**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **February 3, 2022**

Call to Order- 6pm

Meeting was called to order by Dale Kreider.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Vice Chairman

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

John Vanderhoef, Member

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Sam Blauch, Wastewater Superintendent Nannette Hostetter, Administrative Assistant

**Public Input** – None

**Minutes-**

1. Approval of the January 6, 2022, Municipal Authority Meeting Minutes. Member Steve Oliver made a motion to approve. Seconded by John Vanderhoef. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 1/27/2022.

Account Balances $1,512,466.26.

Requisitions –Member Donald Plourde moved to approve Requisition #02-2022 in the amount of $23,654.43 Seconded by Steve Oliver. Motion carried.

**Correspondence/Reports**

1. Board of Supervisor’s minutes from January 3, 2022.
2. Fund 09 Operating & Maintenance Report.

**Engineer’s Report**

1. H. David Miller gave an update on the manhole lifted project. There is no excavation needed so the job came in under the expected budget.
2. Karla’s replacement posting was listed on 4 major websites. The deadline for the applicates is March 1, 2022.

**Solicitor’s Report**

1. Tom Long discussed the EDU’S for Springbrook Farms Inc. Springbrook Farms Inc will be returning 32 Edu’s to the West Plant.
2. Member Mark Panassow made a motion to except the Reservation agreement between the Municipal Authority and Springbrook Farms Inc for 46.5 Edu’s. Seconded by Steve Oliver. Motion carried.

**New Business**

1. Member John Vandehoef made a motion for reimbursement in the amount of $20,028.00 to Triple Crown for the Carriage Park agreement, that is now complete. Seconded by Mark Panassow. Motion carried.
2. Member John Vandehoef made a motion to approve a credit card for the Municipal Authority use with the credit limit of $1,200.00 and a $600.00 onetime spending limit before board approval is needed. Seconded by Steve Oliver. Motion carried.
3. Member John Vanderhoef made a motion to approve the request for 2 EDU’S for Bruce White (East Plant). Seconded by Mark Panassow. Motion carried.

**Old Business**

**Good and Welfare**

**EXECUTIVE SESSION 7:08-7:35PM**

**Adjournment**

There being no further business, member Steve Oliver moved to adjourn the meeting at 7:37p.m. It was Seconded by John Vanderhoef. All were in favor.

Secretary