**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **August 13,2020**

 Call to Order- 6pm

 Meeting was called to order by Dale Kreider.

The following members were present:

 Dale Kreider, Chairman

Steven Oliver, Assistant Secretary Mark Panassow, treasurer

The following staff were present:

Chris Hannum, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Secretary

John Pennebaker and Donald Plourde were absent.

**Public Input** –

**Minutes-**

1. Approval of July 2,2020 Municipal Authority Meeting Minutes. Mark Panassow made a motion to approve. Seconded by Steve Oliver. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 8/5/2020,

 Account Balances $2,032,371.70.

Requisitions – Member Steve Oliver moved to approve Requisition # 07-2020 in the amount of $373,169.71. Seconded by Member Dale Kreider. Motion carried.

**Correspondence/Reports**

**1.** Board of Supervisors meeting Minutes from July 14, 2020.

**2**. Planning Commission meeting Minutes from July 21, 2020.

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**Engineer’s Report**

1. Chris Hannum gave another update on the Campbelltown East Aeration Upgrade bids. It is his recommendation that the Municipal Authority rebid the project in order to get more bidders involved. Member Mark Panassow made a motion to approve. Seconded by Steve Oliver. Motion carried.
2. Chris Hannum also gave an update on the Manhole Project. The project should be complete by November 2020.

**Solicitor’s Report-**

**New Business-**

1. The Mount Gretna Sewer System has been video recorded by the wastewater department and that information will then be forwarded to Retttew Engineering for a structural evaluation on behalf of the Township. Sam Blauch and his crew are still working on the system video.

**Old Business**

1. A motion was made to draft a letter for all commercial businesses accounts to apply for relief or credit due to Covid-19. The Municipal Authority board will evaluate and make a decision on a case by case basis. Questionnaires will be mailed out with the quarterly sewer bills 9/1/2020.The applications must be received by the 10/1/2020 deadline. Member Steve Oliver made a motion to approve. Seconded by Mark Panassow. Motion carried.
2. Request for EDU for 2086 S. Forge Road was approved with the condition that all costs are borne by the property owner and that a credible engineer provide a plan depicting the details of the connection. Also, if crossing over private properties is required an agreement shall be in place with those homeowners and an easement placed on their deeds that documents the sewer crossing and right to access said sewer line for the purpose of maintenance. Member Steve Oliver made a motion to approve. Seconded by Mark Panassow. Motion carried.
3. Request for EDU FOR 1944 S. Forge Road, would like more information before a decision is made. The Authority will not allow an extension of the sewer main, but will consider allowing a lateral to serve only this property. If it is necessary to cross over other private properties an agreement with those property owners will be necessary.
4. The management agreement with the Township was tabled as further discussion is necessary.

**Good and Welfare**

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:22pm. It was Seconded by Steve Oliver. All were in favor.

Secretary