In an effort to comply with these regulations, he could adjust the quantity of indoor & outdoor seats. Due to seasonal variations of seating, it was decided to take the total seating for the year and divide it into 4 equal billings. Todd Holsopple will meet with one of the Authority's representatives next week to verify the seat count.

Minutes –Member Kreider moved to approve the minutes from September 6, 2018 with the revisions stated by Member Panassow. Seconded by Member Panassow. Motion carried.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 9/30/18
Fund 09 Revenue & Expenditure Statement Month Ending 9/30/18
Account Balances as of 9/30/18 \$1,387,535.83

Requisitions –

Member Kreider moved to approve Requisition 10-2018 in the amount of \$266,402.68. Seconded by Member Oliver. Motion carried.

Correspondence/Reports

1. 8/14/18 Board of Supervisors' Minutes were provided in 9/6/18 meeting. No additional minutes available.
2. Delinquent sewer accounts

Engineer's Report

1. Campbelltown East Design Organic Loading

Solicitor's Report- none

Old Business

1. Finalized Reservation Agreement, South Annville Township: the agreement is tabled until a review is completed by ENTECH.
2. CFA Grant Awarded from DCED

New Business

1. Updated Rates, Rules & Regulations: Member Kreider made a motion to approve Resolution 02-2018. Seconded by Member Plourde. Motion carried.
2. Request from Scott Riggan of Precision Paint & Media Blasting to review EDUs: Member Kreider made a motion contingent on Director Galbraith's inspection of the facility to reduce the quantity of EDUs from 5 to 2 as well as adjust their September bill considering Mr. Riggan's original verbal request was received in August. Seconded by Member Panassow. Motion carried.

Good and Welfare

Adjournment

There being no further business, Member Panassow moved to adjourn the meeting at 6:50 p.m. Seconded by Member Oliver. All were in favor.

Secretary