

Opening Ceremonies and Introduction- The meeting was called to order at 7:00 PM by Chairman Orley. Chairman Orley announced that they had an executive session before the meeting about personnel matters. He also stated that the Township is tape recording the meeting to help with accuracy of the minutes and Dawn Blauch is tape recording the meeting for her own personal use.

The following members were present:

Cliff Orley – Chairman
Doug Cheyney – Vice Chairman
Faith Bucks – Supervisor

The following staff members were present:

Jenna Seesholtz – Manager/Sec/Treasurer
Patrick Armstrong - Solicitor
Randy Wright – Hanover Engineering
Scott Galbraith – Public Works Director
Bill Reigle - Chief

Public also present:

Doug Olt, Jerry Klee, Gail Klee, Rugh Henderson, Bill Leonard, Jane Popko, Diane Lynn Orley, Jack Custer, Dawn Blauch, Dot Ague, Monica von Dobeneck, Dustin Hostetter, Kendra Hoffman, Merriell Moyer, James Miller, Dave Mayercik, Pat Kline, Sid Hostetter, Evelyn Koppel, Chris Bardsley, Dennis Hauenstein, Carl Weidler, Ralph Zimmerman, Jackie Zimmerman, Frances Teslar, G. Sylvia Henderson

Changed to Agenda: Township Manager Seesholtz announced the following changes were added to the agenda:

Added MS4 Discussion
Requisition 03-2017 - Payment of Township Invoices for Township Building
Addition of Workshop meetings

Public Comment:

Dustin Hostetter, 601 Saddle Road, Campbelltown: Mr. Hostetter had a zoning permit for a fence denied and inquired on what his next course of action would include.

Jane Popko, 142 Schoolhouse Road, Campbelltown: Ms. Popko gave information on the current pipeline projects that will affect the Township. There will be a meeting that will discuss what to expect from the pipeline projects on Monday, February 27 at 6:30 at the Lebanon Municipal Building.

Doug Olt, 312 Timber Road: Advised the Board that there is a tree down on wires on Timber Road. Public Works Director Galbraith stated that the tree has been reported to the homeowner who has a deadline to remove the tree.

Approval of Reorganization Minutes: A motion Bucks second by Cheyney to approve the minutes from the January 3, 2017 Board of Supervisor’s Reorganization Meeting with amendment. Motion carried.

Approval of Minutes: A motion Cheyney second by Bucks to approve the minutes from the January 3, 2017 Board of Supervisor’s Meeting. Motion carried.

Approval of Bill and Payroll lists: Motion by Orley second by Cheyney to approve Bill and Payroll lists #1-17, #2-17, #3-17. Motion carried.

Reports of Officers, Boards & Committees:

1. Reports

- Township Manager – Jenna Seesholtz gave report.
- Police Department – Chief Reigle gave report.
- Public Works – Scott Galbraith gave report.
- Palmyra Library – Kendra Hoffman sent in report.
- Campbelltown Fire Co. – Chris Bardsley gave report.
- Lawn Fire Company – Jack Custer gave report.
- Lawn Ambulance – No Report.
- Palmyra Area Recreation & Parks Commission – Doug Cheyney gave report.
- Planning Comm., EAC, Historical, Municipal Authority – minutes were noted.

Special Orders

Resolution 10-2017 – Township Fee Schedule: A motion by Cheyney second by Bucks to adopt Resolution 10-2017 – Township Fee Schedule. Motion carried.

Old Business

New Township Building Update: James Miller from Fidevia gave an update on the construction of the new Township building. The project is currently 4 weeks ahead of schedule. Two change orders were processed giving a credit of \$10,623.00 on this project.

Stone Knoll Agreement Regarding Traffic Signals: Township Solicitor Armstrong stated he has been working with the attorney from Stone Knoll to put together an agreement that works for both parties. A motion by Cheyney second by Bucks to approved the agreement with 2 amendments as requested by the developer. **Public comment:** Township Resident Jack Custer inquired as to where these funds can be used.

Windermere Phase 2 – Financial Security Reduction: A motion by Bucks second by Cheyney to approve the financial security reduction of \$219,214.94 as recommended by Township Engineer Wright. The new financial security balance will be \$336,999.99. Motion carried.

