**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **October 7,2021**

Call to Order- 6pm

Meeting was called to order by Dale Kreider.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Vice Chairman

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

John Vanderhoef, Member

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Assistant

Sam Blauch, Wastewater Dept. Foreman

**Public Input** – Sarah Rogers, asked if the Municipal Authority had seen any plans for the Holiday Inn Express? Scott Galbraith answered, and full plans have not been submitted at this time. Sarah Rogers also asked if the flows were monitored from the existing hotel. Scott Galbraith replied that the existing hotel flow was not monitored as it is currently flowing to an onlot septic system. He continued that flow figures were provided from a comparable (80 room) hotel and determined the collection system piping to the sewer plant could handle the flow. H. David Miller agreed that there was room to handle the flow. Sarah was curious how it would be able to handle the flow, when the existing hotel currently has 36 rooms, and the new hotel will double that. Scott Galbraith stated the design capacity of the West treatment facility is 215,000 gallons per day and currently we are at just 123,000 GPD.

Connie Brossman, asked about the capacity for the new 36-unit apartments if they are built on Northside drive? The property is owned by Brownstone Reality who already has Edu’s reserved through a reservation agreement. Dale Kreider stated that the Authority has not received any requests for more Edu’s and that we can’t give more then we can handle. Connie Brossman also questioned the Assistant Manager position. She mentioned that it was concerning, and she asked about Sam Blauch only doing half of Scott’s job. Scott Galbraith explained that the highway department management duties will be covered by existing township staff and Rettew Endigneering once he retires.

**Minutes-**

1. Approval of September 2,2021 Municipal Authority Meeting Minutes. Member Steve Oliver made a motion to approve. Seconded by Mark Panassow. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 9/30/2021.

Account Balances $1,073,844.40.

Requisitions –Member Donald Plourde moved to approve Requisition #10-2021 in the amount of $9,316.67. Seconded by Steve Oliver. Motion carried.

**Correspondence/Reports**

1. Board of Supervisor’s minutes from September 14,2021.
2. Planning Commission meeting minutes from September 21,2021.
3. Fund 09 Operating & Maintenance Report.

**Engineer’s Report**

1. H. David Miller gave an update on the Manhole Project. We are waiting on a quote from USG for the manholes.

**Solicitor’s Report**

1. Tom Long gave an update on the Twin Kiss property. There will be a sheriff sale on October 12, 2021.
2. Tom Long also mention that he had a conversation with the Township attorney Patrick Armstrong regarding the bylaws and according to the bylaws there are 2 signatures needed on all checks.

**New Business**

**Old Business**

1. Holiday Inn Express has requested 16 EDU’S. Member John Vanderhoef made a motion to approve the request and allocate the 16 EDUs and for a reservation agreement between the Municipal Authority and the Holiday Inn Express to be in place. Seconded by Donald Plourde, Motion carried.
2. Dolton Trolinger with Marlin J. Flannery & Associates was asked to do a presentation tonight for the Municipal Authority Board but was unable to attend.

**Good and Welfare**

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:09 p.m. It was Seconded by John Vanderhoef. All were in favor.

Secretary