

**South Londonderry Township
Board of Supervisors Meeting
Palmyra, PA**

March 12, 2019

Opening Ceremonies and Introduction- The meeting was called to order at 7:00M by Chairwoman Bucks followed by the Pledge of Allegiance.

The following members were present:

Faith Bucks – Chairwoman
Bill Bova – Supervisor
Jack Custer – Vice Chairman

The following staff members were present:

Jenna Seesholtz - Township Manager
Bill Reigle – Chief of Police
Scott Galbraith – Public Works Director

Recording: The meeting was recorded by the Township for accuracy of minutes and was also recorded by Carissa Cassel and Dot Ague for their own personal use.

Executive Session: The Board will hold an executive session directly after the Board meeting to discuss legal matters.

Changes to Agenda: There were no changes to the agenda.

Public also present: Kendra Hoffman, Jerry Klee, Gail Klee, Tom Osborne, Bill Leonard, Melanie Custer, Geni Fisher, Chris Fisher, Jen Bushta, Joe Bushta, Kermit Bell, Dot Ague, Connie Brossman, Jane Popko, Nick Ague, Josh Weaber, Mark Houser, Jr., Mark Panassow, Eric Allebach, Gerald Musser, Monica Dubravnic

Public Comment: There was no public comment.

Regular Business

Approval of Minutes of February 12, 2019 Regular Meeting: A motion made by Bova second by Bucks to approve the minutes from February 12, 2019 Board of Supervisor meeting. Custer abstained as he did not attend the February 12, 2019 meeting. Motion carried.

Approval of Minutes of February 27, 2019 Workshop Meeting: A motion made by Custer second by Bova to approve the minutes from February 27, 2019 Board of Supervisor meeting. Motion carried.

Approval of Bill and Payroll list: A motion by Custer second by Bova to approve Bill and Payroll list #4-19. Motion carried.

Approval of Bill and Payroll list: A motion by Bova second by Custer to approve Bill and Payroll list #5-19. Motion carried.

Reports

The following reports were given:

Township Manager – Jenna Seesholtz

Solicitor – Pat Armstrong

Public Works – Scott Galbraith

Zoning/Code Enforcement – Faith Bucks for Dawn Blauch

Police Department – Chief Reigle and Sergeant Gerry Cassel for Fill-A-Cruiser

Palmyra Area Recreation – Bill Bova

Township Official Input

Faith Bucks: Chairwoman Bucks noted that she received a complaint about Commonwealth Code Inspection Service. She inquired about looking at other inspection services. Vice Chair Custer requested a written response from Commonwealth Code regarding the complaint before moving forward with request for proposal (RFP).

New Business

08-2018 - C&S Construction - 237 Lawn Road: Subdivision Preliminary/Final Plan-Conservation Zone, 237 Lawn Rd, Palmyra, Tax Parcel 31-2297010-338140-0000, 5.64 total acres, the plan depicts 3 proposed lots. Josh Weaber of Chrisland Engineering was representing the plan on behalf of his client. The following waivers were requested:

§5.03.A.1 – Submission of Preliminary/Final Subdivision Plan

§4.06.I – Improvements to Lawn Road

Waivers:

§5.03.A.1 – Submission of Preliminary/Final Subdivision Plan: A motion by Bucks second by Custer to grant the waiver for §5.03.A.1 – Submission of Preliminary/Final Subdivision Plan. Motion carried.

§4.06.I – Improvements to Lawn Road Deferment: A motion by Custer second by Bova to defer §4.06.I – Improvements to Lawn Road. Public Comment: Township resident Connie Brossman asked what the difference between a waiver and a deferment was. When vote was taken, none of the Board members were in favor. Motion dies.

§4.06.I – Improvements to Lawn Road Waiver: A motion by Bova second by Custer to approve §4.06.I – Improvements to Lawn Road waiver request with the condition that the final plan will depict the state road right-of way along Lawn Road. Motion carried.

§4.06.I – Improvements to Kreider Road Waiver Request: Josh Weaber, engineer for 237 Lawn Road Subdivision, requested a waiver of §4.06.I – Improvements to Kreider Road. A motion by Bova second by Custer to send 237

Lawn Road Subdivision Plan back to the Planning Commission to properly request a waiver from §4.06.I – Improvements to Kreider Road and discuss a fee-in-lieu of road improvements on Kreider with the Planning Commission. Motion carried.