Springbrook Phase 4 and 5 – Financial Security Reduction: A motion by Cheyney second by Orley to approve the financial security reduction of \$1,308,716.30 as recommended by Township Engineer Wright. The new financial security balance for Spingbrook Phase 4 and 5 will be \$295,308.42. Motion carried.

Springbrook Phase 6 – Financial Security Release: A motion by Cheyney second by Bucks to approve the release of the entire financial security of \$49,420.70 as recommended by Township Engineer Wright. Motion carried.

Flight Path Lot 5C – Earth Moving Agreement: The developer for Flight Path Lot 5C requested an earth moving agreement in order to move ahead with the project. This plan was conditionally approved at the October 12, 2016 Board of Supervisor meeting. One of the conditions requires the developer to negotiate an agreement with the township on the traffic control contribution as part of the land development process. The Township is still negotiating with the developer. A motion by Cheyney second by Bucks to approve the Earth Moving Agreement subject to the developer posting financial security and liability insurance. **Public**

Comment: Jane Popko wanted to know if the developer needed to abide by MS4 standards. **Dennis Hauenstein** wanted to know what leverage the township would have if the developer did not complete the project. Motion carried.

Lebanon Valley Bicycle Event: An application for a special event was submitted by Lebanon Valley Bicycle for a bicycle race to run through Lebanon County. A motion by Cheyney second by Bucks to conditionally approve the application provided the applicant submit a completed application with the insurance coverage box marked. Motion carried.

PSATS Voting Delegate: A motion by Bucks second by Orley to appoint Township Manager Seesholtz as the voting delegate for the 2017 PSATS Convention. Motion carried.

Campbelltown Fire Company – Tanker Repair: Campbelltown Fire Company has a tanker that is in need of repair. The Fire Board met and approved the tanker repair to be paid out of the fire tax funds. A motion by Cheyney second by Bucks to approve the \$79,000 invoice to be paid out of the fire tax funds. Motion carried.

Planning Commission – Expand to 9 Members: A motion by Cheyney second by Orley to table this action. **Public Comment:** Bill Leonard how often the Planning Commission meets, how long it's been a 7 member advisory board and also asked if the current 7-member Planning Commission was overwhelmed. Dawn Blauch asked where is the Board going to discuss this issue if not in a public meeting. Yay – Orley and Cheyney. Nay – Bucks. Motion carried.

2017-2021 Lebanon County Bridge Inspection Program: A motion by Cheyney second by Bucks to approve the 2017-2021 Bridge Inspection Program through PennDOT provided that there is no cost to the taxpayers. Motion carried.

New Township Building Furniture and Storage: A motion by Bucks second by Cheyney to approve the purchase of new township furniture and storage fixtures through Tanner Furniture in the amount of \$60,131.30. This purchase would be made through the Co-Stars program. Motion carried. The order will be placed 8 weeks before the Township is scheduled to move into the new building.

02-2017 New Township Building Payment Request: A motion by Bucks second by Cheyney to approve the Payment Acquisition Request 02-2017 in the amount of \$121,681.62. Motion carried.

03-2017 New Township Building Payment Request: A motion by Cheyney second by Bucks to approve the Payment Acquisition Request 03-2017 in the amount of \$252,183.76. Motion carried.

Township Workshop Meeting: A motion by Cheyney second by Bucks to conditionally approve the additional meeting to be called a Workshop Meeting to the Board of Supervisors schedule until the end of the 2017 calendar year. These meeting will be advertised. **Public Comment:** Dawn Blauch asked if there was going to be an added cost to the township for professional services to hold the additional meeting. Motion carried.

Chairmen's Comments -

- Chairman Orley stated that he was glad the meeting was so well attended and noted the mild weather conditions this winter. The next meeting will be held at the Township building on Tuesday, March 14, 2017 at 7:00PM.

Adjourn – There being no more business to discuss, a motion by Cheney second by Bucks to adjourn the meeting at 8:01 PM. Motion carried.

Jenna Seesholtz, Mgr/Secretary/Treasurer