

**South Londonderry Township  
Board of Supervisors Meeting  
Palmyra, PA**

**February 13, 2018**

**Opening Ceremonies and Introduction-** The meeting was called to order at 7:00PM by Chairwoman Bucks followed by the Pledge of Allegiance.

**The following members were present:**

Faith Bucks – Chairwoman  
Jack Custer – Vice Chairman  
Doug Cheyney – Supervisor

**The following staff members were present:**

Jenna Seesholtz - Township Manager  
Max Shradley, Rettew – Township Engineer  
Sgt. Gerry Cassel – SLT Police Department

**Changes to Agenda:** Several changes to the agenda were noted. Revised agendas were distributed.

**Public also present:**

Kendra Hoffman, Tom Osborne, Melanie Custer, Jane Popko, Dawn Blauch, Kermit Bell, Rugh Henderson, Carissa Cassel, Bill Leonard, Beth Leonard, Dot Ague, Dick Brown, Pat Krebs, Sid Hostetter, Loren Barisch, Martin Matarazzi, Dave Mayercik, Cory Schaeffer,

**Public Comment**

**Bill Leonard:** Township Resident Bill Leonard requested that the Board look into revising the current burn ordinance to make it easier to read and understand.

**Approval of Minutes of January 3, 2018 Reorganization:** A motion made by Custer second by Cheyney to approve the meeting minutes from January 3, 2017 Board of Supervisor Reorganization meeting. Motion carried.

**Approval of Minutes of January 3, 2018:** A motion made by Cheyney second by Custer to approve the minutes from January 3, 2018 Board of Supervisor meeting. Motion carried.

**Approval of Bill and Payroll list:** A motion by Custer second by Cheyney to approve Bill and Payroll list #1-18. Motion carried.

**Approval of Bill and Payroll list:** A motion by Cheyney second by Custer to approve Bill and Payroll list #2-18. Motion carried.

**Approval of Bill and Payroll list:** A motion by Cheyney second by Custer to approve Bill and Payroll list #3-18. Motion carried.

**Reports**

The following reports were given:

Township Manager – Jenna Seesholtz  
Police Department – Sgt. Gerry Cassel  
Palmyra Library – Kendra Hoffman  
Campbelltown Fire Company – Tom Osborne

Lawn Fire Company – Jack Custer  
Palmyra Area Recreation – Doug Cheyney

### **Special Orders**

**Ordinance 217 – Municipal Claims:** A motion by Cheyney second by Custer to approve advertisement of Ordinance 217 – Municipal Claims to be considered for adoption at the regular March 2018 meeting. Public comment: Township resident Dawn Blauch inquired about advertising the ordinance. Motion carried.

**Ordinance 218 – Traffic Regulation Ordinance:** A motion by Custer second by Cheyney to approve advertisement of Ordinance 218 – Municipal Claims to be considered for adoption at the regular March 2018 meeting. Motion carried.

### **New Business**

**Requisition 1-2018 -New Township Building:** A motion by Bucks second by Cheyney to approve Requisition 1-2018 bill payment for the new Township building in the amount of \$7,551.57. Vice Chairman Custer abstained from voting as his company was a vendor for this building project. Motion Carried.

**Police In-Sync Report Management System Purchase:** A motion by Custer second by Cheyney to approve the purchase of In-Sync Report Management System for the police department which will include 6 software licenses in the amount of \$11,970. Motion carried.

**K-9 Unit Vehicle Insert:** A motion by Custer second by Cheyney to approve the purchase of a vehicle insert for the K-9 vehicle in the amount of \$4,980.56. This includes a \$400 discount from Moyer's who will install the insert. Public comment: Township resident Dot Ague noted that the funds used to purchase this will come from the K-9 Fund, which is made up of contributions and donations to the K-9 unit. Motion carried.

**Special Event Request – Tour de Mt. Gretna:** A motion by Cheyney second by Custer to approve the application for special event submitted for Tour de Gretna to be held on April 28, 2018 from 7:00AM to 4:00PM with the condition that they secure the proper permitting from PennDOT as needed. Public Comment: Loren Barisch noted this event will be rain or shine. Motion carried.

**Special Event Request – Got the Nerve Triathlon:** A motion by Cheyney second by Custer to approve the application for special event submitted for the Got the Nerve Triathlon to be held on May 19, 2018 from 8:00AM to 12:00PM with the condition that they secure the proper permitting from PennDOT as needed. The applicant must also re-submit the application that has been properly executed. Motion carried.

**2018 PSATS Convention:** A motion by Cheyney second by Custer to approve 3 employees and the 3 supervisors to attend the 2018 PSATS Convention to be held April 22-25, 2018. Motion carried.

**Enclosed Trailer Purchase:** A motion by Cheyney second by Custer to table the decision whether to purchase an enclosed trailer for the Highway Department. Motion carried.

**Milton Hershey – Day of Service June 7, 2018:** A motion by Custer second by Cheyney to approve Milton Hershey School to work with the Township for their Day of Service. Motion carried.

