

MUNICIPAL AUTHORITY

Municipal Building, 20 W Market Street, Campbelltown, PA

March 2, 2017

The meeting was brought to order by Chairman John Pennebaker at 5:59 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman
Donald Plourde, Secretary

Steven Oliver, Assistant Secretary
Mark Panassow, Treasurer

The following staff were present:

Fred Long, Solicitor
Chris Hannum, Engineer
Scott Galbraith, Public Works Director
Mackenzie Crawford, Administrative Secretary

Member Dale Kreider was absent.

Public Input – None.

Minutes – Member Panassow found one error to the February 2, 2017 minutes. Member Panassow moved to approve the minutes from February 2, 2017 with the exception that the error be fixed. Seconded by Member Plourde. All were in favor.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 2/23/17.
Fund 09 Revenue & Expenditure Statement Month Ending 2/23/17.
Account Balances as of 2/23/17 total \$2,038,049.21.

Requisitions –

Member Oliver moved to approve Requisition 4-2017 in the amount of \$8,003.00 and Requisition 5-2017 for items already paid in the amount of \$216,396.56. Seconded by Member Plourde. All were in favor.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes 1/13/2017 and reorganization meeting for 1/13/2017.
2. Planning Commission's Meeting was canceled for January.

Engineer's Report

Colebrook Treatment Plant Update

- Report submitted by Chris Hannum dated 3/2/17.
- A change order has been submitted to change from the original design in piping to allow for easier sludge removal from the aerobic digester.
- Member Plourde made a motion to approve the change order and pay \$7,615.30 for the change order. Member Oliver seconded this motion. All were in favor.

Campbelltown East Garage

- Report submitted by Chris Hannum dated 3/2/17.
- Solicitor Fred Long stated he had received a call from the PA attorney general's office in regards to the bidding of the garage.
- Chris Hannum stated that due to the Separations Act that the Authority will have to bid the construction of the garage into three separate contracts. Contracts are for the electrical, plumbing/HVAC, and the general construction of the building.

- Chris Hannum stated that the Authority can keep the original bids, the Authority will just have to amend the bidding process.
- Member Oliver moved to extend the time for Chris Hannum to amend the bidding process for the garage. Member Plourde seconded this motion. All were in favor.

Solicitor's Report

Solicitor Fred Long stated the Authority should look into new language for the regulations that are currently in place for the sewer billing and delinquent accounts. He recommends the language be put into more simple terms. Scott Galbraith asked that Solicitor Fred Long along with Solicitor Tom Long work on preparing a draft for the Authority to review at the next meeting.

Old Business – None.

New Business

Member Panassow moved to approve payment to Blooming Glen Contractors, Inc. for Application No. 13 in the amount of \$514,071.51 as approved by Timothy Lester, Project Engineer, Entech Engineering. Seconded by Member Plourde. All were in favor.

Member Oliver moved to approve payment to Garden Spot Electric for Application No. 3 in the amount of \$202,077.05 as approved by Timothy Lester, Project Engineer, Entech Engineering. Seconded by Member Panassow. All were in favor.

Request for Sewer EDU

Jack Custer submitted a request for a sewer EDU for the Campbelltown East Plant. Member Oliver made a motion to award Jack Custer one EDU for sewer extension. Member Plourde seconded this motion. All were in favor.

Good and Welfare – None

Adjournment

There being no further business, Member Panassow moved to adjourn the meeting at 7:03 p.m. Seconded by Member Oliver. All were in favor.

Secretary