

Opening Ceremonies and Introduction- The meeting was called to order at 7:21 PM by Chairman Orley. Chairman Orley announced that they had an executive session before the meeting about personnel matters. He also stated that the Township is tape recording the meeting to help with accuracy of the minutes and Dawn Blauch is tape recording the meeting for her own personal use.

The following members were present:

Cliff Orley – Chairman
Doug Cheyney – Vice Chairman
Faith Bucks – Supervisor

The following staff members were present:

Jenna Seesholtz – Manager/Sec/Treasurer
Patrick Armstrong - Solicitor
Randy Wright – Hanover Engineering
Scott Galbraith – Public Works Director
Bill Reigle - Chief

Public also present:

Jerry Klee, Gail Klee, Rugh Henderson, Bill Leonard, Brent McFeaters, Bill Leonard, Jane Popko, Diane Lynn Orley, Jack Custer, Dawn Blauch, Dot Ague, Carissa Cassel, Monica von Dobeneck

Changed to Agenda: Township Manager Seesholtz announced the following changes were made to the agenda:

Added Resolution 09-2017 Fire Hydrant Tax Assessment
Requisition 01-2017 - Payment of Township Invoices for Township Building.

Public Comment:

Dawn Blauch, 2099 S. Forge Road, Palmyra: Asked why the Board held a separate public meeting with the Fire Department chiefs instead of having discussions at the regular Board meeting.

Approval of Minutes: A motion Cheyney second by Bucks to approve the minutes from the December 13, 2016 Board of Supervisor Meeting. Motion carried.

Approval of Bill and Payroll lists: Motion by Cheyney second by Bucks to approve Bill and Payroll lists #24-16. Motion carried.

Reports of Officers, Boards & Committees:

1. Reports
 - Township Manager – Jenna Seesholtz gave report.
 - Police Department – Chief Reigle gave report.
 - Public Works – Scott Galbraith gave report.
 - Palmyra Library – Kendra Hoffman sent in report.
 - Campbelltown Fire Co. – No report.
 - Lawn Fire Company – Jack Custer gave report.
 - Lawn Ambulance – No Report.
 - Palmyra Area Recreation & Parks Commission – Doug Cheyney gave report.
 - Planning Comm., EAC, Historical, Municipal Authority – were noted.

Township Input

Leaf Pick-up: Vice-Chairman Cheyney would like leaf pick-up added to Township services by 2018. He requests the Township strongly encourage natural waste recycling.

Special Orders

Resolution 01-2017 - Bimonthly Payment of Invoices: A motion by Cheyney second by Bucks to adopt Resolution 01-2017 - Bimonthly Payment of Invoices. Motion carried.

Resolution 02-2017 - Township Engineer's Fees: A motion by Bucks second by Cheyney to adopt Resolution 02-2017 - Township Engineer's Fees. Motion carried.

Resolution 03-2017 - Emergency Services Recognition: A motion by Cheyney second by Bucks to adopt Resolution 03-2017 - Emergency Services Recognition. Motion carried.

Resolution 04-2017 - Township Manager's Salary: A motion by Bucks second by Cheyney to adopt Resolution 04-2017 - Township Manager's Salary. Motion carried.

Resolution 05-2017 - Business Mileage Rate: A motion by Cheyney second by Bucks to adopt Resolution 05-2017 - Business Mileage Rate. Public Comment: Chairman Orley would like the mileage rate to be reviewed mid-year as gas prices are expected to rise substantially. Motion carried.

Resolution 06-2017 - Police Pension Contribution: A motion by Cheyney second by Bucks to adopt Resolution 06-2017 - Police Pension Contribution. Motion carried.

Resolution 07-2017 - Tax Resolution: A motion by Cheyney second by Bucks to adopt Resolution 07-2017 - Tax Resolution. Motion carried.

Resolution 08-2017 - Street Light Assessment: A motion by Bucks second by Cheyney to adopt Resolution 08-2017 - Street Light Assessment. Motion carried.

Resolution 09-2017 – Fire Hydrant Assessment: A motion by Bucks second by Cheyney to adopt Resolution 09-2017 – Fire Hydrant Assessment. Motion carried.

Palmyra Road Property, LLC - Final Minor Subdivision Plan Time Extension: A motion by Bucks second by Cheyney to accept the time extension for approval of the subdivision granted by Palmyra Road Properties. This is an indefinite extension. Motion carried.

Old Business:

Palmyra Road Property, LLC - Final Minor Subdivision Plan – Palmyra Road Property Subdivision is located at Palmyra Rd and W. Market St, two lots proposed, zoned M4, Mixed Use, 0.57 acres, no new construction is proposed. Waivers and a deferment were granted by the Board at the December 13, 2016 meeting. Township Engineer Wright submitted a review letter to the Board.

A motion by Cheyney second by Bucks to approve the Palmyra Road Property Subdivision subject to engineer's comments dated December 22, 2016. Motion carried.

Stone Knoll – Donation Agreement and Financial Security Release: A motion by Bucks second by Cheyney to approve a \$58,000 donation from Stone Knoll in lieu of installing traffic improvements at the intersection of Rt. 322 and Lawn Road. This traffic improvement would

likely not meet PennDOT's requirements for traffic improvements. Once an agreement is fully executed, the Township will release the current financial Security. Motion carried. Township Solicitor Armstrong will draft the agreement.

Marcellus Shale Grant: The Township had been awarded money by Lebanon County Commissioners in 2015 and 2016. The 2015 grant awarded is set to expire early 2017. A motion by Cheyney second by Bucks to apply for an extension of the 2015 grant. Motion carried.

Mack Truck Purchase – Road Department: A motion by Cheyney second by Bucks to approve the purchase of a 10-wheel Mack Truck not to exceed \$185,365.04. The truck will be purchased through the Co-Stars program. Motion carried.

Advertisement Approval for Additional Police Officer: A motion by Bucks second by Cheyney to approve an advertisement be place for a township police officer. Motion carried.

Run for Children 5K – Application: A motion by Cheyney second by Bucks to approve the application for the Run for Children 5K. Motion carried.

PSATS: A motion by Bucks second by Cheyney to approve the three Supervisors and 4 additional staff members to attend the Pennsylvania State Association of Township Supervisors Convention being held in April 2017. Motion carried.

New Township Building Payment Request #4: A motion by Bucks second by Cheyney to approve the Payment Acquisition Request #4 in the amount of \$19,956.01. Motion carried.

Reasons to Celebrate – Chairman Orley noted the safe holiday season.

Chairmen's Comments -

- Chairman Orley noted he was able to attend the swearing in of the newly elected State Representative to the 101st District, it was a very impressive ceremony.

Adjourn – There being no more business to discuss, a motion by Cheney second by Bucks to adjourn the meeting at 8:01 PM. Motion carried.

Jenna Seesholtz, Mgr/Secretary/Treasurer