

**SOUTH LONDONDERRY TOWNSHIP
BOARD OF SUPERVISORS
RESOLUTION NO. 15-2024**

WHEREAS: The Board of Supervisors of the Township of South Londonderry, County of Lebanon, Commonwealth of Pennsylvania has determined that various activities of the Township shall be self-supporting and shall be regulated by policies established by the Board of Supervisors; and


WHEREAS, Certain ordinances of the Township set forth a requirement that a fee shall be charged and collected for certain actions required by the Township;


NOW THEREFORE, BE IT RESOLVED AND ENACTED: BY THE Board of Supervisors of the Township of South Londonderry, and it is hereby resolved and enacted, as follows:

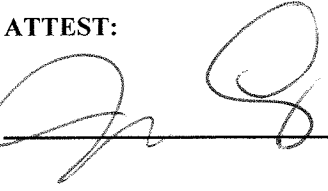
- A. The fee schedule and policies set forth in enclosure (1) hereto are adopted and are effective as of December 10, 2024.
- B. Resolution 61-80, 14-83, 3-87, 18-97, 8-2000, 20-15, 10-17, 16-19, 13-20 and such other resolutions of the Board of Supervisors establishing fees and charges adopted before the date of this action are hereby repealed, with the exception of Resolution 14-86, which will remain in full force and effect.

RESOLVED AND ENACTED this 10th day of December 2024.

**BOARD OF SUPERVISORS
SOUTH LONDONDERRY TOWNSHIP**





ATTEST:


FEE SCHEDULE

- 1. RATE SCHEDULE FOR EQUIPMENT, PERSONNEL AND MATERIALS:**
 - a. The rate schedules established in paragraphs (b) and (c) below are for those services not normally performed for the General Fund functions, repair or damage to township property and streets, winter maintenance on roads not dedicated to the Township, mowing weeds on private property, repair of neglected road encroachment permits, removal containment of hazardous materials due to vehicle accidents and work performed for other municipalities.

- b. **Equipment:** time is computed from the time the equipment departs the Township Garage until return to the garage.

EQUIPMENT:	Per hour charges (additional cost for driver)
Dump Truck	\$120
Pickup Truck	\$105
Tractor / Loader / Mower / Backhoe / Skid Steer	\$110
Paver	\$140
Small Dump Truck	\$100
Lowboy Trailer	\$100
Landscape Trailer	\$75
Lazer Mower	\$50
Walk-behind Mower	\$45
Snow Blower	\$50
Chain Saw	\$35
Leaf Blower	\$25
Weed Wacker	\$25
Man-hours (Laborer)	\$35
Man-hours (Foreman, Supt)	\$45
Asphalt Saw Cutter	\$50

- c. **Personnel:** The hourly rate for personnel shall be the hourly cost to the Township, including all benefit costs (an addition of approximately 25% over and above the hourly rate.)
- d. **Material:** Material shall be charged at cost plus 10%
- e. **Rentals:** Rental of equipment shall be charged at cost plus 10%.

2. **ROOM RENTAL RATES:** All reservations for use of the Municipal Building facilities shall be on a first-come, first served basis. Scheduling is done in the Administrative Office with the name and phone number of a contact person given at that time. The meeting room in the Municipal Building is available for use as follows:
- a. By Township non-profit civic organizations on an “as available” basis: No charge
 - b. Other uses will be at the following rates:
 - i. As is, no set-up done by Township personnel: \$50 / event
 - ii. Chairs / Tables removed, additional chairs / tables provided, or special set up required by Township personnel: \$100 / event

3. **SOLICITATION PERMITS:** All Solicitation Permits are good for thirty (30) days with a fee of \$50 with a \$10 additional fee applied to each person who will be soliciting.

4. **SALE OF ORDINANCES, MAPS AND SERVICES:**

- a. **Ordinances:**

Township Zoning Ordinance w/ map	\$25
All other per page	\$0.25
Subdivision & Land Dev. Ordinance	\$35
Comprehensive Plan document	\$50

- b. **Copies:** Copies will be made at the rate of \$.25 per page for 8 ½ x 14 and 11 x 17 copies shall be at the rate of \$.50 per page. Each side is considered a page. Full size plan copies: cost of reproduction plus \$30 administration fee to cover time and travel.

