

MUNICIPAL AUTHORITY

Municipal Building, 27 W Market Street, Campbelltown, PA

September 7, 2017

The meeting was brought to order by Chairman John Pennebaker at 6:00 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

John Pennebaker, Chairman

Mark Panassow, Treasurer

Steven Oliver, Assistant Secretary

Dale Kreider, Vice Chairman

Donald Plourde, Secretary

The following staff were present:

Tom Long, Solicitor

Chris Hannum, Engineer

Scott Galbraith, Public Works Director

Samantha Smith, Administrative Secretary

Public Input – None

Minutes –Member Kreider moved to approve the minutes from August 3, 2017. Seconded by Member Panassow. Motion carried.

Treasurers' Report

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 8/29/17

Fund 09 Revenue & Expenditure Statement Month Ending

Account Balances as of 8/29/17 is \$2,071,273.03

Requisitions –

Member Kreider moved to approve Requisition 11-2017 in the amount of \$137,028.46. Seconded by Member Plourde. Motion carried.

Correspondence/Reports

1. Board of Supervisors' Meeting Minutes 8/8/2017

Engineer's Report

Colebrook Treatment Plant Update

- Report submitted by Chris Hannum dated 9/7/17

Campbelltown East Garage

- Report submitted by Chris Hannum dated 9/7/17

Solicitor's Report

1. Member Kreider moved to approve Resolution 01-2017 regarding Collection procedures & adopting a schedule of attorney fees, costs and interest to be added to the amount collected as part of municipal claims for delinquent sewer accounts. Seconded by Member Plourde. Motion Carried

Old Business

1. Secretary Smith provided an update on delinquent sewer accounts
2. South Annville Township letter dated July 20, 2017, requesting 35 EDUs. Chairman Pennebaker requested Director Galbraith prepare a letter stating that allocations would be in March, 2018 and South Annville Township would have to enter into a Municipal Agreement; in addition the Authority would like to invite a representatives from the South Annville Township Authority to be present at next month's meeting to address some questions the Authority has.

New Business

1. Quotes for interest rates: Chairman Pennebaker requested Director Galbraith to obtain clarification whether the bank's quotes ensured that the funds would be fully collateralized and secure per Pennsylvania Act 72.
2. Purchase of cabinets for Authority Plans: Chairman Pennebaker recommended in lieu of purchasing a cabinet for the sewer plans, the Authority would like to seek quotes for digitalizing the plans. Secretary Smith will provide quotes at next month's meeting.

Good and Welfare – none

Adjournment

There being no further business, Member Panassow moved to adjourn the meeting at 7:20 p.m. Seconded by Member Oliver. All were in favor.

Secretary