04-2018 – Mount Pleasant Ventures – Gerald S. and Margaret D. Allebach:

Agricultural, 168 Bell Road and 1310 Mt. Pleasant Road, Palmyra, Tax Parcels 31-2298177-341808 - 18.6731 acres, 31-2299217-343287 & 31-2299914-342440 – 72.3326 acres. Total of 6 proposed lot line additions. No new construction is proposed. Bob Gearhart of Matthew & Hockley, Associates represented the plan on behalf of his client. The following waivers were requested:

Waivers:

§5.03.B.2 – Plan Scale: A motion by Bucks second by Custer to grant waiver for §5.03.B.2 – Submission of Preliminary/Final Subdivision Plan. Motion carried.

§5.03.C.4 – Topography: A motion by Custer second by Bova to grant waiver for §5.03.C.4 – Topography. Motion carried.

§5.03.E.3 – Natural Resources: A motion by Custer second by Bova to grant waiver for §5.03.E.3 – Natural Resources. Motion carried.

04-2018 – Mount Pleasant Ventures – Gerald S. and Margaret D. Allebach

Minor/Final Subdivision – Plan Approval: A motion by Custer second by Bova to approve plan for 04-2018 – Mount Pleasant Ventures – Gerald S. and Margaret D. Allebach Minor/Final Subdivision Plan with the condition that the items in Rettew’s review letter dated March 1, 2019 are addressed. Motion carried.

2019 Road Projects Approval: A motion by Custer second by Bova to approve the following road projects to be placed out for bid:

- West Patrick Road
- Stauffer’s Church Road
- Portion of West Market Street

The portion of West Market Street will be placed on a separate bid. Bids will include milling, scratch coat, and final overlay. Public comment: Connie Brossman asked if Sunoco reimbursed the Township for the roads it was utilizing during construction. Motion carried.

Milton Hershey Day of Service Approval: A motion by Custer second by Bova to approve Milton Hershey School students to work with the Township on the school’s Day of Service project to take place on June 6, 2019. Motion carried.

Zoning – Review Approval: A motion by Custer second by Bova to task the Planning Commission with reviewing the “Uses” section as reviewed by the Township Engineer and Zoning Officer. Public Comment: Connie Brossman noted that she was not aware that the current Zoning Ordinance was being reviewed by the Planning Commission.

Asked what portion of the Zoning Ordinance was being sent to the PC. Asked the Board if they entertained using the previous ordinance or one from another township. She wanted to know if the Zoning had been sent to Lebanon County Planning for review. Motion carried.

Fire Department Box Card: A motion by Custer second by Bova to table the approval of the Fire Department Box Cards that were supplied by Lebanon County Department of Emergency Planning. The Board would like to have comment from the fire departments before approving. Public Comment: Township Resident and member of Campbelltown Fire Department Mark Houser, Jr. noted that Campbelltown would like to review what was submitted. Motion carried.

CAT Backhoe Repairs: The Township received a quote to repair the 2005 CAT Backhoe for a total cost of \$15,187.65. An appraisal of the equipment was given by Cleveland Brothers in the amount of \$12,000. A motion by Custer second by Bova to repair some of the items on the initial quote not to exceed \$7,000. Motion carried.

Old Business

HVAC Upgrade: No action taken on this item. The Board would like to wait for an additional quote.

Employee Manual Discussion: A motion by Custer second by Bova to table the discussion of the employee manual until the Board Workshop meeting of March 27, 2019. Public Comment: Township resident Connie Brossman asked if she could get a copy of the recorded minutes from the Workshop meeting as she will not be able to attend. Township Resident Jane Popko asked if all employees will be covered under the new manual.

Good and Welfare

Natural Area: Township resident Jane Popko inquired if the Township is looking to plant meadow seed in the natural area located on Woodlawn Avenue. She noted that the area has a lot of standing water. Township Chairman Bucks stated that the Township had no plans to replant the area. Popko asked about the \$90,000 grant the Township received from Sunoco and when this project will begin.

Adjourn – There being no more business to discuss, a motion by Custer second by Bova to adjourn the meeting at 9:11 PM. Motion carried.

Jenna Seesholtz, Manager, Secretary/Treasurer