

**South Londonderry Township
Board of Supervisors Meeting
Palmyra, PA**

November 12, 2019

Opening Ceremonies and Introduction- The meeting was called to order at 7:00PM by Chairwoman Bucks followed by the Pledge of Allegiance.

The following members were present:

Faith Bucks – Chairwoman
Jack Custer – Vice Chairman
Bill Bova – Supervisor

The following staff members were present:

Jenna Seesholtz – Township Manager
Bill Reigle – Chief of Police
Jim Caldwell – Township Engineer
Patrick Armstrong, Township Solicitor

Recording: The meeting was recorded by Dot Ague for her own personal use.

Public also present: Dot Ague, Nick Ague, Pat Krebs, Martin Matarazzi, Connie Brossman, Kendra Hoffman, Randy Wright of Hanover Engineering, Chad Weaver, Denise Gembusia, Jim Kauffman, Bill Leonard, Rod Bucks, Shirley Bucks

Executive Session: Solicitor Armstrong announced that there will be an executive session following the meeting to discuss a personnel issue.

Public Comment

Pat Krebs – Campbelltown Community Alliance: Township resident Pat Krebs spoke on behalf of the Campbelltown Community Alliance (CCA). The CCA would like to see funds placed in the 2020 budget for a sidewalk to be placed on the Township property located at the intersection on Rt. 322 and Palmyra Road. She also noted that the project in which long-time residents of Campbelltown Village will be interviewed for historical information will commence on December 11, 2019.

Connie Brossman – Planning Commission: Township resident Connie Brossman inquired when the Board of Supervisors will appoint someone to the vacant position that exists on the Planning Commission.

Kendra Hoffman – Sidewalks located at Palmyra Library: Kendra Hoffman of the Palmyra Library inquired about a discussion that took place at a previous meeting. The discussion included the installation of sidewalks throughout the Flight Path development where the Palmyra Library is located. The library did not include any funds in their 2020 budget for sidewalks. The Board assured that they will give the library ample time for sidewalk installation.

Regular Business:

Approval of October 8, 2019 Board of Supervisors Meeting Minutes – A motion made by Custer second by Bova to approve the Board of Supervisor minutes from the October 8, 2019 meeting. Motion carried.

Approval of October 23, 2019 Board of Supervisors Workshop Meeting Minutes – A motion de by Custer second by Bova to approve the Board of Supervisor minutes from the October 23, 2019 workshop meeting. Motion carried.

Approval of Bill & Payroll list: A motion by Custer second by Bova to approve Bill & Payroll List #20-19. Motion carried.

Approval of Bill & Payroll list: A motion by Custer second by Bova to approve Bill & Payroll List #21-19. Motion carried.

Township Officials Input:

Employee Praise - Public Works Director Galbraith: Public Works Director Galbraith thanked Brian Bachart of the Highway Department for doing a great job leading the Highway Department during Highway Foreman Bill Jurrel’s absence. The Township appreciates Brian stepping into this role and completing the task so well.

Dawn Blauch – Chairwoman Bucks: Chairwoman Bucks congratulated Bill Bova on his re-election to the Board of Supervisors and Dawn Blauch on her win as the Recorder of Deeds for Lebanon County. Supervisor Bova also congratulated Dawn on her win.

Subdivision/SALDO Reviews:

In the Net – Turf Field Dome Stormwater Plan: Randy Wright of Hanover Engineering spoke on behalf of his client. Township engineer Rettew submitted review letter dated November 4, 2019 for the Board of Supervisors review. A motion by Custer second by Bova to approve the In the Net – Turf Field Dome Stormwater plan subject to township engineer’s comments dated November 4, 2019. Motion carried.

Carriage Park – Phase 3: The Township completed a title search on the open areas and the roadway property that the Township is going to accept dedication. The Board, at a previous meeting, approved accepting the deed of dedication of this property if all conditions have been met. The Board gave Township Solicitor approval to complete the deed of dedication paperwork with the condition that Triple Crown provide proof of payoff for the property in question.

Query – Financial Security Escrow Release: Having all work completed on the Stormwater Management plan completed, a motion by Custer second by Bova to approve the release of the full Financial Security Escrow Account being held for the Query Subdivision Plan in the amount of \$24,500.00. Motion carried.

Campbelltown Community Holiday Tree Lighting Ceremony: The Campbelltown Community Alliance donated a holiday tree that was planted on the Campbelltown Park. The CCA will hold it’s first Holiday Tree Lighting Ceremony on December 1, 2019 from

5pm to 7pm. Manager Seesholtz has permission to place information about this event on the Township website.

Manager's Resignation: A motion by Bucks second by Custer to table the Manager's Resignation. Public comment: Township Resident Dot Ague asked why the resignation was being tabled. Motion carried.

Zoning/Code Enforcement Officer Resignation: Township Zoning and Code Enforcement Officer Dawn Blauch offered her resignation effective December 27, 2019. Supervisor Bova noted that Blauch did a great job during her time with the Township.

MS4 Projects Discussion: During a recent meeting with PennDOT, they noted that the Lingle Road project, which was to be a big contributing project towards the Township's MS4 obligations, would most likely not start construction until after 2024, which is after the Township's current MS4 permit cycle. A motion by Bucks second by Custer to approve Township Engineer Rettew to identify projects within the Township that will help the Township meet its MS4 requirements for the current MS4 cycle.

Old Business

South Londonderry Township Police EMR MOU: This South Londonderry Township Police EMR Memorandum of Understanding will be reviewed by Solicitor Armstrong and forwarded to the Police Chief for review. Officer Ague did not want to see a list of calls that the Police Department may answer placed in the MOU. Township resident Brossman noted that she thought this was supposed to be an asset to the Township for those officers who held the required training to be able to answer calls. No action was taken on this item at this time.

South Londonderry Township – Emergency Call Response for Employees MOU: A motion by Custer second Bucks to approve the South Londonderry Township Emergency Call Response for Township Employees Memorandum of Understanding. This MOU will allow current township employees to become a member of Campbelltown Volunteer Fire Company or Lawn Fire Company and gives them the right to answer fire calls within the Township and also be paid their regular hourly rate while on these fire calls. Motion carried.

Township Non-Uniform Employees' Pension Plan Amendment (3): A motion by Custer second by Bova to approve the advertising of the Township Non-Uniform Employees' Pension Plan Amendment. This amendment will redefine the term compensation and will place a freeze on any new hires entering the current plan. All new employees hires will be placed on a defined constriction plan. Motion carried.

Additional Public Comment:

2020 Budget – Connie Brossman: Township resident Connie Brossman asked if she could receive a copy of the 2020 budget worksheet. Manager Seesholtz will e-mail her the draft copy that was handed out at the October 23, 2019 meeting.

Police Secretary – Dot Ague: Township resident Dot Ague asked about interviews for the Police Secretary position.

Adjournment – There being no more business to discuss, a motion by Bova second by Custer to adjourn the meeting at 8:10 PM. Motion carried.

Jenna Seesholtz, Manager/Secretary