

**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Campbelltown, PA**

October 5, 2017

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman  
Mark Panassow, Treasurer  
Steven Oliver, Assistant Secretary was absent

Dale Kreider, Vice Chairman  
Donald Plourde, Secretary

The following staff were present:

Fred Long, Solicitor  
Chris Hannum, Engineer  
Scott Galbraith, Public Works Director  
Samantha Smith, Administrative Secretary

**Public Input** – None

**Minutes** –Member Kreider moved to approve the minutes from September 7, 2017. Seconded by Member Panassow. Motion carried.

**Treasurers' Report**

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 9/27/17  
Fund 09 Revenue & Expenditure Statement Month Ending  
Account Balances as of 9/27/17 is \$2,029,673.03

Requisitions –

Member Kreider moved to approve Requisition 12-2017 in the amount of \$461,266.87. Seconded by Member Plourde. Motion carried.

**Correspondence/Reports**

1. Board of Supervisors' Meeting Minutes 8/23/17

**Engineer's Report**

Colebrook Treatment Plant Update

- Report submitted by Chris Hannum dated 10/5/17

Campbelltown East Garage

- Report submitted by Chris Hannum dated 10/5/17

Engineer Hannum researched the initial sewer billing and calculated for inflation. If the authority had increased their rates with inflation, the quarterly sewer bill would be \$257 instead of its current rate of \$157. In effect, the service rates are cheaper now than they were when the Authority first started.

**Solicitor's Report**- None

**Old Business**

1. Secretary Smith provided an update on delinquent sewer accounts
2. South Annville Township representative James Caldwell from Rettew discussed their request for 38 EDUs and their deadline of December 2017 for a response from the Authority. Member Kreider made a motion to grant the EDUs conditional on review of Resolution 1-1985 by the Authority's solicitor which outlines capacity allocation procedures. Seconded by Member Panassow. Motion carried.
3. JBT Money Market Checking Account rate of 1.34% up to July, 2018. Although the members seemed in agreement to move the money from the JBT Money Market into a JBT Checking, a motion was not made.

## **New Business**

1. Director Galbraith decided to table to quotes for a cover over the Colebrook Plant's tanks until next year.
2. Director Galbraith discussed moving the allocation of sewer extensions to April.
3. Member Kreider made a motion to accept the quote from Print-O-Stat for scanning Authority Plans. Seconded by Member Panassow. Motion carried.
4. Director Galbraith withdrew the Preliminary Budget, 2018 from the agenda due to incomplete information.
5. Member Kreider made a motion to accept the Extension of Reservation Agreement for the following:  
Reservation t# 2402300, John Vanderhoef, (4) EDUs  
Reservation # 2402600, Alger Family Trust, (5) EDUs  
Reservation # 2402100, Alger Family Trust, (3) EDUs  
Reservation # 2403100, John Rank-Christmanm (1) EDU  
Seconded by Member Plourde, Motion carried.

**Good and Welfare** – Member Panassow expressed appreciation and gratitude to Director Galbraith and his staff to include Karl Goodner, Mike Ohl, Sam Blauch and Samantha Smith. Attributing Director Galbraith's leadership of 30 plus years to the success of the Authority and attention to fiscal responsibility.

## **Adjournment**

There being no further business, Member Panassow moved to adjourn the meeting at 7:20 p.m. Seconded by Member Oliver. All were in favor.

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Secretary