

PART-TIME ADMINISTRATIVE ASSISTANT

South Londonderry Township is seeking a part-time Administrative Assistant to provide routine and confidential administrative and technical support to the Township's front office. Flexible 30-hour a week schedule and competitive wages, including paid holidays. A complete job description, including minimum qualifications, is listed on the Township's website at www.southlondonderry.org. To apply, please submit a cover letter and resume by October 15, 2021 to the Township Manager at South Londonderry Township Municipal Building, 27 West Market Street, Palmyra, PA 17078 or via email at manager@southlondonderry.org.

ASSISTANT TOWNSHIP MANAGER

South Londonderry Township is accepting applications for a full-time Assistant Township Manager. Reporting to the Township Manager, the successful candidate will provide oversight of all Public Works employees and is responsible for the day-to-day maintenance and operations of the Township's infrastructure, including highway, parks, MS-4, stormwater, zoning, construction, and general operation for the benefit of the public. Competitive wages, generous benefit package, and growth potential. A complete job description, including minimum qualifications, is listed on the Township's website at www.southlondonderry.org. To apply, please submit a cover letter and resume by October 15, 2021 to the Township Manager at South Londonderry Township Municipal Building, 27 West Market Street, Palmyra, PA 17078 or via email at manager@southlondonderry.org.