

MUNICIPAL AUTHORITY

Municipal Building, 20 W Market Street, Campbelltown, PA

May 4, 2017

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman

Mark Panassow, Treasurer; arrived 5 minutes late

Dale Kreider, Vice Chairman

Donald Plourde, Secretary

The following staff were present:

Tom Long, Solicitor

Chris Hannum, Engineer

Scott Galbraith, Public Works Director

Samantha Smith, Administrative Secretary

Absent:

Steven Oliver, Assistant Secretary

Public Input – None

Minutes –Member Kreider moved to approve the minutes from April 6, 2017. Seconded by Member Plourde. Motion carried.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 4/26/17.

Fund 09 Revenue & Expenditure Statement Month Ending 4/26/17.

Account Balances as of 4/26/17 total \$2,297,478.05

Requisitions –

Member Kreider moved to approve Requisition 7-2017 in the amount of \$324,440.27. Seconded by Member Plourde. Motion carried.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes 3/1/2017.

Engineer's Report

Colebrook Treatment Plant Update

- Report submitted by Chris Hannum dated 4/28/17

Campbelltown East Garage

- Report submitted by Chris Hannum dated 4/28/17

Solicitor's Report

Solicitor Tom Long explained the process for applying interest and penalties to delinquent accounts. Member Panassow made a motion for Chris Hannum to speak to the financial advisor Dave Bush and review reasonable fees. Member Kreider seconded the motion. Motion carried.

Old Business

1. Sewer capacity (EDUs) available for the Palmyra School District in the existing township municipal building after it is abandoned by township administration. No letter has been received regarding their interest to reserve sewer capacity. The Authority will contact the school board requesting their intentions for sewer capacity.

New Business

1. Member Kreider made a motion to authorize payment to Blooming Glen Contractors, Inc., Contract 2015-01, for Application No. 15 in the amount of **\$64,386.48** as approved by Timothy Lester, Project Engineer, Entech Engineering. Member Panassow seconded the motion. Motion carried.
2. Administrative Secretary Smith submitted details regarding delinquent accounts, suggestions for improvements, details on Portnoff Law Associates, collections process and fees. Solicitor Long researched the law firm identifying a judgement against the firm and their high fee schedule, recommending against the firm.

Good and Welfare – Member Pennebaker discussed the light at the sewer plant in Lawn is overly bright and shining into the neighboring property and recommended we shield or redirect it. Director Galbraith stated that it was brought to his attention and Heisey Electric will be redirecting it.

Adjournment

There being no further business, Member Panassow moved to adjourn the meeting at 7:15 p.m. Seconded by Member Plourde. All were in favor.

Secretary