**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **November 5, 2020**

Call to Order- 6pm

Meeting was called to order by Dale Kreider.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Secretary

Steven Oliver, Assistant Secretary

The following staff were present:

Chris Hannum, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Secretary

Samuel Blauch, Wastewater Dept. Foreman

John Pennebaker and Mark Panassow was absent.

**Public Input** – None

**Minutes-**

1. Approval of October 1, 2020 Municipal Authority Meeting Minutes. Steve Oliver made a motion to approve. Seconded by Donald Plourde. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 11/4/2020

Account Balances $1,862,349.48

Requisitions – Chairman Dale Kreider moved to approve Requisition # 11-2020 in the amount of 375,743.11 Seconded by Member Donald Plourde. Motion carried.

**Correspondence/Reports**

**1.** Board of Supervisors’ meeting Minutes from October13, 2020.

**2**. Board of Supervisors’ Workshop meeting Minutes from October 28,2020.

**3.** Planning Commission meeting minutes from October 20,2020.

**Engineer’s Report**

1. Chris Hannum gave an update on the Campbelltown East Project. There was a delay in the process due to Covid. The pre-bid will occur Monday November 9,2020,10:00am at South Londonderry Township Building. The bid date will now be November 23,2020. Entech recommends for award at the December 3,2020 meeting.
2. The Manhole inspection project is just about completed. The project is currently under budget approximately $140,000.00.
3. Member Dale Kreider made a motion to recommend we hire a field tech to use our cameras to scope our sewer systems. Second by Donald Plourde. Motion carried.

**Solicitor’s Report**

1. Tom Long gave an update on the Twin Kiss account. Mrs. Leslie Winters said that she has 2 offers for the property located in Colebrook. The business is expected to be sold within 6 months of 12/16/2020.

**New Business**

1. Member Steve Oliver made a motion to approve the request for 1 EDU for 2080 S. Forge Road, conditional on approval of engineer plans to connect. Second by Donald Plourde. Motion carried.
2. Member Donald Plourde made a motion to approve a 3% rate increase effective the 2 quarter of 2021.Seconded by Steve Oliver. Motion carried.
3. Member Donald Plourde made a motion to take Dave Bush’s recommendation for the 5 year,2.06 fixed loan plan with Fulton. Second by Steve Olive. Motion carried.
4. The 2021 budget was tabled until the December 3,2020 meeting.

**Old Business**

**Good and Welfare**

**EXECUTIVE SESSION 7:02pm.**

**Adjournment**

There being no further business, member Steve Oliver moved to adjourn the meeting at 8:38pm. It was Seconded by Donald Plourde. All were in favor.

Secretary