

MUNICIPAL AUTHORITY

Municipal Building, 27 W Market Street, Palmyra, PA

December 7, 2017

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman

Mark Panassow, Treasurer

Steven Oliver, Assistant Secretary

Dale Kreider, Vice Chairman

Donald Plourde, Secretary

The following staff were present:

Tom Long, Solicitor

Chris Hannum, Engineer

Scott Galbraith, Public Works Director

Samantha Smith, Administrative Secretary

Public Input – None

Minutes –Member Kreider moved to approve the minutes from November 2, 2017. Seconded by Member Panassow. Motion carried.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 11/28/17

Fund 09 Revenue & Expenditure Statement Month Ending

Account Balances as of 11/28/17 in the amount of \$1,631,312.74

Requisitions –

Member Kreider moved to approve Requisition 14-2017 in the amount of \$119,287.57. Seconded by Member Plourde. Motion carried.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes from 10/11/17
2. Delinquent sewer accounts

Engineer's Report

Colebrook Treatment Plant & Campbelltown East Garage Update

- Report submitted by Chris Hannum dated 12/2/17
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Solicitor's Report

None

Old Business

1. **2018 Budget:** Member Plourde made a motion to approve the 2018 Budget, seconded by Member Kreider. Motion carried.

New Business

1. Reservation Agreement, BD Investment Group, (7) EDUs: Member Kreider made a motion to approve the reservation agreement with BD Investment Group for (7) EDUs. Seconded by Member Oliver. Motion carried. There was some discussion as to what tapping fees would be assessed.
2. Resolution 02-2017, Update Rules & Regulations: Member Kreider made a motion to approve the Resolution, seconded by Member Panassow. Motion carried.
3. Request from Phillip Civello to suspend sewer billing during renovations: Chairman Pennebaker stated in an effort to maintain the policy, the Authority can only discontinue billing if the sewer line is capped.
4. Board Member Compensation: Member Panassow made a motion to increase the monthly

compensation for the Board Members from \$50 per meeting to \$75 per meeting conditional upon the approval of the Township & Authority's Solicitor's approval. Member Kreider seconded. Motion carried.

Good and Welfare – Chairman Pennebaker discussed options for extending a discount to senior citizens.

Adjournment

There being no further business, Member Panassow moved to adjourn the meeting at 7:00 p.m. Seconded by Member Plourde. All were in favor.

Secretary