**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **August 5,2021**

Call to Order- 6pm

Meeting was called to order by Donald Plourde.

The following members were present:

Dale Kreider, Chairman was absent Donald Plourde, Secretary

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

The following staff were present:

H. David Miller, Engineer Fred Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Secretary.

Sam Blauch, Wastewater Dept Foreman John Eberly, Township Manager.

**Public Input** – Sarah Rogers, had questions concerning the Verizon Cell tower withdrawn application and how long that their contract is issued for.

**Minutes-**

1. Approval of June 3,2021 Municipal Authority Meeting Minutes. Member Mark Panassow made a motion to approve. Seconded by Steve Oliver. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 8/4/2021.

Account Balances $1,494,426.24.

Requisitions –Member Steve Oliver moved to approve Requisition #08-2021 in the amount of $94,048.43. Seconded by Donald Plourde. Motion carried.

**Correspondence/Reports**

1. Board of Supervisor’s minutes from June 8, 2021.
2. Board of Supervisor’s minutes from July 13,02021.
3. Board of Supervisor’s Workshop meeting minutes June 23, 2021.
4. Planning Commission meeting minutes from July 20,2021.

**Engineer’s Report**

1. Member Mark Panassow made a motion to approve Entech Engineering #3, #4 and #5 pay applications. Seconded by Steve Oliver. Motion carried.

**Solicitor’s Report**

1. Fred Long gave an update on the Twin Kiss property. There will be a sheriff sale on October 12,2021.

**New Business**

**Old Business**

1. Member Steve Oliver made a motion to return penalties & interest to overdue sewer accounts as of 9/1/2021. Seconded by Mark Panassow. Motion carried.
2. Holiday Inn update, the hotel agreed to flow motoring and wanted to do a field study. The field study requires 2 phases. Phase 1 has been completed. Phase 2 should be completed shortly. After the study, they should know more information concerning the hotel flow and if it can be handled.

**Good and Welfare**

1. As soon to be retiring Township accounts manager Glenda Hollinger manages the Authority’s accounts and payables, Scott Galbraith advised the Authority that the Township rather than replacing Glenda upon retirement plans to outsource her work to an outside agency and mentioned the handling of Authority funds and payables are to follow standards set forth in the Authority’s by-laws and Trust Indenture as conditional to their 3.5 million-dollar loan. Township Manager Eberly objected to having the discussion at a public meeting, stating that this should be something worked out within the administrative office. Mr. Galbraith disagreed and said the Authority most certainly should be made aware of how their funds are being handled.

**Adjournment**

There being no further business member Mark Panassow moved to adjourn the meeting at 7:45pm. It was Seconded by Steve Oliver. All were in favor.

Secretary