**Speed Display Sign:** A motion by Cheyney second by Bucks to table the decision whether to approve the purchase of a Speed Display Sign. Public Comment: Township resident Dot Ague noted that it was mentioned previously that this device may not be a deterrent to speeders. Motion carried.

**Fire Board Representative Appointment:** Supervisor Cheyney stepped down as the Township's Fire Board representative. A motion by Cheyney second by Custer to appoint Chairwoman Bucks as the Fire Board Representative for the Township. Motion carried.

**GLRA member compensation:** A motion by Cheyney second by Custer to approve the authorization of payment of a stipend to the appointed representative to the Board of the Greater Lebanon Refuse Authority. Motion carried.

**UCC Appeals Board Member:** A motion by Custer second by Cheyney to appoint Township Engineer Max Shradley to the UCC Appeals Board to replace Supervisor Custer. Motion carried. There is still one vacancy on this Board.

**EAC discussion:** Appointing members to the EAC was tabled from the January reorganization meeting so the Board can review the Township's Ordinance that created the EAC. Chairwoman Bucks questioned the EAC's responsibilities and thinks they may be a duplicate of the Township's Planning Commission. She recommended disbanding the EAC Board. Supervisor Cheyney stated that the EAC encourages Township residents to get involved in their government.

**Public Comment on EAC:**

**Pat Krebs:** Township resident Pat Krebs inquired about the cost involved with running the EAC.

**Jane Popko:** Township resident Jane Popko stated if the EAC is disbanded it would be like moving our local government backwards. She also noted that some meadows were not being maintained by the Township as recommended by the EAC.

**Dot Ague:** Township resident Dot Ague noted that the EAC should be a voice for all resident and not focus on personal special interests.

**Rugh Henderson:** Township resident Rugh Henderson and EAC member reminded that there was a survey completed in the township that found the residents wanted an EAC.

**Dawn Blauch:** Township resident Dawn Blauch asked Chairwoman Bucks to clarify what she meant by the redundant tasks between the EAC and the PC. She also wanted to know if there will be additional natural areas added.

**Dick Brown:** Township resident and former EAC member Dick Brown noted that the EAC had \$2,000 donated from 2 different sources to plant trees in the Township. He will also donate \$500 towards tree planting on behalf of the EAC. He would not like to see the EAC disbanded and asked that the Supervisors let the EAC stand for one more year and reevaluate after one year.

**Bill Stoffel:** Township resident and former EAC member Bill Stoffel stated South Londonderry was the only municipality in Lebanon County with an EAC and noted that it would be a step backwards if the EAC were to be disbanded. The EAC should be used as an ancillary to the Planning Commission.

**Jack Custer:** Vice-Chairman Custer said he attended many EAC meetings and did not see a lot getting accomplished and it lacked a direct mission.

**Doug Cheyney:** Supervisor Cheyney would be willing to move forward with the EAC.

**Bill Leonard:** Township resident Bill Leonard has attended the EAC meetings for the past year and a half and saw anti-pipeline conversation and talk about Republicans at the meetings. He

would like to see the EAC disbanded. Leonard also asked what would be considered a quorum on the EAC board.

**Sid Hostetter:** Township resident and EAC member asked about the process to change an ordinance.

A motion by Cheyney to appoint the eight people who submitted a letter of intent to the EAC to fill the vacant seats bringing the total members to 11. Motion dies from lack of a second.

A motion by Custer to reduce the number of members on the EAC to 3, leaving the members that are currently on the EAC, giving the EAC time to reorganize and get clear direction on what projects are outstanding, what the Board of Supervisors would like the EAC to review and revisit situation at a later time. Motion dies from lack of a second.

A motion by Bucks second by Custer to table the EAC discussion until the next meeting. Yea: Bucks and Custer. Nay: Cheyney. Motion carried.

**Knipe- Stormwater Issue:** Dr. Knipe, a resident of North Londonderry met with Township Manager Seesholtz to discuss flooding that he feels is coming from Redner's and Lingle Avenue Elementary School. A motion by Custer second by Cheyney to have Public Work Director Galbraith and Roadcrew Foreman Jurell take a look at the retention pond to make sure the outlet is still intact. Motion carried.

**Micro-surfacing Advertising Approval:** A motion by Cheyney second by Bucks to approve the advertisement of micro-surfacing bid for several roads throughout the Township. Motion carried.

**Full-time Zoning/Code Enforcement Officer/Administrative Hire:** A motion by Custer second by Bucks to authorize Manager Seesholtz to proceed with offer of employment for the full-time Zoning/Code Enforcement/Administration employee with the rate of pay of \$18.00 per hour with benefits. Yea- Bucks and Custer. Nay- Cheyney. Motion carried.

#### **Good and Welfare:**

**Chairwoman Bucks:** Next Township meeting is March 13, 2018. The Workshop meeting scheduled for February 28 may be cancelled. It will be posted on the Township website if it is cancelled.

**Adjourn** – There being no more business to discuss, a motion by Custer second by Cheyney to adjourn the meeting at 8:48 PM. Motion carried.

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Jenna Seesholtz, Manager, Secretary/Treasurer