

**MUNICIPAL AUTHORITY**

**Municipal Building, 20 W Market Street, Campbelltown, PA**

April 6, 2017

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman  
Dale Kreider, Vice Chairman  
Donald Plourde, Secretary

Steven Oliver, Assistant Secretary  
Mark Panassow, Treasurer

The following staff were present:

Tom Long, Solicitor  
Chris Hannum, Engineer  
Scott Galbraith, Public Works Director  
Samantha Smith, Administrative Secretary

**Public Input** – None

**Minutes** –Member Panassow moved to approve the minutes from March 2, 2017. Seconded by Member Oliver. Motion carried.

**Treasurers' Report**

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 3/27/17.  
Fund 09 Revenue & Expenditure Statement Month Ending 3/27/17  
Account Balances as of 3/27/17 total \$2,185,301.23

Requisitions –

Member Kreider moved to approve Requisition 6-2017 in the amount of \$61,355.22. Seconded by Member Plourde. Motion carried.

**Correspondence/Reports**

1. Board of Supervisors' Meeting Minutes 3/20/17 and 3/29/17
2. Letter from PA Commonwealth Financing Authority, dated 03/30/17, RE: Denial of Grant for Manhole Rehabilitation.

**Engineer's Report**

Colebrook Treatment Plant Update

- Report submitted by Chris Hannum dated 4/6/17

Campbelltown East Garage

- Report submitted by Chris Hannum dated 4/6/17

**Solicitor's Report**

Solicitor Tom Long provided language and procedures for delinquent accounts and discussed simplifying interest and penalties. Expressed their intentions to first understand the current process, then to establish new guidelines moving forward.

**Old Business**

1. Campbelltown East Garage. Member Kreider moved to award the project to B&B Pole and Spotts Brothers. Contract#1, B&B Pole \$576,448, Contract#2 Spotts Brothers \$75,448, Contract#3, Spotts Brothers \$88,700, For a total of \$740,596. Member Plourde seconded the motion. Motion carried

### **New Business**

1. Sewer capacity (EDUs) available for the Palmyra School District in the existing township municipal building after it is abandoned by township administration. Board Member, William Bova, from Palmyra Board of School Directors discussed the interest of selling the building with the limitations that a buyer would maintain its current historical appearance from the outside. Director Galbraith requested the Palmyra Board of School Directors provide a letter requesting they apply for an EDU Reservation whereby making the sale more attractive to potential buyers.
2. Decision on JBT CD which matures on 04/30/17. Member Kreider moved to roll CD into Money Market, Member Plourde seconded the motion. Motion carried
3. Motion to authorize payment to Blooming Glen Contractors, Inc., Contract 2015-01, for Application No. 14 in the amount of **\$172,975.21** as approved by Timothy Lester, Project Engineer, Entech Engineering. Member Kreider moved to approve payment, Member Plourde seconded the motion. Motion carried.
4. Motion to authorize payment to Garden Spot Electric, 2015-02, for Application No. 4 in the amount of **\$35,567.95** as approved by Timothy Lester, Project Engineer, Entech Engineering. Member Kreider moved to approve payment, Member Plourde seconded the motion. Motion carried.
5. Reservation Agreement #2419500 Approval, Jack Custer. Member Kreider moved to approve payment, Member Panassow seconded the motion. Motion carried.
6. Reservation Agreement #2315800 Approval, Stephan Boyer. Member Kreider moved to approve payment, Member Panassow seconded the motion. Motion carried.

**Good and Welfare** – None

### **Adjournment**

There being no further business, Member Panassow moved to adjourn the meeting at 7:00 p.m. Seconded by Member Oliver. All were in favor.

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Secretary