

**South Londonderry Township  
Board of Supervisors – Meeting Minutes  
Palmyra, PA**

**March 8, 2022**

**Opening Ceremonies and Introduction-** The meeting was called to order at 7:00PM by Chairwoman Bucks followed by the Pledge of Allegiance.

**The following members were present:**

Faith Bucks – Chairwoman  
Jack Custer – Vice Chairman  
William Bova – Member (telephone)

**The following staff members were present:**

John Eberly – Township Manager  
Bill Reigle – Chief of Police  
Jim Caldwell – Engineer  
Will Oetinger – Solicitor  
Richie Deibert – Assistant Manager

**Public Attendees per sign in sheet:**

Emily Bixler, Jim Hess, Stephanie Fogg, Jen Bushta, Jane Popko, Kermit Bell, Sarah Misner, Pat Krebs, Vijay Patel, Dhwani Budiyan, Jon Zartman, Mark Houser, Jim Kauffman, Matt Donahue, Martin Mataazzi, Seth Kleinfelter, Gregg Smith, Karla Trout, Jamie Miller, Dot Ague, Ralph Duquette, and Mark Panassow.

Seth Kleinfelter videotaped the meeting for his own personal purposes.

Dot Ague and Emily Bixler recorded the meeting for their personal purposes.

Chairwoman opened the meeting with a brief prayer on behalf of young man who passed away in the township unexpectedly this weekend.

**Public Hearing:**

Solicitor Oetinger provided background related to the proposed Resolution 08-2022 as it related to the previously appointed Certified Public Accounting Firm to examine all accounts for the Township. He explained the role of the elected auditor according to the Second Class Township Code.

During public comment, Ralph Duquette commented that Eberly had not notified him of this hearing, since he was recently elected as an auditor. Oetinger questioned how Ralph was notified of the meeting and he saw the notice posted on the Township Building. It was also mentioned the hearing was advertised in the Lebanon Daily News and posted on the Township website. Oetinger stated the Township followed all necessary requirements for this Hearing.

Karla Trout commented that she has worked with the accounting firm of Garcia, Garman, and Shea, PC which the Township has contracted with for the past several years to conduct independent financial audits and she has found them to be reputable.

A motion was made by Custer, seconded by Bucks to approve Resolution 08-2022. Motion carried.

**Public Comment:**

Stephanie Fogg of CCA provided a brief update of the continued beautification plans for 2022.

Pat Krebs commented about the interest in pickleball courts being considered in the Township. She also noted a recent Patriot News article, specifically related to Campbelltown census data and statistics. Lastly, she provided background of the historical implication of the trolley to Campbelltown.

Ralph Duquette commented about Right to Know requests and encouraged the Board to consider shifting more financial support to the Campbelltown Fire Company.

**Approval of the Minutes:**

A motion was made by Custer, seconded by Bova to approve the February 8, 2022 Board of Supervisors – Meeting Minutes. Motion carried.

A motion was made by Custer, seconded by Bova to approve the Bill and Payroll Lists from 04 & 05-2022. Motion carried.

**Reports:**

Manager's Report- Eberly recognized the Historical Commission for their recognition of the Rising Sun with the 2021 Preservation Award. He reported on the activity at the Mt. Gretna dam breast in preparation of the above ground sewer line replacement. CCA has scheduled their annual Spring Clean-up Day for April 23, 2022. Eberly also reported on the monthly Right to Know requests/appeals he is addressing.

Zoning Report- None.

Solicitor's Report – None, but announced he was recommending the Board go into Executive Session at the conclusion of the meeting to discuss a legal matter.

Other Reports-

Monthly reports were provided for the Police Department, Sewer Authority, Palmyra Library, Historical Commission, Palmyra Parks and Recreational Program, First Aid & Safety Patrol, Campbelltown and the Lawn Fire Companies.

### **Old Business:**

A motion was made by Custer, seconded by Bova to approve the Stormwater Maintenance Section 313A.1 – Rate Control for Bypass Area waiver requested for the proposed Holiday Inn Express Land Development Plan and conditional to the Rettew February 9, 2022 engineering letter. Motion carried.

A motion was made by Custer, seconded by Bova to approve the SALDO Streets and Roads – General Requirements Section 4.06.1 – Arterial Roads with 80’ Row and 44” Paving waiver requested for the proposed Holiday Inn Express Land Development Plan and conditional to the Rettew February 9, 2022 engineering letter. Motion carried.

A motion was made by Custer, seconded by Bova to approve the Traffic Impact Study Section 4.27 waiver requested for the proposed Holiday Inn Express Land Development Plan and conditional to the Rettew February 9, 2022 engineering letter. Motion carried.

A motion was made by Bova, seconded by Bova to approve the preliminary plan for the Holiday Inn Express conditional to the Rettew February 9, 2022 engineering letter. Motion carried.

A motion was made by Custer, seconded by Bova to enter into an agreement with CCA to approve the new Campbelltown Park Pavilion plan quote with Pine Creek Construction whereby this would be funded through the Township’s Marcellus Shale grants and CCA matching funds. Motion carried. The Board also authorized Chairwoman Bucks to work with CCA representative to compile and submit a Statewide Local Share Assessment Grant for the enhancement of the Campbelltown Park.

A motion was made by Custer, seconded by Bova to reduce the financial security of the Sterling Machinery property from \$16,900 to \$2,968.68 per Rettew’s March 8, 2022 review letter. Motion carried.

A motion was made by Custer, seconded by Bova to approve the Police Department Body Camera Policy subject to the Solicitor’s recommendations. Motion carried.

### **New Business:**

A motion was made by Custer, seconded by Bova to approve the purchase of a new Boom Mower Co-stars quote in the amount of \$26,671.00 from Messick’s. Motion carried.

A motion was made by Custer, seconded by Bova to approve the purchase of a new Exmark zero-turn mower with trade in for the net amount of \$6,765.80. Motion carried.

A motion was made by Custer, seconded by Bucks to authorize the Co-stars purchase of Police In-car Camera replacements, cloud storage and installation from ITS. Motion carried.

A motion was made by Custer, seconded by Bova to approve the Blood, Sweat and Tears Run Special Event scheduled for September 24, 2022. Motion carried.

A motion was made by Bucks, seconded by Custer to table the Got The Nerve Triathlon Special Event scheduled for May 21, 2022 until logistical details are refined. Motion carried

A motion was made by Custer, seconded by Bova to approve a letter of Support for the Mt. Gretna Outdoor Show scheduled for August 19-21, 2022. Motion carried.

A motion was made by Custer, seconded by Bova to accept the letter of resignation from the Historical Commission by Gerry Cassel. Motion carried.

**Good and Welfare:**

**Adjournment** – There being no more business to discuss, a motion by Custer, second by Bova to adjourn the meeting at 8:05PM. Motion carried.

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John Eberly, Manager/Secretary