

**Opening Ceremonies and Introduction-** The meeting was called to order at 7:00PM by Chairman Orley followed by the Pledge of Allegiance. Chairman Orley announced there was an executive meeting prior to this meeting for personnel issues, the Township is tape recording the meeting to help with accuracy of the minutes and Dawn Blauch was recording for her own personal use.

**The following members were present:**

Cliff Orley – Chairman  
Doug Cheyney – Vice Chairman  
Faith Bucks – Supervisor

**The following staff members were present:**

Jenna Seesholtz - Township Manager  
Randy Wright – Township Engineer  
Bill Reigle – Chief of Police Department  
Scott Galbraith - Public Works Director  
Pat Armstrong – Township Solicitor

**Changes to Agenda:** Several changes to the agenda were noted. Revised agendas were distributed.

**Public also present:**

Pam Bishop, Dawn Blauch, Melanie Custer, Jack Custer, Barb Smith, Kendra Hoffman, Bob Hoffman, Chris Bardsley, Kermit Bell, Rugh Henderson, Dot Ague, Joanne Gingrich, Diane Lynn Orley, D. Mayercik

**Public Comment**

**Pam Bishop:** Ms. Bishop gave some information on the Sunoco Pipeline and the Atlantic Sunrise Pipeline. She supplied the Board with handouts.

**Dawn Blauch:** Inquired about 2 items that were tabled and not brought back up for discussion. They were: Tax Increase for Fire Departments and PennDOT Biking Route Sharearrows.

**Dot Ague:** Inquired about the police study that was completed. She indicated that the results were not made public.

**Approval of Minutes of September 12, 2017:** A motion made by Bucks second by Cheyney to approve the minutes from September 12, 2017 Board of Supervisor meeting with amendments. Motion carried.

**Approval of Bill and Payroll list:** A motion by Cheyney second by Bucks to approve Bill and Payroll list #18-17. Motion carried.

**Approval of Bill and Payroll list:** A motion by Cheyney second by Bucks to approve Bill and Payroll list #19-17. Motion carried.

**Trick-or-Treat Night:** Trick-or-Treat Night has been set Countywide as October 31, 2017 from 6PM to 8PM.

## Reports

The following reports were given:

Township Manager – Jenna Seesholtz  
Solicitor – Patrick Armstrong  
Police Department – Chief Reigle  
Public Works – Scott Galbraith  
Palmyra Library – Kendra Hoffman  
Campbelltown Fire Company – None given  
Lawn Fire Company – Jack Custer  
Palmyra Area Recreation – Doug Cheyney

## Special Orders

**Township Official Input – None**

**Resolution 2017-18 – Emergency Operations Manual Approval:** A motion made by Bucks second by Cheyney to approve Resolution 2017-18 for the approval of the 2017 Emergency Operations Manual as prepared by the Western Lebanon County Regional Emergency Management Agency. Motion carried.

**Requisition 18-2017 -New Township Building:** A motion by Bucks second by Cheyney to approve Requisition 18-2017 bill payment for the new Township building in the amount of \$3,628.37. Motion Carried.

**Change Order #8 – New Building:** A motion by Cheyney second by Bucks to approve Change Order # 8 in the amount of \$3,476.13 as presented. James Miller from Fidevia gave details on the change orders. Motion carried.

## New Business

**Road Crew Replacement:** A motion made by Cheyney second by Bucks to authorize Director of Public Works Galbraith and Manager Seesholtz to interview potential candidates for the replacement of Kyle Stauffer. Motion carried.

**Palmyra Ice Hockey - Sticks and Biscuits 5 K- Special Event Application:** A motion by Bucks second by Orley to approve the special event application for the Sticks and Biscuits 5K to be held on November 23, 2017. The police department is aware of this request. Motion carried.

**Furniture in Old Building:** A motion by Cheyney second by Orley to approve Manager Seesholtz to contact Jubilee Thrift Stores to check their interest in any of the remaining pieces left in the old township building. If Jubilee does not take these items, they will be taken and sold for scrap. Motion carried.

**Blackburn – Release of Escrow Account:** A motion by Bucks second by Cheyney to approve the release of the Blackburn Escrow Account. The escrow account was held until stormwater improvements were completed on the property and they are now complete. Motion carried.

**Cleaning Person for Township Building:** A motion by Bucks second by Orley to authorize Manager Seesholtz to hire a cleaning person that will clean the municipal building. Motion carried.

**Act 172 –Real Estate Tax Credit for Active Fire Dept. Members and Non-profit EMS Volunteers Ordinance** – A motion by Bucks second by Cheyney to authorize the advertisement of the draft ordinance of Act 172 – Real Estate Tax Credit in preparation of the hearing. Motion carried.

**Medical Marijuana Ordinance:** A motion by Bucks second by Cheyney to approve the Medical Marijuana draft ordinance be advertised in preparation of the hearing. Motion carried.

**Chairman Closing Remarks**

**Chairman Orley** – Public Library has some notable programs running throughout the year. Also, if you own a chimney, now is a good time to have it inspected before the furnace is turned on for the colder weather.

**2018 Budget Workshop:** The 2018 Budget Workshop meeting will be held on Wednesday, October 25 at 1PM.

**Adjourn** – There being no more business to discuss, a motion by Cheyney second by Bucks to adjourn the meeting at 8:05 PM. Motion carried.

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Jenna Seesholtz, Manager, Secretary/Treasurer