**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **December 7, 2023**

Call to Order- 6pm

The meeting was called to order by Steve Oliver.

The following members were present: John Vanderhoef, Secretary

Steven Oliver, Chairman Matt Epler, Treasurer

Mark Panassow, Vice Chairman Corey Andrew, Member

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor-was absent (Fred Long)

Sam Blauch, Wastewater Superintendent Nannette Hostetter, Administrative Assistant

**Public Input** -None

**Minutes-**

1. Approval of the November 2, 2023, Municipal Authority Meeting Minutes. Member Mark Panassow made a motion to approve. Seconded by Matt Epler. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 11/29/2023.

Account Balances $1,559,184.48.

Requisitions –Member John Vanderhoef moved to approve Requisition #12-2023 in the amount of $15,490.84. Seconded by Mark Panassow. Motion carried.

**Correspondence/Reports**

**Engineer’s Report**

1. H David Miller gave a report with updates. Stonebrook South sewer line testing has been completed.
2. Dave also stated that he is addressing a few issues with the sludge disposal permit and making the necessary modifications.
3. We are still seeking funding resources for security camaras at the treatment plants.

**Solicitor’s Report**

1. Nothing at this time.

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**Wastewater Report**

1. Sam gave his monthly wastewater report.
2. Steve Oliver and John Vanderhoef mentioned that Univar seemed to raise their cost for chemicals and that we should check into other places and compare. Sam agreed to check around, however Sam does like the convenience of Univar being local.

**New Business**

. **Old Business**

1. We had a discussion on commercial sewer winter rates with capacity. Do we lower rates for businesses that reduce seating capacity for the winter months? Should we add water meters and charge per gallon?
2. Matt Epler would like us to update our Rules, Rates and Regulations. The board agrees with Matt. Sam Blauch and H. David Miller will take on the task. Tom and Fred Long will look over once they are finished.

**Good and Welfare**

1. Sam gave an update on our new sewer department employee Zack Sager. Sam said that he is doing great and learning well.

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 6:46pm. It was Seconded by Matt Epler. All were in favor.

Secretary

**Upcoming meeting dates:**

**Next Municipal Authority meeting is January 4, 2024, at 6pm.**