

MUNICIPAL AUTHORITY

Municipal Building, 27 W Market Street, Palmyra, PA

February 1, 2018

An executive session was held prior to the meeting to discuss personnel matters.

The meeting was brought to order by Chairman John Pennebaker at 6:15 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman

Mark Panassow, Treasurer

Steven Oliver, Assistant Secretary

Dale Kreider, Vice Chairman

Donald Plourde, Secretary

The following staff were present:

Tom Long, Solicitor

Chris Hannum, Engineer

Scott Galbraith, Public Works Director

Samantha Smith, Administrative Secretary

Public Input – None

Minutes –Member Kreider moved to approve the minutes from January 4th, 2018. Seconded by Member Panassow. Motion carried.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 1/24/18

Fund 09 Revenue & Expenditure Statement Month Ending 1/24/18

Account Balances as of 1/24/18 in the amount of \$1,415,111.95

Requisitions –

Member Kreider moved to approve Requisition 02-2018 in the amount of \$159,759.99. Seconded by Member Plourde. Motion carried.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes from 12/12/17
2. Delinquent sewer accounts

Engineer's Report

Colebrook Treatment Plant & Campbelltown East Garage Update

- Report submitted by Chris Hannum dated 2/1/18

Solicitor's Report

Solicitor Long requested clarification from Secretary Smith on the residents that would be receiving delinquent letters.

Old Business

None

New Business

1. Alger Family Trust request for (5) Fill-In EDUs: Director Galbraith will speak to Mr. Alger to clarify the location and his intentions for the EDUs to determine if the EDUs can be defined as "Fill-Ins" or allocated in April.
2. Funding Commitment, Rehabilitation Project, Exhibit 2, 4 & Resolution 2018-01: Member Kreider made a motion to approve the Funding Commitment and Resolution 2018-01. Seconded by Member Panassow. Motion carried.

Good and Welfare – Member Panassow asked if there has been an update from the Board of Supervisors regarding sewer fees for the new township building. Member Oliver raised concerns that the Authority needs to establish the EDUs for the new township building. Director Galbraith will present Township Manager Seesholtz with a memo from the Authority.

Adjournment

There being no further business, Member Panassow moved to adjourn the meeting at 7:00 p.m. Seconded by Member Oliver. All were in favor.

Secretary