

**South Londonderry Township
Board of Supervisors Meeting
Palmyra, PA**

May 14, 2019

Opening Ceremonies and Introduction- The meeting was called to order at 7:05M by Vice Chairman Custer followed by the Pledge of Allegiance.

The following members were present:

Faith Bucks – Chairwoman
Bill Bova – Supervisor
Jack Custer – Vice Chairman

The following staff members were present:

Jenna Seesholtz - Township Manager
Bill Reigle – Chief of Police

Recording: The meeting was recorded by Dot Ague for their own personal use.

Changes to Agenda: Changes to the agenda were announced.

Public also present: Bill Leonard, Dot Ague, Nick Ague, Connie Brossman, Jane Popko, Mark Houser, Jr., Monica Dubrovnik, Pat Krebs, John Breive, Martin Matarazzi, Melanie Custer, Jim Kauffman, Andy Braden, Cory Jurell, Tom Osborne, Mike O'Donnell, Esch McCombie, Renee Flasher, Carissa Cassel

Regular Business

Approval of Minutes of April 9, 2019 Regular Meeting: A motion made by Bova second by Custer to approve the minutes from April 9, 2019 Board of Supervisor meeting. Motion carried.

Approval of Minutes of April 24, 2019 Workshop Meeting: A motion made by Bova second by Custer to approve the minutes from April 24, 2019 Board of Supervisor meeting with amendment. Motion carried.

Approval of Bill and Payroll list: A motion by Bova second by Custer to approve Bill and Payroll list #7-19. Motion carried.

Approval of Bill and Payroll list: A motion by Bova second by Custer to approve Bill and Payroll list #8-19. Motion carried.

Approval of Bill and Payroll list: A motion by Bova second by Custer to approve Bill and Payroll list #9-19. Motion carried.

Public Comment

Connie Brossman: Township resident Connie Brossman noted her concern with the Township's contracted third-party code inspector and inquired about recent training township officials (both appointed and elected) attended and the cost to the Township.

Mrs. Brossman also voiced her concern over the lack of police patrol on the Rail Trail located in the Township.

Jane Popko: Township resident Jane Popko asked if the recent training the township officials attended included any classes on climate change.

Reports

The following reports were given:

Township Manager – Jenna Seesholtz

Public Comment: Township resident Connie Brossman inquired about the cost of training that 2 township employees attended.

Zoning/Code Enforcement – Dawn Blauch

Police Department – Sergeant Gerry Cassel

Palmyra Library – Kendra Hoffman

Palmyra Area Recreation – Bill Bova

EMA – John Breive

Sunoco – Heavy Haul Agreement Extension: A motion by Custer second by Bova to agree to the time extension as requested by Sunoco with the condition that the agreement notes the damage to some of the roads being used for heavy haul by Sunoco. Public comment: Township resident Mark Houser, Jr. asked if Sunoco is donating funds to the township for the other roads they are using for regular traffic and not heavy haul.

National Night Out: Chief Reigle noted that South Londonderry will be partnering with North Londonderry, Palmyra Borough and Palmyra School District for the 2019 National Night Out event. National Night Out will be held on Tuesday, August 6, 2019 at the Palmyra Middle School.

Special Business

Resolution 11-2019 - PennDOT Signal Permit: A tractor trailer hit the traffic signal located at Rt. 322 and Rt. 117 and caused damage. This post has been hit several times and is in a poor location for tractor trailers trying to navigate the turn. The Township will move the signal 5 foot back to avoid future damage to the post. A motion by Custer second by Bova to approve Resolution 11-2019 PennDOT Signal Permit. Public comment: Vice Chairman Custer asked if the cost of the relocation and repair is in the Township's budget. The insurance company of the party that hit the traffic light post will be reimbursing the township for a portion of the repair. Motion carried.

Subdivision/SALDO Review

01-2019 - Richard and Marlene Martin and Larry and Christine Shuman: Subdivision Minor/Final – Conservation Zone, 812 Mount Pleasant Road, Tax Parcel 31-2312987-339259 and 816 Mount Pleasant Road, Tax Parcel 31-2313410-339236 Total Acreage 4.586. Motion by Bova second by Custer to approve 01-2019 - Richard and

Marlene Martin and Larry and Christine Shuman Lot Line Addition with the conditions set forth in Township Engineer Rettew's April 30, 2019 review letter. Public comment: Township resident Connie Brossman asked if the 2 lots will have a shared driveway. The plan is simply moving a lot line; no new construction is proposed at this time. Township Solicitor Armstrong asked if the plan needs to be reviewed by South Annville. South Annville deferred to South Londonderry a letter from South Annville to that effect is in the file. Motion carried.

New Business

Road Projects: Scott Galbraith, Public Works Director, placed a bid for repairs to be completed to West Patrick, East Patrick and Stauffer Church Roads. The sealed bids were opened May 13, 2019 with the lowest bidder being Landis C. Deck & Sons, a division of H&K in the amount of \$486,985.30. A motion by Custer second by Bova to accept the bid by Landis C. Deck & Sons in the amount of \$486,985.30. Public comment: Township resident Connie Brossman asked if all repairs were necessary to complete this year. Motion carried.

Emergency Call Response – Township Employees: Township Solicitor Armstrong provided the Township Supervisor with a memorandum of understanding and a Township policy that will allow township employees to answer fire calls during their regular township working hours. A motion by Custer second by Bucks to table this item so the Fire Board and the individual chiefs of each fire department can review the documents. Public comment: Township Resident Mark Houser, Jr. asked about workers compensation insurance for these employees. Township resident Nick Ague asked if the employees will be paid for the time the employees are answering a fire call. Motion carried.

Old Business

HVAC Upgrade – Update: Manager Seesholtz advised the Board that the original HVAC engineer that designed the system, Midstate and Fidevia will meet at the Township office on May 15, 2019 to review the HVAC system and make changes.

Historical Commission Discussion: The Board of Supervisors would like to place this item on the June Workshop agenda so the Board may invite members of the Historical Commission to have a discussion on the direction they would like to see the Commission move in the future. The Board also requested copies of the Township's Zoning and Comprehensive Plan that call out areas where the Historical Commission would be involved. No action taken on this agenda item at this time.

Historical Commission Appointment: A motion by Bova second by Custer to appoint Township resident Gerry Cassel to fill the Historical Commission vacancy with a term to expire January 1, 2022. Motion carried.

Good and Welfare

Executive Session: The Board will meet in executive session directly following the Board meeting to discuss personnel matters.

Planning Commission Meeting: The Planning Commission meeting will be held on Wednesday, May 22, 2019.

Additional Polling Place: There was a new polling place added to the Township. Should there be a question on where your polling place is located, please contact the County.

Upcoming Meetings: The Supervisor Workshop meeting will be Tuesday, May 29, 2019 and the regular Supervisor Meeting will be held on June 11, 2019.

Adjourn – There being no more business to discuss, a motion by Custer second by Bova to adjourn the meeting at 8:31PM. Motion carried.

Jenna Seesholtz, Manager, Secretary/Treasurer