

MUNICIPAL AUTHORITY

Municipal Building, 20 W Market Street, Campbelltown, PA

August 3, 2017

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman
Mark Panassow, Treasurer
Steven Oliver, Assistant Secretary

Dale Kreider, Vice Chairman
Donald Plourde, Secretary

The following staff were present:

Tom Long, Solicitor
Chris Hannum, Engineer
Scott Galbraith, Public Works Director
Samantha Smith, Administrative Secretary

Public Input – None

Minutes –Member Kreider moved to approve the minutes from June 1, 2017. Seconded by Member Panassow. Motion carried.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 7/25/17
Fund 09 Revenue & Expenditure Statement Month Ending 7/25/17
Account Balances as of 7/25/17 is \$2,182,908.46

Requisitions –

Member Kreider moved to approve Requisition 9-2017 in the amount of \$127,553.83. Seconded by Member Plourde. Motion carried.

Member Kreider moved to approve Requisition 10-2017 in the amount of \$137,028.46. Seconded by Member Plourde. Motion carried.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes 5/9/2017, 5/24/2017, 6/13/17 and 7/11/17

Engineer's Report

Colebrook Treatment Plant Update

- Preliminary Report submitted by Chris Hannum dated 8/3/17

Campbelltown East Garage

- Preliminary Report submitted by Chris Hannum dated 8/3/17
 - o Member Kreider moved to approve the change orders for additional paving at a cost of \$82,500, seconded by Member Plourde. Motion carried.

Solicitor's Report

1. Sample Resolution: Collection procedures & adopting a schedule of attorney fees, costs and interest to be added to the amount collected as part of municipal claims for delinquent sewer accounts. This item will be tabled.

Old Business

1. David L. Busch of Keystone Alliance Consulting, Inc. discussed status of finances, delinquent sewer accounts, rates and fees. Mr. Busch recommended updating the Authority's Rules, Rates & Regulations in addition to adopting a resolution outlining the charges to delinquent accounts and procedures. Mr. Busch emphasized that water shut-offs have proven to be an excellent means of encouraging those delinquent on their user fee payments to make their accounts current.
2. Secretary Smith provided an update on delinquent sewer accounts

New Business

1. South Annville Township letter dated July 20, 2017, requesting 35 EDUs. Mr. Hannum will review the availability of EDUs and report back to the Authority prior to next month's meeting.

Good and Welfare – none

Adjournment

There being no further business, Member Panassow moved to adjourn the meeting at 7:25 p.m. Seconded by Member Oliver. All were in favor.

Secretary