**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  April 4,2019

The meeting was brought to order by Chairman Kreider at 6 p.m. It was followed by the Pledge of Allegiance.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Secretary

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

The following staff were present:

Chris Hannum, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Samantha Smith, Adm..Secretary

Sam Blauch, Wastewater Foreman

John Pennebaker, Vice Chairman was absent

**Executive Session:** Director Galbraith announced that the municipal authority will meet in executive session to discuss a personal matter after the regular meeting.

**Public Input** - none

**Minutes** – Member Panassow moved to approve the minutes from February 7,2019 with the amendments as noted. Seconded by Member Plourde. Motion carried.

**Treasurers’ Report**

Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 3/28/19

 Account Balances as of 3/28/19

Requisitions – Member Plourde moved to approve Requisition 03-2019 in the amount of $181,331.56 and requisition 04-2019 in the amount of $263,053.43. Seconded by Member Oliver. Motion carried.

**Correspondence/Reports**

1. Board of supervisor’s minutes, January & February 2019
2. Delinquent sewer accounts update.
3. Jonestown bank and trust
4. Brown Schultz Sheridan & Fritz
5. South Annville Township Supervisors
6. Fund 09 Revenue vs. Expenditure report.

**Engineer’s Report**

Report submitted by Chris Hannum dated April 4,2019.

**Solicitor’s Report-** none

**Old Business** Millfield Construction, request to reserve 50 EDU’s has been withdrawn.

**New Business-**

1. Springbrook Farms Inc, request to reserve 75 EDU’s after a review of the completed study by ENTECH, the authority will make a determination if EDU’s can be allocated in May or possibly June.
2. New Utility billing program; under the direction of the Township manager, the Township is reviewing other software options and cost.

**Good and Welfare** –

**Executive Session:** The Authority went into executive session to discuss personal matters at 6:26 pm and came out of the executive session at 6:57pm.

**Adjournment**

There being no further business, Member Panassow moved to adjourn the meeting at 6:58 p.m. Seconded by Member Oliver. All were in favor.

Secretary