**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **December 2, 2021**

Call to Order- 6pm

Meeting was called to order by Dale Kreider.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Vice Chairman

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

John Vanderhoef, Member

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Assistant

Sam Blauch, Wastewater Dept. Foreman

**Public Input** – None

**Minutes-**

1. Approval of November 4,2021 Municipal Authority Meeting Minutes. Member Mark Panassow made a motion to approve. Seconded by Donald Plourde. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 11/24/2021.

Account Balances $1,084,374.02.

Requisitions –Member Donald Plourde moved to approve Requisition #12-2021 in the amount of $3,017.50. Seconded by John Vanderhoef. Motion carried.

**Correspondence/Reports**

1. Board of Supervisor’s minutes from November 9, 2021.
2. Fund 09 Operating & Maintenance Report.

**Engineer’s Report**

1. Member Donald Plourde made a motion to approve engineering work orders #4604-EWO-11555 in the amount of $7,300.00 for sewer tapping fee study and #4604-EWO-11622 in the amount of $9,800.00 for Campbelltown West- Reed Bed Evaluation. Seconded by John Vanderhoef. Motion carried.
2. H. David Miller gave an update on raising the manholes project. He was able to get another estimate as requested and would like to get at least one more estimate before a decision is made.

**Solicitor’s Report**

1. Tom Long discussed the EDU’S that are reserved for Brownstone Reality and the request for more. There will be a meeting held at Tom Long’s office Tuesday 12/7/2021 to farther discuss this matter.

**New Business**

1. Member Donald Plourde made a motion to approve the 2022 Meeting Schedule. Seconded by John Vanderhoef. Motion carried.

**Old Business**

1. Member Donald Plourde made a motion to approve the 2022 Budget. Seconded by Mark Panassow. Motion carried.

**Good and Welfare**

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 6:48p.m. It was Seconded by John Vanderhoef. All were in favor.

Secretary