- 5. RIGHT-TO-KNOW DOCUMENTS:** All paper copies are \$0.25 per page.
- 6. SUBDIVISION AND LAND DEVELOPMENT FEE:** All Township Administrative & Handling fees and all County review fees must be paid at the time of submission of plans.
- a. Township Fees shall be submitted in accordance with the attached Fee / Deposit Schedule.
 - a. Recreational fees – Fees in-lieu-of dedication of land for recreational and open space use shall be set at \$2,000 per residential lot or equivalent dwelling unit in accordance with the South Londonderry Township Subdivisional and Land Development Ordinance.
- 7. HIGHWAY OCCUPANCY PERMITS: (ORD#43)** Fees charged for Highway Occupancy Permits shall be in accordance with the “Schedule of Fees for Highway Occupancy Permits” as published by the Pennsylvania State Association of Township Supervisors and attached hereto as Attachment “A”. Issuance and General Permit Inspection Fees shall be charged.
- 8. SEWAGE PERMITS:**
- a. On-Lot Management

Pumper’s Report / Receipt	\$10
Service Receipts	\$10
Pumper / Hauler License	\$100

9. PLAN REVIEW:

PLAN TYPE	ADMINISTRATIVE FEE	DEPOSIT ACCOUNT*
Stormwater Management Plan	\$150	\$2000
Stormwater Modification	\$150	\$1000
Land Development and/or Subdivision Plan Modification	\$150	\$1000
Sketch	\$450	\$2000
Subdivision: (Preliminary & Final)		
• Minor (2-5 lots)	\$500	\$3000
• Major (6 & Over)	\$600	\$6000
Land Development (Preliminary & Final)		\$6000
• Residential	\$700	
• Non-Residential	\$700 +	
Lot Add-On	\$500	\$2000
Conditional Use & Special Exception	\$150	\$1000
Waiver of Subdivision & Land Development	\$100	\$1000

Applicant will be billed for all plan types. The Deposit Account will be drawn upon if the applicant is unable to pay bills on time.

10. BUILDING AND ZONING:

- a. All Building and Zoning Permits shall be submitted in accordance with the Zoning & Building Fee Schedule in Section 14.A & 14.B.

11. POLICE SERVICES:

- a. Traffic Accident Reports: \$15 per copy. Purchase of an accident report may only be done by the driver or owner of a vehicle involved in the accident or, a property owner who has sustained damage as result of an accident, or a law firm or insurance agency representing any party in an accident.
- b. Other law enforcement officers or agencies and other municipalities will be exempt from the fee.
- c. Vehicle Storage Fee: In the event South Londonderry Township Police must impound a vehicle for the purpose of a criminal investigation or for any other reason, a storage fee in the amount of \$40/day may be assessed to the registered owner of the vehicle for each 24-hr period after the time and date on which the owner was notified that the vehicle could be picked up. The officer advising the owner of the opportunity to pick up the vehicle shall document the time and date the owner was notified.
- d. Police Recordings: A \$50 administration fee will be assessed for any audio/video recording granted to a non-law enforcement agency.

12. ENGINEERING SERVICES: The Township Engineer’s Fee shall be in accordance with the 2025 Rate Schedule for South Londonderry Township, which is on file with the Township and will be provided upon request.

- a. For the review of subdivision and land development plans. Such review fees may include reasonable and necessary charges by the municipality’s professional consultation or engineer for review and report thereon to the municipality.
- b. To prescribe that the applicant (developer) shall reimburse the municipality for the reasonable and necessary expense incurred by the inspection of improvements.

13. SOLICITOR SERVICES: The Township Solicitors Fee for Real Estate/Land Use matters shall be \$180 per hour.

14. BUILDING AND ZONING PERMIT FEES:

A. ZONING PERMIT:

Cost / Value of Improvements New Construction or addition. - Residential	1 st \$2,000 - \$15 Each Additional \$1,000 - \$4
- Non-residential When Part of an Approved Land Development Plan	\$100
-Non- Residential When no part of an approved land development plan	\$1 st \$2000 - \$15 Each Additional \$1000 - \$4
All other Zoning permits not listed (fence, accessory structure, sheds etc.)	\$75
Driveway Permit Fee	\$50
Change of Use	\$50
Demolition: • Residential • Commercial / Industrial (Requires DEP Approval)	\$50 each \$100 each
Green Energy	\$100
Timbering	\$50
Short Term Rental Permit	\$200

B. BUILDING PERMIT ADMIN FEE: \$50.00

- C. Reissue of building permit card.....\$50.00
- D. Petition to Zoning Hearing Board.....\$1,000 per application
- E. Curative Amendment or challenge to validity of Zoning Ordinance.....\$8,000
- F. *Petition for rezoning/Text Amendment to Zoning Ordinance.....\$1,500
 - a. Applicant is responsible for paying all professional service fees.
- G. Petition to UCC Appeals Board.....\$1,000 per application
- H. Petition to amend SALDO or SWM Ordinance.....\$1,500
 - a. Applicant is responsible for paying all professional service fees.
- I. Township may require a Professional Services Agreement to be executed at any time for any reason and applicant is responsible for paying all professional service fees in accordance with this resolution.

Fees are payable to South Londonderry Township
Inspection costs are additional fees payable to a Third Party Code Inspector