

**South Londonderry Township
Board of Supervisors – Meeting Minutes
Palmyra, PA**

May 10, 2022

Opening Ceremonies and Introduction- The meeting was called to order at 7:00PM by Chairwoman Bucks followed by the Pledge of Allegiance.

The following members were present:

Faith Bucks – Chairwoman
Jack Custer – Vice Chairman
William Bova – Member

The following staff members were present:

John Eberly – Township Manager
Bill Reigle – Chief of Police (Excused)
Frank Chlebnikow – Engineer
Patrick Armstrong – Solicitor
Richie Deibert – Asst. Manager

Public Attendees per sign in sheet:

Michele and Richard Yohe, Kendra Hoffman, Jacob Keiter, Emily Bixler, Jim Hess, Stephanie Fogg, Jen Bushta, Jane Popko, Kendra Hoffman, Pat Krebs, Mark Houser, Gregg Smith, Bill and Judy Stamey, Cindy Champion, Pat Stilley, Linda Tilley, Steve Tilley, Angela Shea, Robert Walters, Jeff Edwards, Tyler Reitz, Jill Martin, Kermit Bell, Jamie Miller, Andrew Geronimo, Sarah Misner, Laura Leonard, and Martin Matarazzi.

Emily Bixler recorded the meeting for her personal purposes.

Public Comment:

Steve Tilley- advocated for crosswalks at Northside Drive.

Michele and Richard Yohe - submitted a petition of almost 50 residents supporting the need for crosswalks on Northside Drive.

Pat Krebs - advocated for the crosswalks, the crosswalk study and pedestrian safety.

Bill Stamey – supported the need for crosswalks.

Cindy Champion – advocated for the need for crosswalks.

Mark Houser – commented about the tight timing of the traffic lights.

Jane Popko – commented about the bridge for Carriage Park residents to access the Campbelltown Park.

Andrew Geronimo – supported the need for crosswalks and the Campbelltown Park bridge.

Custer recommended the status of the crosswalk study recommendations could be scheduled for additional discussion at a future Workshop Meeting.

Approval of the Minutes:

A motion was made by Custer, seconded by Bova to approve the April 12, 2022 Board of Supervisors – Meeting Minutes. Motion carried.

A motion was made by Custer, seconded by Bova to approve the April 27, 2022 Board of Supervisors Workshop – Meeting Minutes. Motion carried.

A motion was made by Custer, seconded by Bova to approve the Bill and Payroll Lists from 08 & 09-2022. Motion carried.

Reports:

Manager's Report- The paving project for East Patrick Road is expected to take place the week of May 17, 2022. Eberly reported the Lingle Road project has now been bumped from 2024 to being completed in 2025, according to PennDOT. He also wished to thank the Palmyra Lion's Club for their donation of a recycled bench to the Township. Eberly provided Right to Know efforts on requests/appeals for the past month.

Zoning Report- Chlebnikow reported that he continues to work with the Assistant Manager as he is taking on more of the Zoning activities. This will enable Chlebnikow to shift his focus to the Zoning Ordinance updates.

Solicitor's Report – No report, but announced the Board will need to go into Executive Session after the Board meeting to discuss a personnel and legal matters.

Other Reports-

Monthly reports were provided for the Police Department, Sewer Authority, Palmyra Library, Historical Commission, Palmyra Parks and Recreational Program, First Aid & Safety Patrol, Campbelltown and the Lawn Fire Companies.

Special Presentation:

Angela Shea, Garcia Garman & Shea, PC reviewed the 2021 Annual Audit Report and Financial Statements for South Londonderry Township. No material findings were found, and the Township continues to be in a strong financial position.

Old Business:

Discussion was held regarding the quotes for Cyber Insurance for the Township. Rob Walters, Executive Imaging and Jeff Edwards, Bowman Insurance attended and provided insight into what the services/safeguards/etc. would provide to the Township. Walter's stated that Executive Imaging already provided \$1M coverage on behalf of the Township. Buck's asked that Edwards and Walter's confirm the details of the coverage and get back to the Township if additional action is warranted.

A motion was made by Custer, seconded by Bova to approve the Colebrook Sign easement. Motion carried.

Eberly provided an update that after consultation with the Commissioners and our solicitor, the Campbelltown Park Pavilion project would need to be bid.

A motion was made by Custer, seconded by Bova for Rettew to work with the Township and solicitor to develop the formal bid and solicit accordingly. Motion carried.

A motion was made by Custer, seconded by Bova to accept the low bid from Wexcon in the amount of \$169,996.00 for the replacement of the Mt. Gretna Above Ground Sewer Line Replacement. Motion carried.

A motion was made by Custer, seconded by Bova to accept the offer of \$29,200.00 obtained on Municibid for the 2005 backhoe and authorize the Manager and/or the Asst. Manager to initiate all associated paperwork for this sale/transfer of ownership. Motion carried.

New Business:

A motion was made by Custer, seconded by Bova to accept the low bid from E. H. Williams in the amount of \$13,811.88 for the replacement of the HVAC units in the Highway garage. Motion carried.

A motion was made by Custer, seconded by Bova to approve the Part Time Administrative Assistant Trudy Jackson's successful completion of her probation period along with a new \$17.50 hourly pay rate. Motion carried.

A motion was made by Bova, seconded by Bucks to approve the separation of the Fire Tax Fund into separate bank accounts/funds, one for the Campbelltown Fire Company and the other for the Lawn Fire Company. Custer abstained. Motion carried.

A motion was made by Custer, seconded by Bova to approve the 2023 Budget Development Schedule. Motion carried.

Good and Welfare: Bucks complimented CCA on their recent mailer.

Adjournment – There being no more business to discuss, a motion by Custer, second by Bova to adjourn the meeting at 8:31PM. Motion carried.

John Eberly, Manager/Secretary