**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  December 5,2019

The meeting was brought to order by Chairman Kreider at 6 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Secretary

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

The following staff were present:

Chris Hannum, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Admin.Secretary

John Pennebaker, Vice Chairman was absent

**Public Input** - none

**Minutes** –Member Mark Panassow moved to approve the BOS meeting minutes from October 8,2019. Seconded by Member Donald Plourde. Member Mark Panassow also moved to approve the BOS workshop meeting minutes from October 23,2019. Seconded by Donald Plourde. Motions carried.

**Correspondence:**

1. As noted on agenda.

**Treasurers’ Report**

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 11/25/19.JBT checking as of 12/05/19.

Account Balances as of 12/5/19 $1,588,411.35.

Requisitions – Member Steve Oliver moved to approve Requisition #12-2019 in the amount of $39,547.76. Seconded by Member Donald Plourde. Motion carried.

**Resolutions**

**1.Resolution 2019- #1 Rate Increase. Member Donald Plourde moved to approve the rate increase. Member Steven Oliver seconded. Motion carried.**

**2.Resolution 2019- #2 Apply for grant. Member Donald Plourde moved to approve. Member Steven Oliver seconded. Motion carried.**

**Engineer’s Report**

1.Report submitted by Chris Hannum dated December 5, 2019. Chris Hannum also discussed the grant and what is needed to keep moving forward. Grant deadline is 12/13/19.

**Solicitor’s Report-**

1.Fred Long requested we take a look at the number of delinquent accounts and discuss it at our next meeting. Prepare a list of accounts for the next meeting.

**Old Business**

**New Business-**

1. **Member Donald Plourde moved to approve the 2020 meeting schedule. Member Mark Panassow seconded. Motion carried.**
2. **Member Donald Plourde moved to approve the 2020 budget. Seconded by Mark Pansssow. Motioned carried.**

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**Good and Welfare**

**Executive Session:**

**Adjournment**

There being no further business, Member Mark Panassow moved to adjourn the meeting at 6:50 p.m. Seconded by Steven Oliver. All were in favor.

Secretary