

PART-TIME ADMINISTRATIVE ASSISTANT

South Londonderry Township is seeking a part-time Administrative Assistant to provide routine and confidential administrative and technical support to the Township's front office. Flexible 30-hour a week schedule and competitive wages, including paid holidays. A complete job description, including minimum qualifications, is listed on the Township's website at www.southlondonderry.org. To apply, please submit a cover letter and resume to the Township Manager at South Londonderry Township Municipal Building, 27 West Market Street, Palmyra, PA 17078 or via email at manager@southlondonderry.org.