**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **November 3,2022**

 Call to Order- 6pm

 Meeting was called to order by Dale Kreider.

The following members were present:

Dale Kreider, Chairman Matt Epler, Member

Steven Oliver, Vice Chairman Mark Panassow, Treasurer

 John Vanderhoef, Secretary

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Sam Blauch, Wastewater Superintendent Nannette Hostetter, Administrative Assistant

**Public Input** – George Konevitch spoke about his property at 2783 Horseshoe Pike. He had a few questions concerning his EDU connection. Mr. Konevitch also inquired about the sewer fees. The Municipal Authority recommended that Mr. Konevitch consider capping his sewer connection while his property is vacant.

**Minutes-**

1. Approval of the October 6, 2022, Municipal Authority Meeting Minutes. Member Mark Panassow made a motion to approve. Seconded by John Vanderhoef. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 10/27/2022.

 Account Balances $1,679,166.04.

Requisitions –Member Steve Oliver moved to approve Requisition #11-2022 in the amount of $10,821.81. Seconded by Matt Epler. Motion carried.

**Correspondence/Reports**

**Engineer’s Report**

1. H David Miller discussed options for the East & West plants. Mr. Miller had questions about what direction the Municipal Authority wanted to take if any. The plants need major upgrades and possibly a new building. He stated that he would have more information (study) by the January 2023 meeting.

**Solicitor’s Report**

**New Business**

1. Member Mark Panassow made a motion for a 3% increase to the quarterly sewer rate effective March 1, 2023. Second by John Vanderhoef. Motion carried.
2. Member Steve Oliver made a motion to recommend a new hire (Plant Operator) with a wastewater certification for the sewer department. Seconded by Matt Epler. Motion carried.
3. Member John Vanderhoef made a motion to approve a 3-year contract with Brown Schultz, Sheridan & Fritz for the Municipal Authority auditing services. Second by Mark Panassow. Motion carried.

**Old Business**.

1. Member Mark Panassow made a motion to approve the 2023 Municipal Authority budget. Seconded by Steve Oliver. Motion carried.

 **Good and Welfare**

 **EXECUTIVE SESSION 7:13pm -7:26pm**

 **Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:27pm. It was Seconded by Matt Epler. All were in favor.

Secretary