

**South Londonderry Township  
Board of Supervisors – Meeting Minutes  
Palmyra, PA**

**January 6, 2025**

**Opening Ceremonies and Introduction-** The meeting was called to order at 7:08PM by Chairwoman Bucks followed by the Pledge of Allegiance.

**The following members were present:**

Faith Bucks – Chairwoman  
Jack Custer – Vice Chairman  
William Bova – Member

**The following staff members were present:**

John Eberly – Township Manager  
Bill Reigle – Chief of Police  
Frank Chlebnikow – Engineer (Excused)  
Mitchell Baylarian – Solicitor  
Richie Diebert – Assistant Manager

**Public Attendees per sign in sheet:**

Kermit Bell, Ken Peirce, Ethan Gehenig, Andrew Berger, Jess Benninger and Curtis Martin.

Jess Benninger, Lebtown recorded the meeting for her personal use.

**Special Orders:** None

**Public Hearing:**

Solicitor Baylarian provided background related to the proposed Resolution 08-2025 as it related to the previously appointed Certified Public Accounting Firm to examine all the accounts for the Township per the Second-Class Township Code.

A motion was made by Custer, seconded by Bova to approve Resolution 08-2025. Motion carried.

**Public Comment:**

None.

**Approval of the Minutes:**

A motion was made by Custer, seconded by Bova to approve the December 10, 2024 Board of Supervisors – Meeting Minutes. Motion carried.

The December 26, 2024 Workshop Meeting was cancelled.

A motion was made by Custer, seconded by Bova to approve the Bill and Payroll Lists from 25 & 26-2024. Motion carried.

**Reports:**

Manager's Report- Christmas trees may be dropped off at the Municipal Building and Lawn Fire Company in designated areas through January 12, 2025 for disposal. Eberly mentioned that DEP has been working to have the soy oil hazmat spill waste removed at the Forge Roundabout last week and when temperatures are warming this spring final repairs will be made. The Mt. Gretna Outdoor Art Show is scheduled for August 15-17, 2025. As a reminder the January 22, 2025 Workshop will be held at the Campbelltown Fire Company as the owners of the proposed Campbelltown Village Square Project have requested to speak about the plans for their property, prior to submission to the Township.

Zoning Report- Diebert noted a Zoning Hearing Meeting is scheduled for January 16, 2025 related to the Timbers Restaurant zoning requests.

Solicitor's Report – None.

Other Reports-

Monthly reports were provided for the Police Department, Sewer Authority, Palmyra Library, Historical Commission, Palmyra Parks and Recreational Program, First Aid & Safety Patrol, Campbelltown and the Lawn Fire Companies.

Chief Reigle noted another successful 'Fill the Cruiser Event' over Christmas. He thanks everyone for their generous donations along with all of the volunteers, but specifically expressed gratitude to Sgt. Cassel for his countless hours in leading this initiative.

Chairwoman Bucks noted that the Board would be having an Executive Session after the Board meeting to review a personnel matter.

**New Business:**

A motion was made by Custer, seconded by Bova to approve Resolution 01-2025 Bimonthly Payment of Invoices. Motion carried.

A motion was made by Custer, seconded by Bova to approve Resolution 02-2025 Township Engineer's Fees. Motion carried.

A motion was made by Custer, seconded by Bova to approve Resolution 03-2025 Emergency Services Recognition. Motion carried.

A motion was made by Custer, seconded by Bova to approve Resolution 04-2025 Business Mileage Rate. Motion carried.

A motion was made by Custer, seconded by Bova to approve Resolution 05-2025 Police Pension Contribution. Motion carried.

A motion was made by Custer, seconded by Bova to approve Resolution 06-2024 Fire Hydrant Assessment. Motion carried.

A motion was made by Custer, seconded by Bova to approve Resolution 07-2025 Township Manager's Annual Salary in the amount of \$85,780.00. Motion carried.

A motion was made by Custer, seconded by Bova to authorize the Manager and Assistant Manager to purchase and execute all the paperwork for a highway truck through the Co-stars quote of \$71,585.00 from Maguire Ford for a truck chassis and \$48,750.00 from SEI Equipment for the truck bed and outfitting of the unit, which will be funded from the Capital Fleet Reserve Fund (31). Motion carried.

A motion was made by Custer, seconded by Bova to approve the proposed fence located in an existing stormwater easement at 27 Manor Circle, conditional on the recording of a Declaration of Covenant and in compliance with the December 16, 2024 Rettew review letter. Motion carried.

A motion was made by Custer, seconded by Bova to approve a Township-wide Traffic Calming Policy which aligns with Pennsylvania's Traffic Calming Handbook (PUB 383). Motion carried.

**Old Business:** None

**Good and Welfare:** None

**Adjournment** – There being no more business to discuss, a motion by Custer, second by Bova to adjourn the meeting at 7:40PM. Motion carried.

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John Eberly, Manager/Secretary